

ADOPTED 8-21-2008

TOWNS COUNTY  
CULVERT INSTALLATION  
APPLICATION, SITE REVIEW, AND PERMIT

This application is being made by \_\_\_\_\_ for permission to install a driveway culvert at the property listed below. This property adjoins a county-owned or county-maintained road.

Property location: \_\_\_\_\_

Residential Sub-division Lot# \_\_\_\_\_ Tract \_\_\_\_\_ County owned or maintained road is paved? Yes No  
Applicant is: Owner Contractor Phone #s \_\_\_\_\_

The following requirements must be met:

1. A Driveway permit may be obtained at no charge from the Commissioner's office to be approved by the Road Department before any culvert installation begins.
2. A dig permit must be obtained from the Utility Protection Center at (800) 282-7411 before any culvert installation begins. Call a minimum of 3 days before work begins. (all underground utilities will be located at NO CHARGE i.e. electric, phone, sewer, water, gas and television cable)
3. This application must be pre-approved by the Georgia Department of Transportation yes no
4. Adequate Sight Distance Each Direction: yes no
5. The culvert must be metal, a minimum of 15" in diameter by 30' in length\*. The culvert must be located in line with the existing ditch: however culverts must be a minimum of 4 feet from the driving surface of the county road. If upon inspection, the County determines that these minimum dimensions are not suitable the following are required: \*(a variance maybe granted by the rd dept. according to the terrain and construction of the road)  
\_\_\_\_\_ Diameter \_\_\_\_\_ length \_\_\_\_\_ distance from driving surface
6. Each construction access entrance must be graded and covered with gravel for a minimum of 50' from the county road. The gravel must be in place before the drive can be used to access the property and before culvert or building construction begins.
7. The driveway must be constructed so that no water, silt, or debris is carried onto road. This requires that the driveway be sloped away from the county road for a minimum of four (4) feet measured from the intersection of the county road and the driveway (see attached diagram).
8. During construction, the existing ditch line must be maintained as to not interfere with normal water flow.
9. The location of the proposed culvert must be marked so that the county road department can perform a pertinent site inspection.

Additional comments and criteria:

\_\_\_\_\_

I hereby certify that I will comply with all requirements for installation of this culvert.

Applicant's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

PERMIT

Proposed culvert installation has been reviewed and approved by Towns County Road Dept.

Signature: \_\_\_\_\_ Road Dept. Superintendent Permit Date: \_\_\_\_\_

This permit is issued subject to Applicant complying with all listed conditions. The Road Department must be contacted at 706 896-2276 after culvert installation is completed to schedule an inspection.