

WESTOP SoCal Chapter  
Meeting Minutes  
March 6, 2018  
Honolulu, HI

**1. Call meeting to order**

1.1. 3:07pm by President Dalia Hernandez (CSUSB)

**2. Roll Call and Quorum – Gabriela Ramirez**

2.1. Quorum is met.

**3. Review Agenda**

3.1. Motion to approve agenda by Yara Jimenez (CSULA); second by Victoria Campos (CSULA)

3.2. Agenda approved as presented

**4. Approval of Minutes**

4.1. Motion to approve minutes as presented with no revisions by Yara Jimenez (CSULA), second by #72 Laura Reyes (CLU)

**5. Execute Board Reports**

**5.1. President's Report – Dalia Hernandez (CSUSB)**

5.1.1. Student Leadership Conference will be held at Los Angeles Southwest College on April 28, 2018.

5.1.2. Legislation and Education Chair will be providing information on Policy Seminar and PROSPER ACT.

5.1.3. President, Board and Service Council for WESTOP have been meeting since March 2-3, 2018 reviewing information and working on revising and updating Financial Affairs Policy Manual. Also discussed contracts and agreements for 2020 WESTOP Conference in Anaheim, CA.

5.1.4. President will be putting a call out to those interested in helping chair or be part of committee for 2020 WESTOP Conference planning.

5.1.5. Contracts have been signed and approved for 2021 annual conference in Birmingham, CA and 2022 in Kona, HI.

5.1.6. Last Chapter Meeting will be held on Friday, June 1, 2018 at Cal Lutheran University.

5.1.7. Total combined budget balance is \$8,865.01. There is some activity from the month of February not reflected in this balance as well as pending payments for TRIO Day of Service. Balance will be updated and presented at last chapter meeting. Chapter treasurer will be working with CFO Marichu Magana to ensure all 2017 expense are reconciled so WESTOP association taxes can be filed.

5.1.8. With 2018 PDS fast approaching, Dalia will be reaching out to co-chairs to begin planning.

5.1.9. Recess announced at 3:16pm to move meeting location.

5.1.10. President resumed Chapter Meeting at 3:20pm.

5.1.11. #36 Cristina Aguirre (BLCI) inquired about plans to identify a hotel for all upcoming annual conferences to benefit from discounts.

5.1.12. Dalia Hernandez (CSUSB) 2020 conference in Anaheim, CA is to be held at Hilton but Hyatt Hotels has been selected for 2021 and 2022 annual conference based on what made financial sense.

5.1.13. Maggie Regalado (Pasadena City College) inquired about 2018 PDS location which has not been identified but Dalia confirmed it would not be a one day conference.

**5.2. Vice President's Report – Albaro Martin (UCR)**

5.2.1. Albaro to invite event chairs to report on updates.

- 5.2.2. TRIO Day of Service held on February 24 in LA county and IE. Third location in San Diego was cancelled due to enrollment. Future locations will be identified to ensure that everyone has opportunity to attend.
  - 5.2.3. SLC will be held at LA Southwest College and committee has been meeting every 2-3 weeks. Albaro stressed importance of planning efforts by inviting current and new members seeking to get involved or considering to get involved to approach event chairs because support is needed.
  - 5.2.4. Reminder that Temo Solorio sent out SLC call for proposals and those interested in presenting should consider topic relevant to conference theme.
  - 5.2.5. Carl Norland overseeing SLC Technology committee and is seeking volunteers to help with set-up.
  - 5.2.6. TRIO Day of Service Update – Laura Orozco (Study Smart Tutors) requested that attendees share photos from event to showcase at SLC. 139 participants at Helping Hands Pantry in San Bernardino, CA and 196 participants at LA Regional Food Bank.
  - 5.2.7. Congressman Pete Aguilar attended IE TRIO Day of Service and awarded certificate of participation. Albaro mentioned importance of engaging our representatives and importance on advocating on behalf of TRIO.
  - 5.2.8. #51 Marichu Magana (SD Mesa College) suggested not scheduling TRIO Day of Service the week before conference. Dalia reminded everyone that the last Saturday of February is National TRIO Day of Service.
  - 5.2.9. SLC Update – Sidney Cosby (LASC) 250 rsvp'd attendees. Seeking 40 volunteers to help the day of event and donations from institutions for giveaways. Also need a volunteer to assist with Whova App.
  - 5.2.10. #63 Evelyn Garcia inquired about scholarship application being available as word document. Angie Alvarez shared there is a PDF version that can be shared upon request.
  - 5.2.12. Yara Jimenez (CSULA) asked if PDF version of scholarship can be shared with everyone. Sidney confirmed it would be posted to website.
  - 5.2.11. Jaime Rodriguez and Enrique Perez (CSULA) volunteered to assist at SLC with technology.
  - 5.2.12. Dalia reiterated that PDF will be made available online for internal purposes only and student scholarship applications should not be submitted via PDF because they will be automatically disqualified. Student and nominators must submit applications online.
  - 5.2.13. Temo Solorio (Cal Lutheran) stressed call for proposals. Only one proposal has been submitted and there is need for 14-15 workshops.
  - 5.2.14. #1 Dorina Padilla (Cal Lutheran) asked what the conference theme was. Temo shared theme, "Decoding your 21<sup>st</sup> Century Education: Leveraging TRIO Connections for Success"
  - 5.2.15. Jeanette Esquivel (CSUF) inquired about SLC workshop proposal deadline. Temo shared it was March 23 and requested workshops be interactive.
  - 5.2.16. Albaro reminded new members to add themselves to list serve so they can receive all emails about upcoming events, deadlines and information.
- 5.3. Past President Report – Eva Amezola (Norco College)**
- 5.3.1. Announced need for volunteers to help with PDS.
  - 5.3.2. Submitted matching \$500 Paul Spraggins grant that will be matched by COE. Money will go towards planning of professional development and scholarships. Scholarship announcements will be posted in August.
  - 5.3.3. Eva wants to ensure that Leadership Academy dates and contracts are in place before June 30.

