

Christian Education Ministry Team Description and Purpose **First Baptist Church, Los Alamos, New Mexico**

Purpose:

The Christian Education Team organizes and helps provide training for church members to mature in their personal relationships with Jesus Christ and prepare for the work to which they are called. This education includes Biblical doctrines, teachings and disciplines of the faith.

Membership:

The Team leader is elected by the congregation and operates under the supervision of the ministerial staff. The Team is staffed through requests for participation and volunteer commitments.

Organization:

Individuals and small groups within the Team plan, organize, and carry out specific activities within the Team's areas of responsibility. The Team may further organize itself as it sees fit to accomplish its purpose (see below).

Areas of Responsibility:

- Supporting and administering the Sunday school program
- Providing opportunities for personal discipleship
- Administering Vacation Bible School
- Supervising the church's youth ministry and Children's Church
- Overseeing the AWANA program
- Maintaining the church Library and Education Supply Room
- Web, etc.)

- Preserving a record of the history of the church
- Promoting within the congregation the abovementioned facilities and programs

Duties:

- The Christian Education Team leader is a member of the Church Council and will attend its meetings or designate another Team member to attend.
- All Team members will assist the Team leader in preparing a budget request to submit to the Finance Committee.
- The Sunday School Subteam will oversee the operation of the Sunday school program, which involves members of the congregation in Bible study and encourages their spiritual growth. They will coordinate the classes; ensure the quality of their teaching; maintain records of attendance and seek out members who have been frequently absent; provide fellowship opportunities and encourage fellowship among all members of each class; maintain records of visitors and ensure that this information is provided to the Evangelism/Outreach Team for visitations; supervise the periodic evaluation of the overall Sunday school program; and provide opportunities for ongoing training of Sunday school teachers and

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leaders. Sunday school teachers will also publicize the need for volunteers for various church positions.

- The Vacation Bible School Subteam will organize, publicize, and seek volunteers for the administration of the Vacation Bible School program.
- The Youth Subteam will work in conjunction with the Minister of Youth to plan, publicize, and supervise activities for the youth such as social events and mission opportunities. They will also work with the Youth Sunday school classes to support the youth in their spiritual growth.
- The Children's Church Subteam will supervise the Children's Church program.
- The AWANA Subteam will administer the church's AWANA program.
- The Library Subteam will maintain the church Library, purchase new materials, staff the Library when it is open, and assist the congregation in using its facilities.
- The Education Supply Room Subteam will monitor use of Education Supply Room materials and purchase new materials as required.
- The Historical Subteam will create accurate, comprehensive records of the life and history of the church; help the church remember and appreciate its history through such events as the celebration of significant church anniversaries; and teach the church about our larger heritage as Baptists.
- The Team will review this Ministry Statement periodically and revise and update it as needed and present changes to the congregation for approval.