

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Boldaz, Chairman
Josef G. Obernier, Sr., Treasurer
Vacant Position

Sandra G. Martin, Vice Chairman/
Asst Secretary/Asst Treasurer
Rick Tisa, Secretary

Meeting Agenda for October 13, 2016

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Josef G. Obernier, Sr. (JGO) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification

Action on Minutes of Previous Meeting(s)

- September 8, 2016 regular meeting

Public Comment (individuals requesting to be on the agenda):

1. 1403 Horseshoe Pike Realty – Fred Ebert to discuss pump station design and connection.
2. WBT/Dale Barnett – discussion on Kimberwick decommissioning and resultant invoice.
3. Series 2009 Bond refinancing – Daryl Peck to provide summary of process and recommendation; Tim O’Neill to provide documentation for moving forward (Resolution).

Correspondence/Communications (information to note)

1. Receipt of Informational Session for Pennsylvania American Water Customers – held October 26, 2016 in South Coatesville. Let Administrator know if you wish to attend.
2. Receipt of correspondence dated October 7, 2016 from Carroll Engineering Corp re proposed scope of work and fee to complete a Sewer Capital Reserve Study.

Reports

1. Operator
 - a. Capital Improvements
2. Engineer
 - a. PA Small Water and Sewer Program – Ashberry. Need final approval to proceed.
 - b. Act 537 – status.
 - c. 2017 Budget and Rate Schedule – pending.

3. Solicitor
4. Administrator
 - a. Bookkeeping / billing system – in-house v outsourcing.
 - b. Bad Meters – Tomasic recommendation; informational procedure document is pending.
 - c. Meters for those residents with wells – 11 installations as of 10/13/2016); follow up letters sent by Tri-County.
 - d. Expansion of system – letters to BOS re Indian Run Mobile Home Park and home on .southerly Manor Road; pending.
 - e. Informational flyer – draft history and FAQs provided, JSB revising.

New Business

1. From the Board:

2. From the Floor:

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of September 30, 2016: Friendship Village account balance was \$215202.59 and Kimberwick account balance was \$255,546.34.

1. Friendship Village Sewer District- \$73,842.08 and ratified payments of \$1,457.67 made on 9/19/2016. Payroll of \$3,029.03 made 10/13/2016 for the month of September 2016.

Shared Service Agreement – breakdown for September 2016.

Carroll Engineering Corporation – breakdown for August 1, 2016 to August 28, 2016

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, October 20, 2016 and November 3, 2016 at 7:30 p.m.
2. Municipal Authority, Thursday, November 10, 2016 at 7:30 p.m.

WHO IS ATTENDING 10/20/2016 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)