

KILEY F. BATES
Administrator



NANCY GALOFARO
Secretary-Treasurer

**CONSOLIDATED GRAVITY
DRAINAGE DISTRICT #1**

OF
TANGIPAHOA PARISH

P.O. BOX 31
HAMMOND, LA 70404
Consolidated Gravity
Office: (985) 345-1821
Tangipahoa Parish
48571 Highway 51 North
Tickfaw, LA

District 8
DAVID P. VIAL
President
47162 Oak Creek Trace
Hammond, LA 70401
(985) 542-4776

District 3
LOUIS "NICK" JOSEPH
Vice President
P.O. Box 621
Independence, LA 70443
(985) 878-4711

A G E N D A

WEDNESDAY, FEBRUARY 10, 2016

4:30 P. M.

P E R S O N N E L C O M M I T T E E M E E T I N G

1. **Call to Order**
2. **Roll-Call**
3. **Proposed Personnel Policy Changes**
4. **Right-Of-Way Position**
5. **General Office Clerk Position**
6. **Adjourn**

4:45 P. M.

E Q U I P M E N T C O M M I T T E E M E E T I N G

1. **Call to Order**
2. **Roll-Call**
3. **Discussion of West Bank Building Maintenance Quotes**
- 4.. **Adjourn**

4:45 P. M.

F I N A N C E C O M M I T T E E M E E T I N G

1. **Call to Order**
2. **Roll-Call**
3. **Discussion of January Expenditures**
4. **Investments**
5. **Adjourn**

5:00 P. M.

R E G U L A R M E E T I N G

1. **Call to Order**
2. **Roll-Call**
3. **Visitors**
4. **Adoption of Minutes of Regular Meeting dated January 27, 2016**
5. **Acceptance of Finance Committee Report**
6. **Drainage Plans – Fawn Shadows Apartments – Clay Barrilleaux – District 4**
8. **Drainage Plans – The Landings Reserve Subdivision – Chad Stevens – District 8**
9. **Proposed Ditch Relocation – John Lambert Drive – Darrell Fussell - District 8**
10. **Amendment of Servitude – Proposed Ditch Relocation – John Lambert Drive District 8**
11. **Investments**
12. **West Bank Building Maintenance Quotes**
13. **Public Comment**
14. **Administrator's Report**
15. **Commissioners' Privileges**
16. **Personnel**
 - a. **Proposed Personnel Policy Changes**
 - b. **Right-Of-Way Position**
 - c. **General Office Clerk Position**
17. **Legal Matters**
18. **Adjourn**

FOR: DAVID VIAL
President

BY: NANCY GALOFARO
Secretary - Treasurer

MEMBERS OF COMMISSION

District 2
JAMES BAILEY
21317 Neal Rd
Husser, LA 70442
(985) 320-1986

District 4
CARLOS BRUNO
PO Box 1274
Independence, LA 70443
(985) 878-4944

District 5
BUDDY RIDGELL
17037 Ridgel Rd
Tickfaw, LA 70443
(985) 969-3357

District 6
JOEY MAYEAUX
13115 Mayeaux Ln
Hammond, LA 70401
(985) 974-0458

District 7
LIONELL WELLS
1700 Mooney Ave
Hammond, LA 70403
(985) 542-1499

District 9
HARRY LAVINE
21145 Esterbrook Rd.
Ponchatoula, LA 70454
(985) 386-4370

District 10
BOBBY CORREZ
42102 Jefferson Dr
Hammond, LA 70403
(225) 294-6010

MINUTES OF THE BOARD OF COMMISSIONERS OF CONSOLIDATED GRAVITY DRAINAGE DISTRICT NO. 1 OF TANGIPAHOA PARISH, STATE OF LOUISIANA, HELD ON WEDNESDAY, FEBRUARY 10, 2016, AT 5:00 P. M., AT THE DOMICILE OF THE DRAINAGE DISTRICT LOCATED AT 48571 HIGHWAY 51 NORTH, TICKFAW, LOUISIANA

The Board of Commissioners of Consolidated Gravity Drainage District No. 1 of Tangipahoa Parish, State of Louisiana, met on the above date in Regular Session and was called to order by the President, Mr. David Vial, with the following members present:

