

# **WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY**

*Incorporated 1995*

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 [Email-admin@wbtma.org](mailto:Email-admin@wbtma.org)

Joseph S. Sawicki, *Chairman*  
William S. Clark, *Secretary*  
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Francesca J. Crane, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## **REORGANIZATION MEETING - MINUTES**

**January 14, 2021**

### **Call to Order**

The meeting was called to order at 7:03pm by Secretary Crane.

### **Roll Call of Board Members**

Joseph S. Boldaz (JSB), William S. Clark (WSC), Francesca J. Crane (FJC), Kent D. Nation (KDN) and Joseph S. Sawicki (JSS) were in attendance.

### **Others Present**

Solicitor Stacey Fuller of Gawthrop Greenwood, Engineers Bill Malin and Chris Peterson of Carroll Engineering, Operator Mike Kreiser of Select Environmental and Administrator Anita Ferenz were also present.

### **Appointment of Chairman for 2021**

A nomination to appoint Joe Sawicki as Authority Board Chairman was made by JSB and seconded by KDN. All votes were in favor.

### **Appointment of Vice Chairman**

A nomination to appoint Joe Boldaz as Authority Board Vice Chairman was made by JSS and seconded by FJC. All votes were in favor.

### **Appointment of Secretary**

A nomination to appoint Will Clark as Authority Board Secretary was made by JSB and seconded by JSS. All votes were in favor.

### **Appointment of Treasurer**

A nomination to appoint Kent Nation as Authority Board Treasurer was made by JSS and seconded by WSC. All notes were in favor.

### **Appointment of Assistant Secretary/Assistant Treasurer**

A nomination to appoint Francesca Crane as Authority Assistant Secretary/Treasurer was made by JSS and seconded by KDN. All votes were in favor.

**Appointment of Administrative Personnel for 2021**

1. Administrator and Right-To-Know Officer – Anita Ferenz
2. Bookkeeper – Bonnie Lucy

**Appointment of Professional Consultants for 2021**

1. Gawthrop Greenwood – Solicitor
2. Carroll Engineering Corporation – Engineer
3. Select Environmental Solutions - Operator
4. Concord Public Financial Advisors – Financial Advisor
5. H.A. Thomson Agency - General and Special Insurances
6. Mid Penn Bank - Depository
7. Evolution Payroll Services - Payroll Service Provider
8. Auditor – BBD, LLP

A Motion to approve the appointment of Administrative Personnel and Professional Consultants as enumerated above was made by KDN and seconded by JSB. All members present were in favor.

**Miscellaneous Information for 2021**

1. Authority meetings are the second Thursday of each month at 7:00PM except for November which will be Wednesday, November 10, 2021, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320.
2. Special Meetings to be advertised as required by law.

**Adjournment**

A Motion to adjourn the reorganization meeting was made by JSS and seconded by JSB. All members present were in favor. The meeting adjourned at 7:12pm.

Respectfully submitted,

Anita Ferenz, Administrator