



Training & Workshops

1

MANAGEMENT & LEADERSHIP SKILLS:
Workforce Development

2

COMMUNICATION SKILLS:
Workforce Development

3

EEO/DIVERSITY:
Workforce Development

4

PERSONAL DEVELOPMENT:
Professional Development

5

FINANCIAL MANAGEMENT
Professional Development

6

THE EXTREME MAKEOVER SERIES:
Workforce Development & Professional Development



Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

**IT'S NOT EASY,
BUT IT'S SIMPLE**

Upon completion of this workshop, attendees will understand the difference between leaders and managers.

**NO! IT'S A COMPLETE
SENTENCE**

Attendees will leave knowing how and when to say No and mean it.

**TEAM BUILDING:
COACHES COACH AND
PLAYERS PLAY**

Quiet as it is kept there is nothing wrong with being a follower; but to understand this concept, you must understand your role. Upon completion of this workshop, attendees will have a full understanding of the role they play and its importance.

HOW DO I MARKET ME?

Each attendee will leave with an understanding of their identity and the value they add to their environment.

1 MANAGEMENT &
LEADERSHIP SKILLS:

COMMUNICATION
SKILLS:

2

Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.



Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

**IT'S A SMALL WORLD
AFTER ALL: ACCEPTING
DIFFERENT CULTURES**

The United States is more than ever a true melting pot of many cultures. This diversity workshop is designed to help participants learn, accept and appreciate different cultures.

**WE ARE ALL IN THIS
TOGETHER: LEARNING
TO APPRECIATE ONE
ANOTHER**

This workshop is designed to address the newest phenomenon that is sweeping the work world—the generational divide. Participants will learn how to navigate through a work environment with 4 different generations of employees.

3 EEO/DIVERSITY:

Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.



Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

**TIME MANAGEMENT:
CAN YOU REALLY
MANAGE TIME?**

It is impossible to manage time, but we can manage our distractions. This workshop teaches participants the key steps involved in learning how to prioritize ones day while effectively managing ones distractions.

**THE FIVE AREAS OF
PROSPERITY:
ACCOUNTABILITY IS
THE KEY**

This workshop explores the 5 major areas of accountability. Attendees will learn the principles behind ccountability. They will also learn how mastering these principles will lead to prosperous and successful life.

**OBEDIENCE IS BETTER
THAN SACRIFICE:**

Shortcuts are never the answer. Workshop participants will learn that it is okay to pay attention and follow the rules.

**THE VIEW FROM HERE
IS MIGHTY CLEAR:
FRONT WINDSHIELD VS.
REAR VIEW MIRROR**

Participants will learn why yesterday is in the tomb; tomorrow is in the womb; today is the most important day of your life. Are you focused on the prize or the price?

**DON'T DRAW BACK:
STAGES OF
DEVELOPMENT**

Workshop participants will leave with an understanding of the statement: Winners never quit, and Quitters never win. It is a process, participants will learn how and why to give themselves time to win in whatever they want to achieve.



**A POWERFUL MINDSET:
RENTER VS. OWNER**

Are you renting your dreams, aspirations, goals or do you own them? Participants will learn how to take ownership for where they are in life and where they want to go.

Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.



Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

**I AM MY BROTHERS/
SISTERS KEEPER: THE
FINANCIAL
EMPOWERMENT
MOVEMENT**

Participants will learn basic principles behind money management and how to pass that knowledge on to the next man/woman.

**FINANCIAL STRATEGIES
FOR WOMEN—
“...FEMALE WORKER IN
THE U.S. EARNS ABOUT
79% OF WHAT THE
AVERAGE FULL-TIME
MALE...”**

As financial opportunities for women continue to trail men, this workshop will provide participants with the steps involved in making, saving, and accumulating money.

**A WEALTHY MINDSET:
SIX FIGURE SECRETS**

How to build and maintain wealth. Participants will learn what true wealth is.

**BUILDING A STRONG
FINANCIAL HOUSE**

Workshop participants will learn the 7 steps involved in building a strong financial house.



Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.



Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

WHAT IS THE FOCUS OF EXTREME MAKEOVER?

The focus of The Extreme Makeover is to help attendees grow in all areas of leadership: (Communication, Time Management, Teamwork, Accountability, and Mentorship)

HOW WILL THE ATTENDEES BENEFIT?

The attendees will leave feeling empowered. This workshop will enable them to more effectively work with their supervisors and coworkers. They will leave with an understanding on how to communicate with different generations and differentiate between personality types. This will in turn enhance their communication skills and ultimately help them to complete projects more efficiently and effectively. This workshop will also challenge the notion of Time Management. It will introduce the participants to the fact that you cannot manage time, but you can manage your distractions. This training will assist in helping the attendees to max out on their days during assigned work hours. In addition, we will help the attendees to understand the importance of mentorship. Many successful leaders can definitively point to a mentor who made a significant difference in their lives. This workshop will teach participants how to seek out that mentor in the workplace, as well as in their personal life. This will ultimately help them to experience maximum career growth potential.

A-LA-CARTE OPTION

Organizations can choose to use the current program which includes Time Management, Generational Diversity, and Communication; or organizations can put together an a-la-carte presentation in which they choose from the workshops displayed above in order to create the desired outcome.

Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.





Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
www.jonesjewels.com 1-866-624-6440

KEYNOTE SPEAKER:

Our Keynote Speaker will use their uncommon wit and wonderful sense of humor to reach audiences all over the world. We are known for the ability to not only motivate, but more importantly to inspire. Motivation is an emotional response that is temporary in nature, while inspiration is the act of being moved to make a change in the course of one's direction. Book Jones Jewels & Associates, Inc. to help infect and affect the lives of the people in your organization.

MISTRESS OF CEREMONY:

Invite Jones Jewels & Associates, Inc. to host your next event. We will help to create an environment where participants can thrive. As the Mistress of Ceremony, we will keep the event moving in a humorous and effectual manner.

PANEL MEMBER :

Book Jones Jewels & Associates, Inc. as a panel member. Our presence on any panel brings forth knowledge that is not only insightful but entertaining, as well.

To invite Jones Jewels & Associates, Inc. to your next event, please contact us:

Jones Jewels & Associates, Inc.
7310 Ritchie Highway, Ste 708 Glen Burnie, MD 21061
Website: <http://www.jonesjewels.com>

1-866-624-6440

A dark purple rectangular box containing a white six-petaled flower icon on the left and the text 'OTHER SERVICES:' in white, uppercase, sans-serif font on the right.

Jones Jewels & Associates, Inc. is a leadership development and training institute. Through a variety of workshops, we provide necessary training to teach fundamental managing tools. Our courses are directed towards management professionals, as well as, their staff. By using innovative, fun, and creative techniques, Jones Jewels & Associates, Inc. provides unforgettable and life altering workshops.

