

**STAR FIRE PROTECTION DISTRICT
REGULAR MEETING AND PUBLIC HEARING AGENDA
OF THE BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE: The Board of Commissioners of Star Fire Protection District will conduct its regularly scheduled Monthly Meeting at the following time and location:

DATE	TIME	LOCATION
Thursday, January 10, 2019	Regular Meeting at 7:00 p.m.	Star City Hall Council Chambers 10769 W State Street, Star, Idaho

AGENDA POSTING: Agenda posted at Fire Station #1, Fire Station #2 and District website: starfirerescue.org prior to 5:00 p.m. on January 8, 2019.

ACTION ITEMS All items on the agenda that may require a vote are marked as an "action item". The appearance of the "Action Item" does not require that a vote be taken on this item.

1. **Call to Order:** by Chairman Moyle
2. **Roll Call – Commissioners Moyle, Martin and Fendley**
3. **Approval of Meeting Agenda**
 - *Action Items
 - Motion to approve the Agenda as posted.
 - ✓ [Motion to approve Agenda as last posted is needed only when there has been a posting of additional Agenda items less than 48 hours before a Regular Meeting or less than 24 hours of Special Meeting.]
 - ✓ Amending the Agenda: Any changes/amendments after the start of the meeting should be made at this time, however, no such amendment can include any final action unless a justified emergency is declared. See SFPD Policy Code Title 4. This motion requires a good faith reason why the item was not included on the posted Agenda.
4. **Approval of Minutes:**
 - *Action Items
 - Regular Meeting- December 13, 2018
 - Any changes/amendments should be made at this time.
5. **Public Hearing: Consider Increasing Apparatus Maintenance Service Fees and Establishing an Annual Commercial Compliance Fee**
 - *Action Items
 - Open Hearing
 - Staff Reports
 - Notice of Hearing Published in Idaho Statesman and Idaho Press Tribune December 29, 2018, and January 3, 2019.
 - Public Input
 - Close Hearing
 - A. Consider Resolution Adopting New Annual Commercial Compliance Fee and Increasing the Apparatus Maintenance Service Fees.
6. **Financial Reports**
 - *Action Items
 - A) Treasurer/Bookkeeper Financial Report and Fund Investments
 - B) Questions and comments from Board
 - Approval of Treasurers Report and Fund Investments:
Form of motion for approval of Treasurers Report & Fund Investments: "I move to accept and approve the Treasurer's Report and the Fund Investments as presented by the Treasurer."

- Approval of Bills:
Form of motion for approval of bills: “I move that the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of \$ _____, as presented by the Treasurer, be authorized and approved.”

7. **Public Comment/Special Presentation**

- A) Appreciation Presentation – Blake Trailers of Star
- B) IIIA Insurance – Annual Report by Amy Manning

8. **Staff Reports**

- *Action Items A) Chairman of the Board-Commissioner Jared Moyle
- B) Secretary of the Board-Commissioner Brian Fendley
- C) Treasurer of the Board-Commissioner Steve Martin
- D) Fire Chief Greg Timinsky
- E) Firefighters Union Representative-Danny Garringer
- F) District Administrator - Robin Ward
- G) White Peterson Attorney Report

9. **Committee Reports**

- *Action Items A) Impact Fee Committee - Chief Timinsky & Attorney Gigray
 - Update on progress of Ada and Canyon County Impact Fees

10. **Unfinished/Tabled Business Scheduled for this Regular Meeting**

- *Action Items A) Monthly Update on Treasure Valley Fire Authority JPA by Chief Timinsky
- B) ACCESS (Ada County City EMS System) – Update by Chief Timinsky
- C) Policy Code Updates
 - Title 6, Chapter 1, Deputy Chief Position – ON HOLD
 - Title 6, Chapter 5, District Administrator Position – ON HOLD
- D) Consider Approving the Kuna Interagency Contract for Administrative Services with the Kuna Rural Fire District.

11. **New Business:**

- *Action Items A) Annual Election of Officers:
 - Chairman
 - Vice Chairman
 - Treasurer
 - Secretary
- B) Annual Appointments:
 - Fire Chief
 - Maintenance Division Chief
 - Attorney
- C) Annual Standing Committee Appointments:
 - Budget Committee (1 Board Member)
 - Negotiations Committee (2 Board Members)
- D) Schedule Regular Monthly Meetings (currently held the 2nd Thursday of each Month)
- E) Consider Approval of Middleton Interagency Contract for Administrative Service
- F) Consider approval of “Request for Qualifications, Proposal and Bid for Fire Station Design and Consulting Services”, and authorizing publication of the public notice for the request.

12. **Executive Session under Idaho Code § 74-206 (1) may be held if determined necessary by the Commissioners. An executive session, at which members of the public are excluded, may be held. The following are the purposes for which the Commissioners may convene into executive session under Idaho Open Meeting Law.**

I.C. § 74-206 (1) (a)-(f), (i), or (j)

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) N/A
- (h) N/A
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement;
- (j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

Motion to include a designation of those to be in attendance during the executive session followed by a roll call vote.

13. **Consider Administrative Staff and Maintenance Division Staff Annual Salary Increases & Benefits**

- *Action Item
- A) Fire Chief
 - B) Deputy Chief of Operations
 - C) District Administrator
 - D) Division Chief of Maintenance

14. **Resume Meeting**

15. **Announcement of Next Regular Scheduled Meeting:**
*Action Item [February 14, 2019, 7:00 p.m. Star City Hall Council Chambers]

16. **Adjournment**

*Action Item

Agenda Posting: Post agenda 48 hours in advance of regular meeting, and 24 hours in advance of special meeting.