Skagit County Fire Protection District #4

23624 Jackson St Clear Lake WA 98235

Agenda – BUSINESS MEETING

July 6, 2023, 7:00 pm

1. Call to Order / Flag Salute-
2. Public Comment-
   1. Final Actions-
3. Reading of Minutes from June 1, 2023
4. Correspondence –
5. Attorney Report –
6. Unfinished Business
   1. Demand letter-
   2. EIN/UBI-
      1. 91-1348313-District
      2. 91-1436137-Association. Changed for some reason in 9-2004 per Gary Friend and David Chisholm.
   3. WA CARES-
   4. Burn Box- Big Lake/Clear Lake- Response from Big Lake?
   5. Fonk Road-
   6. Association Quarterly payment review-
   7. SOG-
      * 1. Public Comment
        2. Communication with the Fire marshal, planning, and development (Skagit County dept and agencies)
        3. Purchasing policy- 1/1/2011 SOG #116 needs to be reviewed and updated. Review 8/3/2023.
        4. Secretary Olson needs to locate the credit card policy we just updated to review again and match with SOG #116-Review 8/3/2023.
   8. New Firefighter applications-TBD
   9. Budget Review 2023-TBD
7. New Business
   1. Commissioner filings
      1. Brian file 3-day August
      2. John’s position-Open
   2. Taxes County Reports-
8. Chief’s Report
9. Assistant Chief’s report
10. Accounts Payable & Financial Report
    * + A/P check# 4592-4608 $21,776.71
      + Payroll: #4588-4591 $4077.14
      + Electronic Funds Tax Payments
        1. L&I $49.34
        2. Paid Family $30.66
        3. EFTPS-$1053.47
      + Total $26,987.32
11. Adjournment

Next Business Meeting:8/3/2023 at 7:00 p.m.

Respectfully Submitted,

Katy Olson, Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_