



JOB DESCRIPTION

Job Title: Medical Respite Worker - Swing Shift
Program: Medical Respite & Sobering Center
Reports To: Program Director and/or Program Coordinator **Status:** Non-exempt

JOB SUMMARY:

Medical Respite workers provide culturally appropriate, trauma-informed custodial services to clients of Medical Respite & Sobering Center. MRWø assist patients with daily activities, provide services to support client health and safety, and assist patients in navigating a complex system by providing information, education, and referral services. The nature of work requires sustained physical effort involving considerable standing, walking, bending, stooping, and lifting of patients.

ESSENTIAL JOB FUNCTIONS:

- Support the Medical Respite & Sobering Center Mission to promote stabilization, hope, and healing for adults experiencing homelessness in San Francisco.
- Work collaboratively with CATS and DPH employees in an integrated team to meet shared goals.
- Ensure that Medical Respite & Sobering Center clients are treated with dignity and respect, and that their physical needs are adequately met while residing at the facility.
- Monitor and report on health & safety issues (including behavioral health issues) within the building, and provide de-escalation and conflict resolution to clients as needed.
- Monitor all visitors to the building to provide privacy and security.
- Respond in the moment to client needs and requests.
- Assist patients safely using the bathroom with proper sanitation & clean-up after patients.
- Assist with heating and serving meals.
- Assist health care providers with client navigation and clinic flow, including intakes and discharges.
- Monitor client belongings at intake, at bedside, & at discharge.
- Light maintenance of facility and light cleaning of facility.
- Adhere to established policies and procedures.
- Attend trainings and meetings as needed.
- Other related duties as assigned.

BACKGROUND & EXPERIENCE:

- High school diploma or G.E.D.
- Previous Home Health Aid experience and/or experience working with the homeless population.
- Ability to work both independently and cooperatively.
- Ability to de-escalate conflict
- Knowledge of homelessness, healthcare, substance abuse, HIV, harm reduction, co-occurring disorders, dementia/cognitive impairment, cultural diversity issues and relevant resources.
- Able to work effectively with diverse individuals who self-identify by cultural, language, neighborhood, sexual identity, gender and other definitions.
- Ability to write and speak effectively.
- CPR and first aid certification required within 90 days of hire.

PREFERRED QUALIFICATIONS:

- Bicultural, bilingual Spanish speaking.
- Knowledge of San Francisco community resources.
- Experience working with at-risk client populations.

SALARY AND BENEFITS:

- \$15.00 per hour introductory and \$16.25 post introductory..
 - This is a union position which requires OPEIU membership after 30 days.
 - Competitive benefits package including medical, dental, 11 paid holidays, 3 floating holidays, paid vacation, sick leave, EAP, voluntary 403 (b) account and pre-tax commuter check program.
 - This position is located in San Francisco, California.
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TO APPLY:

Email your cover letter and resume to: jobs@catsinc.org with the position title in the subject line. EMAIL IS PREFERRED.

Then, visit our website www.catsinc.org/careers to fill out our online job application and mandatory forms and email to the email address above.

Alternately, you may fax your materials to (415) 241-1176 or mail your materials to:

Attn: Human Resources
Community Awareness & Treatment Services
1171 Mission Street
San Francisco, CA 94103

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The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. Essential job duties are intended to describe those functions that are primary to the performance of this job. Other job duties include those that are considered secondary to the overall purpose of this position.

This position description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties as requested by the supervisor and management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

CATS reserves the right to revise job descriptions or work hours as required.