

**O'Connor Tract Co-Operative Water Co.**  
**AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**7:30PM Thursday September 12, 2019**  
**At the Water Company Offices**  
**211 Oak Court, Menlo Park, California**

**1. Call to Order and Roll Call**

**2. Member Comment**

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

**3. Routine Action Items**

- a. Approval of the Minutes of the Board Meeting on August 5.
- b. Request that the Board accept the financial report and approve that the bills be paid.

**4. Routine Information Items**

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

**5. Unfinished Business**

- a. Items related to the manganese citation
  - i. Report on status of Sherwood Design Engineers (SDE) final design and specs
  - ii. Report on status of RFP for design-build contractor
  - iii. Report on status of City of Menlo Park use permit application
  - iv. Report on status of project financing
  - v. Report on status of State water permit amendment
- b. Report on assignments from the August 5 meeting.
- c. Report on inventory of service lines.
- d. Report on policy for backflow prevention testing and delinquency enforcement.
- e. Request Board approval of SDE contract amendment

**6. New Business**

- a. Request Board approval of SDE contract amendment

**7. Assignments**

- a. Recap of tasks to be completed in the coming month.

**8. Adjournment**

To the Regular Meeting to be held on October 10, 2019 at 7:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.