

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: July 14, 2014

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted Water License Holder

Minutes: June 23, 2014

Mr. Mike Myers moved to approve the June 23, 2014 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the board.*

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. TTHM & HAA5 Results

The board was given copies of the acceptable results from the recent TTHM & HAA5 testing performed at 434 Harborview Drive and 7735 St. Rt. 708.

B. June Monthly Water Loss Report

The board was given copies of the June Water Loss Report showing a 12% loss.

C. Financial Reports

The board was given copies of the appropriation status and cash summary by fund report for the department through June 30, 2014.

ADJUSTMENTS:

A. Acct. 1460-2-RO, Mary Lensman, 609 Grand

The \$50.00 shutoff fee was placed on the account for non-payment. Prior to the water being turned off, the customer made payment on the account. The \$50.00 shutoff fee was removed from the account.

Ms. Pat Cochenour moved to approve the account adjustment.

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

B. Acct. 3255-BO, 3435-RO, and 3410-BO, I.L. Community Church Accounts

Customer had record of payments being made on June 3rd, however payment was never received by the water department. After receiving a shutoff notice, customer immediately came in in paid the past due balance as well as current bill. The board was asked if they would be willing to waive the late fees on the three accounts.

Mr. Mike Myers moved to waive the late penalties on the accounts.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Well Replacement Update

A 24 hour pump test on the well will start tomorrow morning, a water test will be performed for EPA approval.

Reichert Excavating submitted a proposal for the installation of the well supply and feed line from the new well to inside the water plant. The proposal totals \$21,113.00, not including any required permits.

Ms. Pat Cochenour moved to approve the subcontracted work to be performed by Reichert Excavating at a cost of \$21,113.00. Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Thompson Electric will be working on a quote for the installation of the electric from the well to the water plant.

B. Aeration Pump Improvements

Thompson Electric has all supplies on order to complete the project.

C. 153 W. Main Meter Pit Relocation

The relocation is complete.

D. 166 E. Wilgus Valve Replacement

After inspecting the valve on two different occasions, It was determined that the valve is not leaking and no repairs are needed.

NEW BUSINESS:

A. 121/127 Warren – Habitat for Humanity Properties

Habitat for Humanity has acquired both parcels and turned this into one buildable lot. Setters were located on both parcels. Once Mr. Albert is informed of where the structure will be built he can determine which meter to keep and which one will be removed. Once completed the billing software will be updated.

B. Painting of the 100,000 Gallon Water Tower

Leary Construction is scheduled to start painting the tower after the Labor Day holiday.

C. Yard Waste Disposal Near Water Plant

The board reminded Mr. Albert that they are in need of the letter he received from the EPA in prior years prohibiting the disposal of yard waste and other items around the water plant.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:02 p.m.

Next Meeting Date: **Monday, July 28, 2014**

Next Resolution No.: **14-14**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____