JAMES BAILEY, CARLO S. BRUNO, BOBBY CORTEZ, HARRY LAVINE, H.G. "BUDDY" RIDGEL, DAVID VIAL

ABSENT: LOUIS JOSEPH, JOEY MAYEAUX, LIONELL WELLS

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A motion was made by Mr. Bailey and seconded by Mr. Bruno to adopt the minutes of the Regular Meeting dated January 27, 2016, and that they be dispensed and published in the Official Journal of the District as record. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

*** * * * ***

A motion was made by Mr. Bruno and seconded by Mr. Lavine to accept the Finance Committee Report and pay all presented expenditures for the month of January, 2016. With no opposition, motion carried. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

*** * * * ***

The Administrator informed the Board that a \$250,000 Investment with Wells Fargo Bank was yielding minimal interest. He recommended closing the Wells Fargo account and transferring the proceeds into the LAMP Account. A motion was made by Mr. Bruno and seconded by Mr. Cortez to accept the recommendation of the Administrator. Roll-call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

*** * * * ***

A motion was made by Mr. Bruno and seconded by Mr. Cortez to approve the drainage plans for Fawn Shadow Apartments. The approval is for the proposed

development as submitted showing 3 duplex apartments. Any future modifications for this property shall require Board approval. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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A motion was made by Mr. Lavine and seconded by Mr. Ridgel to approve the conceptual drainage plans for The Landing’s Reserve Subdivision. All proposed phases of construction of the Landing’s Reserve Subdivision shall require approval of the administrator. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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A motion was made by Mr. Bailey and seconded by Mr. Lavine to table item number 9 & 10 on the agenda. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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The Administrator presented the Board with information and quotes on the repair and siding of the West Bank Maintenance Building. After discussing the matter, a motion was made by Mr. Ridgel and seconded by Mr. Lavine to have the lowest Bidder, DJB Services, LLC, repair the Maintenance Building for the base price bid plus alternatives one and two in the amount of \$32,655.00 . Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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In his report, the Administrator discussed the Permit and Progress Reports and the Master To Do List. A motion was made by Mr. Bruno and seconded by Mr. Bailey to accept the Administrator’s Report. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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The Personnel Committee Chairman, Carlo Bruno, informed the Board that the Personnel Committee met before the meeting to review and discuss all job applicants for the Right-Of-Way Agent position. The Personnel Committee and the Administrator recommended that the District promote Mr. Mark Colona, an in-house applicant, to fill the Right-Of-Way Agent position with a \$1.00 an hour increase in pay. A motion was made by Mr. Bruno and seconded by Mr. Cortez to accept the Administrator’s recommendation. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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The Personnel Committee and the Administrator presented a proposed change to the Personnel Policy Manual, to be implemented for District employees. The revision addressed eligibility requirements for payment of unused sick leave up to 100 hours upon resignation due to a hardship. A motion was made by Mr. Bruno and seconded by Mr. Bailey to approve the eligibility requirements for payment of unused sick leave up to 100 hours upon resignation. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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The Personnel Committee and the Administrator presented a second proposed change to the Personnel Policy Manual, to be implemented for District employees. The revision addressed requirements for uniform wear and safety boots with impact and compression protection. A motion was made by Mr. Bruno and seconded by Mr. Lavine to approve the policy outlining requirements for uniform wear and safety boots. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)

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A motion was made by Mr. Bruno and seconded by Mr. Bailey to place on the Agenda by unanimous vote, request to advertise for a Herbicide Applicator I. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)
* * * * *

A motion was made by Mr. Cortez and seconded by Mr. Lavine to approve the Administrator’s request to advertise for a Herbicide Applicator I. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)
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In Legal Matters, a motion was made by Mr. Bailey and seconded by Mr. Bruno to enter into executive session to discuss a legal issue Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)

NAYS: None

NOT VOTING: None

ABSENT: 3 (Joseph, Mayeaux, Wells)
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A motion was made by Mr. Lavine and seconded by Mr. Ridgel to end the executive session and reconvene the Regular Meeting. Roll call vote was as follows:

YEAS: 6 (Bailey, Bruno, Cortez, Lavine, Ridgel, Vial)


NAYS: None

NOT VOTING: None


ABSENT: 3 (Joseph, Mayeaux, Wells)
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With no further business appearing, on motion by Mr. Ridgel and seconded by Mr. Cortez, the Commissioners of CGDD1 adjourned.

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Nancy Galofaro
Secretary-Treasurer
Consolidated Gravity Drainage
District No. 1
Tangipahoa Parish



David Vial
President
Consolidated Gravity Drainage
District No. 1
Tangipahoa Parish