5.3.4. Dalia will not have past president this upcoming year and will need help in planning events. Eva challenged members to get involved and assist.

#### **5.4. Treasurer Report – Angie Alvarez (PCC Pathways)**

5.4.1. Balance after pending charges \$7,821.96.

5.4.2. #51 Marichu Magana (SD Mesa College) – mentioned that in previous years there has been a balance of \$30,000, what happened to money? Eva Amezola explained that PDS and SLC generate the most profit. 2017 PDS in San Diego was a wash because it was a one day conference. Profit & Loss report was not prepared for today's meeting but will be presented at June meeting. Expecting accurate budget after SLC expenses have cleared.

5.4.3. Sergio Galvez (Cal Lutheran) - Chapter invested in Professional Development to have attendees participate at Lake Arrowhead. As a non-profit we should not carryover large amounts of profits. Dalia also mentioned that this past year 4 scholarships were award instead of 2.

#### **WESTOP President Updates and COE Announcements**

**WESTOP President** – Sam Blanco III (UCSD) Recognized Dalia for being a great president and asked her to consider WESTOP President Position

**COE – Fernando Cardenas**, Director of Internal Affairs at COE asked everyone to send emails and call members of congress on March 14, 2018. \$300 discount for COE annual conference in New York City. TRIO alumni can register at [www.trioalumni.org](http://www.trioalumni.org) to participate in chapter competition. Chapter with the highest increase of alumni registration through May, will receive 2 nights at conference hotel in New York City. Chapters will decide who receives award. National Student Leadership Congress leadership conference for rising juniors/seniors in Upward Bound, UB Math and Science and Talent Search students. There are only 150 spots.

#### **6. Service Council Reports**

##### **6.1. Fare Share Campaign – Laura Orozco (Study Smart Tutors)**

6.1.1. As of March 6, 2018 WESTOP has met 56% of goal. California donates more than other states and has donated \$6,000 of the current \$10,000 donated.

##### **6.2. Legislation and Education – Horacio Aceves (Occidental College)**

6.2.1. As of February 8 there has been no movement on PROSPER ACT because it's in process of when it will come to vote. Continuing Resolution expires on March 23. If omnibus passes we will receive 6% increase. Recommendation to invite members of congress to campuses. Horacio can forward COE tool kit on how to invite. Reference Congressional Calendar. Have students wear program t-shirts on March 14 and post on social media sites.

6.2.2. #18 Tomasa Mauricio (SDSU) – reminder to use personal cellphone and email to contact congressional members. Do not call during work hours.

##### **6.3. Membership & Elections – Desiree Rivera (Norco College)**

6.3.1. 48 people rsvp'd and 100 are present and 82 are voting members. Member list is at 220 as of January and 76 are new members. Please add SoCal list serve to receive emails.

6.3.2. President Elect Nominations- open floor for questions to Angie Alvarez and Horacio Aceves.

##### **6.4. Public Relations – Amel Khan (CSU Dominguez Hills) and Elizabeth Hanna (CSU Dominguez Hills)**

6.4.1. Currently have active social media accounts with Instagram, LinkedIn, and Facebook. There has been 175% increase on Instagram. Goal is to increase engagement and highlight professionals.

6.4.2. Check out “Meet Your Executive Office” and “Meet Your Service Council” posts on social media.

6.4.3. Designed and paid for chapter advertisement page

6.4.4. Designing TRIO Day slideshow to display at SLC.

6.4.5. Action Item - This year marks 50<sup>th</sup> anniversary for TRIO SSS. Seeking enthusiastic individuals interested in creating 30 second videos on what it means to serve SSS participants.

6.4.5. Action Item - Interested in creating Promo Video for SLC to invite and encourage programs to attend.

**6.5. Research – Asha Jones (SDSU)**

6.5.1. Currently working on SLC survey

**6.6. Resource Development – Caroline Felix (CSUSB)**

6.6.1. Thank you to everyone who donated to silent auction. Four baskets available to auction valued at \$300.

**6.7. Technology – Angie Alvarez (PCC Pathways)**

6.7.1. Has been working on updated website and now looks like WESTOP website.

6.7.2. Please add list serve to ensure you are receiving chapter emails.

6.7.3. All events are now located under “Event” tab.

**7. Unfinished Business – None**

**8. New Business – None**

**9. Action Items – None**

**10. Membership Discussion Items – None**

**11. Announcements**

11.1. Hortencia Cuevas (Norco College) – Four students from Norco College SSS were selected to attend Salamanca trip with COE to study abroad over the summer.

**12. Adjournment**

12.1. Motion to conclude meeting by Temo Solorio (Cal Lutheran), second by #36 Cristina Aguirre (BLCI); meeting adjourned at 4:28pm.