

BARRY COUNTY CENTRAL DISPATCH

OFFICIAL ADMIN BOARD MEETING MINUTES

Date September 26 2016

The Administrative Board Meeting was called to order by Smelker at 2:00 p.m. at Barry County Central Dispatch. Roll call: Members present: Murphy, Redman, Smelker, Wilson, Foster, Hartough and Vujea. Members absent: Leaf, Reid and Forbes. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

ADDITIONS/DELETIONS: There were no additions to the agenda.

APPROVAL of TODAY'S AGENDA: Motion made by Redman and support by Hartough to approve today's agenda as printed. All in favor and the motion carried.

AUGUST 2016 MEETING MINUTES: Motion was made by Murphy and support by Redman to approve the August Admin Board minutes as printed. All in favor and the motion carried.

LIMITED PUBLIC COMMENT: There was no public comment.

COMMITTEE REPORTS:

PERSONNEL: There was no meeting.

FINANCE: There was no meeting.

EQUIPMENT: Field Communications Equipment Policy Update:

A brief meeting was held to discuss the update as presented. There is a minor change under infrastructure costs. The policy eliminates the fees that we had and was replaced with Barry County Central being responsible for re-occurring infrastructure costs but each department is responsible for radio equipment needs including hardware, software, template fee and any other fees associated with the purchase and upkeep of radios, pagers, etc.

Motion was made by Murphy and support by Hartough to approve the updated Field Communications Equipment Policy #413. All in favor and the motion carried.

9-1-1 PLAN REVIEW: The Commissioners Meeting went well and the revised 9-1-1 Plan passed unanimously to move on. There were 8 township supervisors present at a following meeting where there was further discussion. The Service Plan will be voted on at Tuesday's Commissioners Meeting.

DIRECTORS MONTHLY REPORT: Phyllis addressed the items on the report.

OLD BUSINESS: **SMPA** – The fiber is being installed. A call flow meeting was held with INdigital.

BUDGET REPORTS:

AUGUST 2016 OPERATING BUDGET: The Operating Budget was reviewed and accepted without question. To date, 57.6% of the budget has been used.

AUGUST 2016 STATE BUDGET: The State Budget was reviewed and accepted without question. To date, 30.33% of the State Budget has been used.

Both budget reports were accepted.

SEPTEMBER 2016 OPERATING EXPENSES: Motion was made by Murphy and support by Wilson to pay the September 2016 Operating Expenses in the amount of \$16,608.02. Roll call vote was taken with all present in favor and the motion carried.

SEPTEMBER 2016 STATE EXPENSES: Motion was made by Murphy and support by Hartough to pay the September State Expenses in the amount of \$1,181.46. Roll call vote was taken with all present in favor and the motion carried.

OCTOBER 2016 CONTINGENT REOCCURRING EXPENSES: Motion was made by Murphy and support by Redman to approve the October 2016 Contingent Expenses. All in favor and the motion carried.

MISCELLANEOUS: The October meeting will be with the Barry County Fire Association and will be a night meeting on Thursday, October 20, 2016 at 7:00 p.m. at this location.

Phyllis advised that the Job Classification Study is complete and the final report is done. The extreme action that is needed has set everyone back. It would cost the county \$500,000 - \$800,000 to act on what is recommended.

SECOND PUBLIC COMMENT: There was no public comment.

ADJOURN: Motion made by Murphy and support by Wilson to adjourn. All in favor and the meeting adjourned at 2:45 p.m.