

BOLIVAR
TOWN COUNCIL MEETING
MINUTES
Tuesday, October 4, 2016 @ 7:30p.m.

Helen Dettmer, Mayor
Donna Callar
Tim Collins-Mayor Pro Tem
John Paul Heafer-Absent
Chris Higdon
Paul David Staubs

Call to order

Mayor Dettmer called the meeting to order at 7:30p.m. and asked everyone to join in a moment of silence and the Pledge of Allegiance.

Treasurers Report

Accountant Eric Lewis gave the Treasurers Report ending September 30, 2016. Mr. Lewis said we are only three months into the new physical year. Right now Gaming is on target @ 25%. Video Lottery is down at 21%, should be at 25%. Total % of budget is 21% and we should be at 25% for income. We are at 18% of the budgeted amount and we should be at 25% for expenses. Total income is \$103,961 and total expenses are \$87,857 for the first three months. The net income is \$16,104. *See attached report for complete details.* Councilperson Paul Staubs moved to accept the Treasurers Report as presented. Councilperson Tim Collins seconded the motion. Motion passed.

Approval of Minutes for September 6, 2016 Regular Meeting

Recorder Reed had three small corrections to make to the minutes as follows:

1. Correct spelling of Barbara Humes name
2. Under Parks and Rec. Spring House has not been sealed at this time.
3. Under Old Business. They are waiting on a Survey to determine who owns the trees on Warren Street.

Councilperson Donna Callar moved to accept the September 6, 2016 Regular Meeting Minutes as presented with Corrections. Councilperson Chris Higdon seconded the motion. Motion passed. Recorder Reed will make these corrections.

Attendee Concerns

None

Town Attorney, Dave Hammer

Attorney Hammer said he has had continued discussions with Co. Commission Attorney Mr. Cockeran about Bolivar's Urban Growth Boundary. Attorney Hammer is planning to go back to the Co. Commission after the Election in November. Mayor Dettmer will get more letters of approval.

Mayor's Report

- Laura reported the Farmers Market has been enjoyed by a lot of people and will come to an end the end of October and start up again April with multiple vendors.
- Mayor Dettmer thanked Laura for all her hard work on the Farmers Market.
- At the September Meeting with Annette Gavin and Mr. Risenwebber of the Development Authority, we are asked to vote yes in November Election on the Brunch Bill, which will help Businesses in Jefferson County to become competitive with out of state businesses. This bill will allow alcohol to be sold starting at 10a.m. Please vote yes on the Brunch Bill.
- Hotel Occupancy Tax, which Bolivar does not have, would tax 6% with 3% coming back to Bolivar and 3% would go to the CBB. The tax would be collected by the County Assessor and paid back to Bolivar, not the State.

- Annette Gavin asked for this for the CBB. This would be used for tourism. Right now we do not have any publications representing Bolivar Businesses at this time.
- Mayor Dettmer talked with Mr. Lewis and he feels this would be a good source of revenue for Bolivar. Councilperson Staubs if this Brunch Bill would be a local vote. Mayor Dettmer said if you already have home rule, then you have this. This would be a county vote.
- October 10, Town Offices will be closed due to Columbus Day Holiday.

Sheriff's Department Report (Sgt. Ben Williams)

For the month of September, there were a total of 77 calls. That total included 41 directed patrols, 10 traffic stops or traffic related matters; 16 law enforcement actions, where deputies either responded to a complaint or when persons or property were involved and law enforcement assistance was needed; and 6 events where we were asked to check on the welfare of an individual; assist a citizen; 911 hang up call or assist fire or EMS personnel.

Sgt. Ben Williams has been designated as Sheriff Dougherty's Primary liaison for Bolivar. Councilperson Collins thanked them for all they do.

Street Committee (Paul Staubs)

- The State Road has more work to do on Polk, Cheney Avenue, Old Furnace Road. Laura will again call the State about Old Furnace Road.

Bolivar Planning Commission (Steve Paradis)

- Permit for a shed on Day Street was approved
- Demolition permit for 1638 W. Washington Street was granted
- Would like to have an engagement Letter from Bolivar-WV Land Use Law Clinic for revamping clarity of ordinances. There would be no fee charged for this clinic.
- Next step would be the engagement letter from Mayor and Council.
- Mayor Dettmer said we need to thank Jenny Brockman who suggested we get help from this group.
- Councilperson Chris Higdon suggested Attorney Hammer look over the engagement letter and make sure we are OK. Attorney Hammer is OK with this.
- Councilperson Staubs is OK with this as long as there is no charge to the Town of Bolivar.

Parks and Recreation Committee (Donna Callar)

- Donna Callar said everyone should have a committee like mine, but, you can't have this one.
- Eric Eastman, Mark Seger took Monday off and John Garza worked on the building.
- They cut and trimmed tree branches.
- Power washed the floor of the pavilion.
- Removed the words and painted the pavilion.
- Porte John will be leaving the end of the month (October)
- We still have lots to do before Winter.

Old Business

New Business

1. Eastern Panhandle Transit Authority

- Mr. Pixler and Elaine Bertleson spoke about the Eastern Panhandle Transit Authority and some of the changes they have made to increase their routes.
- They are hoping for more realignment of routes in October.
- The Orange Line runs Washington Street to Train Station and back to the VA Center (Orange Express)
- Mr. Pixler spoke about Jefferson County Non Emergency Medical Transportation Passenger Trips about 600 per month. He said they will be expanding this service. This is the only service in the area for MTM Service. Councilperson Higdon said he would like more information on this to help older folks. Mr. Pixler said this is billed thru Medicaid.

- Mr. Pixler said they operate 16 to 25 buses
 - Some of the challenges are the operating expenses which is an 80% to 20% match.
 - Mr. Pixler said we have a great relationship with NPS and Shepherd University makes up our support.
- Attorney Hammer asked if they could issue bonds. Mr. Pixler said "No, we haven't a Bonding Source".
See handout brochure for complete details.

2. Select Date and Time for Trick or Treat

Councilperson Tim Collins moved to hold Trick or Treat for Bolivar on Monday, October 31, from 6:00p.m. until 8:00p.m. Councilperson Paul Staubs seconded the motion. Motion passed.

3. Grant Permission to Advertise for Snow Removal

Councilperson Chris Higdon moved to have Laura Advertise for Snow Removal. Councilperson Tim Collins seconded the motion. Motion passed.

Executive Session

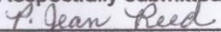
1. Discussion of Information Concerning an Audit

We did not go into Executive Session since we have nothing to report at this time. Mayor Dettmer said she wanted the Council to know the State Auditors Office asked Bolivar to send information for FY 12-13, FY 13-14, FY 14-15 concerning money paid to Harpers Ferry for Police Protection amounting to approximately \$780,000. We replied to the request and we have not heard anything as of tonight.

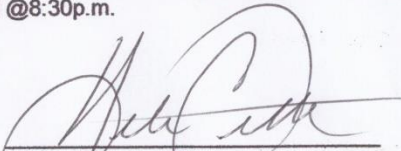
Adjournment

Councilperson Tim Collins moved to adjourn the meeting. Councilperson Chris Higdon seconded the motion. Motion passed. Meeting adjourned @8:30p.m.

Respectfully submitted,



P. Jean Reed, Recorder



Helen Dettmer, Mayor