

Open Session Meeting Notes

In attendance: President - David Richardson, Treasurer – David Richardson  
Members at Large - Theresa Springer, Carol Hoke

Open Session Called to Order 6:03 p.m.

Board Update:

1. Motion to approve Meeting Minutes:
  - a. Open Meeting, March 5
    - i. David Richardson – Yes
    - ii. Carol Hoke – Yes
    - iii. Theresa Springer – Yes
  - b. Executive meeting minutes, March 5
    - i. David Richardson – Yes
    - ii. Carol Hoke – Yes
    - iii. Theresa Springer – Yes
2. There was discussion between board members about improving level of transparency to the membership as part of the DRC process once a project has been approved. Publicly available documents (site plans, landscape plans, design drawings) should be made available to the membership via the Google Drive to provide further information about where the DRC based its recommendations to the board, and on what documents the board arrived at a decision.
3. Motion to approve making approved projects by the board and DRC available to the membership on the Google Drive, and also when possible to have links within meeting minutes to specific documents discussed by the board to aid the membership in locating those specific documents.
  - i. David Richardson – Yes
  - ii. Carol Hoke – Yes
  - iii. Theresa Springer – Yes

Meeting moved to executive session at 6:28 pm, for an interview a second attorney candidate.

Meeting Re-opened following executive session around 7:10pm.

4. Motion to approve Jeremy James of Southwest Portland Law Group as the HOA's new attorney.
  - i. David Richardson – Yes
  - ii. Carol Hoke – Yes
  - iii. Theresa Springer – Yes
5. The board then discussed the opinion provided by Jeremy James that all board members should create new, specific emails for HOA business.
6. The board discussed the opinion from Jeremy James that meeting minutes need to be far more detailed than the board has been creating in recent years. The board will discuss at the next meeting ways to improve the level of detail.
7. The board then discussed that on the meeting of March 28, it would be good to invite the rest of the membership to an open meeting in May that could be in person, vs. Zoom, as much as possible.

Open session ended around 7:20pm

These minutes were approved in the March 28, 2024 open session by the board.

Open Session Meeting Notes

In attendance: President - David Richardson, Treasurer – David Richardson

Members at Large - Theresa Springer, Carol Hoke