

Minutes of the Sherrard Public Library District Board of Trustees

June 19 ,2018

Call to Order 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sarah Soliz, Sheryl Steele, and Jim DeWitt

Board Members Absent: None

Staff: None

Motions:

1. Motion to offer the old high school building/library for sale by sealed bid, reserving the right to reject any and all bids by Kindelsperger, Second by DeWitt.
2. Motion to approve the tentative budget and set the budget hearing meeting for 6:30 on July 17th before the regularly scheduled board meeting by Kindelsperger, Second by Soliz.
3. Motion to adjourn at 8:02 PM by Soliz, Second by Sanders.

Discussion:

Unfinished Business:

Old Building: It was decided to offer the sale of the old building through sealed bid. Paula contacted the Illinois State Library and learned the rules we need to follow to sell the building. Allen will contact our attorney for help with the details of the terms of the sale. He will also contact a surveyor so that we can get the property surveyed and subdivided. The sale needs to be published in a local newspaper once each week for 2 consecutive weeks. It is hoped that we will have all the details ironed out and have bids to discuss at the August board meeting.

Records stored in the old library need to be brought to the new library so they can be gone through to see what needs to be kept and what can be destroyed. David Wooten will be here on July 18th to perform that inventory. Results will then go to Springfield for approval.

Landscape/Flag Pole: Brenden Gusse and his crew were here this past weekend to do the landscaping for his Eagle Project. The landscaping and installation of the flagpole were finished up on Monday morning. Brenden and some of his troop performed a color guard ceremony before the meeting tonight. Thank you to Brenden for helping to beautify our new library.

Budget: Paula has started using QuickBooks for the budget. This will make it easier to determine how money is being spent and how much is left in any line item of the budget. Allen and Paula have been working on a tentative budget which we approved tonight. The Budget Hearing Date was set for July 17th at 6:30 PM, before the July meeting.

Director Search: We have 4 candidates for the Director position. We've decided to interview 3 of them. Allen will contact them tomorrow to set up interviews.

New Business:

Staff Reviews: Paula suggested a new form for staff reviews which will work better for our purposes.

Respectfully Submitted,

Sheryl Steele