

February 18<sup>th</sup>, 2013  
Regular Monthly Meeting

**Central Mainline Sewer Authority**

P O Box 35 93 Jones Street

Lilly, PA 15938

**February 18<sup>th</sup>, 2013 6PM**

**Roll Call of the Board:**

Chairman William Claar, Jr., Rita Butterbaugh, Dennis Beck, Edward Myers, Plant Operator Francis Hartline and Recording Secretary Pamela Flis.

Vice-Chairman Raymond Guzic was unable to attend, Solicitor Barbin's and EAD's Engineer Beyer's presents was not required.

**Public Participation:**

Also in attendance: Leslie Devett.

**As Discussed:**

- Jeremy Shuniak was placed on the agenda for conversations about his property being tapped into the CMSA sewer line; Mr. Shuniak did not attend the meeting.

**Secretarial Report:**

**Motion** made by Dennis Beck , 2<sup>nd</sup> Rita Butterbaugh to accept the Re-Organization and Regular monthly minutes dated January 21st, 2013, as submitted in written form. Roll call, all in favor, Motion passed.

**Motion** made by Rita Butterbaugh 2<sup>nd</sup> Dennis Beck to accept the Treasurers Report, Unpaid Bills Detail as submitted in written form. Roll call, all in favor, Motion passed.

**As Discussed:**

- The updated edu count from Lilly Borough Sewer Authority and CMSA updated edu count, and the need to inform Kotzan, CPA and Associates, for the 2012 allocation calculations.
- The total amount of edu's physically tapped for Chapter 94 reporting.
- The total amount of invoiced edu's for the 2012 allocation calculations.

**Correspondence:**

**As Discussed:**

- Keystone Insurance check
- DRV Preventative Maintenance Agreement-report on maintenance performed at

February 18<sup>th</sup>, 2013  
Regular Monthly Meeting

- US Environmental Protection Agency- special permit for treatment plants accepting Marcellus Shale brine water- does not affect CMSA.
- EAD's Agreement for Professional Services.
- Sherriff's Sale – 106 Jacks Alley, Lilly, PA 15938-updated by the solicitor.

**Motion** made by Dennis Beck 2<sup>nd</sup> Edward Myers to accept the Agreement for Professional Services between CMSA and the EAD's Group, Inc as written. Roll call, all in favor, Motion Passed.

A Copy of this agreement is on file at the CMSA office.  
Correspondence is on file at the CMSA office.

**Engineers Report:**

No current activities at this time.

**Solicitor Report:**

As Discussed:

- Attorney Petyak's Letter of correspondence concerning John Shuniak and his tap in- CMSA board will permit the Solicitor to handle the situation-Tabled Item.
- The delinquent amount owed by 148P, 141 Oil Circle Drive, Lilly, PA 15938, payment plan in place, one or two payments made, then non-responsive.

**Motion** made by Edward Myers 2<sup>nd</sup> Dennis Beck to place a lien on 141 Oil Circle Drive, Lilly, PA 15938, for delinquencies totaling over \$2,000.00. Roll call, all in favor, Motion Passed.

- 113 High Street, Lilly, PA 15938 and the property under contract for real estate sale, the delinquent amount owed, liens placed.
- Trailer was removed and property owner had not approached CMSA for exoneration of sewage invoicing.

**Plant Operators Report:**

Plant operator monthly flow meter report was presented to the board.

As Discussed:

- Penelec and Camco repairs were completed on the incoming electrical service to the treatment plant and torqued all the major electrical connections.
- January 31<sup>st</sup>, with the heavy rain and snow melt off the plant received approximately .416 gallons maximum, plant design .350 gallons per day, considered a violation of the CMSA permit and filed to the DEP as such.

- Modem was replaced by Camco at \$685.00, ABJ was able to access the control panel screen, and the serial port on the processor did not allow remote changes.
- Processor is in stock, not worth replacing until the modem goes bad, changes at the plant can be done physically but not remotely.
- DRV, Incorporated Preventative Maintenance Program-Pump Station Report
  - Variable Frequency Drive Checked
  - Backup system
  - Relays and Contactors on Control Panel
- DRV did find that the relays are working with burnt out LED indicators, switch to loop converters will need to be replaced, along with two failed relays. DRV cost for repairs is approximately \$1200.00.
- DRV built to control panel and has all the programming.
- Plant Operator is confident in his ability to replace the relays and switch to loop converter.

**Motion** made by Dennis Beck 2<sup>nd</sup> Rita Butterbaugh to purchase eight relays and one switch to loop converter, and allow Plant Manager to replaced these items in the control panel, if he is unable to make repairs he will contact a professional electrician. Roll call, all in favor, Motion Passed.

- The receipt of the portable flow meter bracket for the Hach radar meter.
- Review of the amount of incoming flow by reviewing the Chapter 94 report, each year show is increase since 2009.
- The CMSA board reviewed the monthly flow meter report.
- Flows coming from High Street and up the Level Road, to Cresson Township on January 31<sup>st</sup>.
- Plant Manager has acquired two quotes for the preventative maintenance required for the four aeration blowers, plant managers past and current have preformed some preventative maintenance, however it is time to have the bearings check and perform a vibration test, currently the aeration blowers have been used for 14,000 hours with a recommendation of 5,000 hour preventative maintenance should be preformed.
- RAM Industries \$2,300.00, Excelsior Blowers \$1,598.00 two quotes for aeration blower maintenance.

**Motion** made by Dennis Beck 2<sup>nd</sup> Edward Myers to allow Excelsior Blowers to perform maintenance on all four aeration blowers. Roll call, all in favor, Motion Passed.

- An annual maintenanc record needs to be created for budget purposes and scheduled, so preventative maintenance is preformed on an annual basis.
- Chapter 94 Report draft copy for the boards review and for adoption at the March meeting.
- Penelec charged CMSA a onetime shut of turn on charge, so electrical could be service - \$212.00.

Flow meter report on file at the CMSA office

February 18<sup>th</sup>, 2013  
Regular Monthly Meeting

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**Old Business:**

None at this time.

**New Business:**

None at this time.

**Tabled Items:**

- Sewer Use Ordinance-LBSA/ Cresson Twp

As Discussed:

- Inspection 141 Cherry Road-Uncompleted

**Motion** made by Dennis Beck 2<sup>nd</sup> Rita Butterbaugh to allow the CMSA Secretary to send a letter of correspondence to 141 Cherry Road, Lilly, PA, informing them the property owners has until June 15<sup>th</sup>, of 2013 to complete the re-pressure test of the property will be surcharged an addition \$50.00 a month for non-compliance of the Real Estate Re-Pressure Ordinance adopted by the township in which the parcel is located. Roll call, all in favor, Motion Passed.

**Adjournment:**

**Motion** made by Rita Butterbaugh 2<sup>nd</sup> Edward Myers to adjourn the February 18<sup>th</sup>, 2013, meeting at 6:57 PM. Roll call, all in favor, Motion passed.

**For the Record:** A copy of the February meeting packet with January 21st, 2012 meeting minutes was hand delivered to LBSA on Tuesday, January 19<sup>th</sup>, 2013, by the CMSA Secretary.