



# Position Announcement

## Building Inspector

Posting Date: June 28, 2022

The Village of Huntley, a vibrant, growing community of approximately 30,000 residents located in southern McHenry County and northern Kane County, is seeking applicants for the position of Building Inspector in the Development Services Department.

Located along the I-90 corridor, Huntley has experienced in excess of \$321 million in new construction activity since 2020. Construction activity is expected to remain strong in future years and includes new residential, commercial and industrial development.

**General Duties:** Under the general direction of Building Official, this position is responsible for inspecting commercial and residential construction and property maintenance to ensure all work complies with current building codes and ordinances. This is accomplished by inspecting structures; meeting with contractors, builders and homeowners; enforcing codes; reviewing plans; and performing other related duties as assigned. Additional duties include assisting customers with building permits, responding to complaints regarding construction and code violations and researching applicable code requirements.

**Requirements:** High School diploma or equivalent, supplemented by courses in building construction; considerable experience in the building trades required. ICC Property Maintenance, Residential Building Inspector preferred, or the ability to obtain within 12 months of hire and ability to obtain certification as an ICC Commercial Building Inspector within 18 months of hire. Thorough knowledge of local codes and ordinances, State laws, and national model codes accepted practices related to the enforcement of property maintenance, building and zoning standards. Essential position requirements include the ability to effectively communicate both verbally and in writing, to interact with the general public in a courteous and professional manner, and the ability to prioritize, organize, and complete required duties timely and accurately. Candidate must be detail oriented, flexible, and a team player. The ideal candidate will possess a working knowledge of web-based computer software programs, and should be proficient in Microsoft Office (Outlook, Word, and Excel).

**Compensation:** The salary range is \$58,166 - \$82,047, with the starting pay depending upon qualifications. The Village offers an excellent benefits package which includes participation in the Illinois Municipal Retirement Fund (IMRF), medical, dental and vision coverage, life insurance, voluntary participation in a deferred compensation 457 plan, and paid time off.

**Hours:** Forty (40) hours per week, Monday – Friday between the hours of 8:00 a.m. – 5:00 p.m.

**To Apply:** Interested candidates are required to complete and submit a Village of Huntley employment application online at <https://www.governmentjobs.com/careers/huntleyIL>. The position will be open until filled.

**Post Offer Requirements:** Offer is contingent upon successful completion of a pre-employment physical and drug screen, along with a criminal background check.

**The Village of Huntley is an Equal Opportunity Employer**

Learn more about the Village of Huntley by visiting our website at: [www.huntley.il.us](http://www.huntley.il.us)