

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 16, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee, and Trustee Long. Board Member Absent: none. Also in attendance – Jeffrey Craigmyle, Transfer Station
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of June 18 & July 11, 2019** - Motion by Trustee Chaffee with support by Supervisor Maike to approve 6/18/19 minutes as presented. Ayes all. So passed. Motion by Trustee Chaffee with support by Supervisor Maike to also approve the 7/11/19 minutes as presented. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): none
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report:** \$438,966.31 total in the general checking account and \$1,149.58 in the tax account for a total in Bank Accounts of \$440,115.89 as of 6/28/19. The Treasurer balances perfectly with the bank statement balance and the Clerk's books.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$119,383.40 (ck #11229 – 11266 & E364 – E371). Trustee Chaffee made the motion to pay the Township's bills as presented, supported by Trustee Long. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 34% of the 19/20 fiscal year has passed. There were questions raised regarding the total expenditures in the 101-723-955 (ZBA Training total. The Clerk will research and have either an explanation or correction for the August meeting. There was also concern regarding the total charge for the 24th Street road project as there is a \$40,000 charge for gravel included. Supervisor Maike will contact the Road Commission for more information.
8. **Unfinished Business:**
 - A. **Dangerous and Dilapidated Building Priority List** – tabled
 - B. **M37 Property Bids** – tabled to receive more bids.
 - C. **HWI IFT Completion** – The paperwork is ready to be forwarded to the State for final approval.
9. **New Business:**
 - A. **Reduced Rate Hall Rental for Local Firefighters** – Clerk Chaffee with support from Supervisor Maike moved to approve a 50% rate for local firefighters on a trial basis for one year as long as MTA has no objections. Ayes all. Motion passed. Treasurer Fleming will contact MTA for an opinion.
 - B. **Fee for rental of Chairs/Tables** – discussion ended with no supporting motion.
 - C. **Alternative Ed Program needs Monthly Meeting Space** – Trustee Chaffee with support by Trustee Long moved to make the Hall available to the Alternative Ed Program at no cost for one time a month with Clerk Chaffee making the \$100 deposit for the group. Again this

would be on a 1 year trial basis as long as MTA has no objections. Ayes all. Motion passed. Treasurer Fleming will include this situation in her call to MTA for an opinion

D. Thank You to Dallas & Terri Dowling – The Dowlings made a donation of six chairs to the Township Hall. Clerk Chaffee will send a Thank You card on behalf of the Board.

E. RSVP to HWI Dedication Ceremony 7/24/19 – The Clerk will RSVP for the Board and Planning Commission.

F. Rescind Alternate position on the Planning Commission – Based on advice from MTA we should not have an alternate position on the Planning Commission. The Alternate has already resigned based on that information. Trustee Chaffee with support from Supervisor Maike moved to officially rescind the position. Ayes all. So moved.

G. Seek Bids for Covered Patio – Jim Maike will be asked for an estimate based on a square patio cover from the north window to the south end of the building

10. Officer's Reports

a. Zoning Official/Planning Co/ZBA – Update by Trustee Chaffee reported that the Planning Commission is continuing to meet a second time each month to specifically work on updating the Master Plan. He also mentioned that Dollar General will be adding a store north of the M37 & 40th Street intersection

b. County Commissioner – Absent and sadly missed.

c. Transfer Station – Attendant Craigmyle reported that business is good but he had one drive off!

d. Supervisor – Supervisor Maike reported there has been work starting on a Rec Plan, adding that there will be a fee for the entities involved.

e. Clerk – none.

f. Treasurer – none

g. Trustees – Trustee Chaffee would like to look into the DNR land off 40th Street for a possible Equestrian Trail. He will ask the Planning Commission Chair to add the trailer park on the east side of the township to the agenda (about 6.5 acres/4 or 5 parcels) at the request of Supervisor Maike

11. Public Comment: none

12. Adjournment: at 2:45 pm.

Respectfully submitted by Clerk Pam Chaffee