Equal Opportunity Employer

PERSONAL INFORMATION

NAME	SOCIAL SECURITY NUMBER
STREET ADDRESS	PHONE
CITY, STATE, ZIP	BIRTH DATE
E-MAIL	CALL

AVAILABILITY

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FROM							
TO							

Have you ever applied for employment with us? (Circle One)	Yes	No
If yes, when? _____		
Are you looking for full-time or part-time? (Circle One)	Full-Time	Part-Time
Are you legally eligible for employment in the United States? (Circle One)	Yes	No
Are you currently employed? (Circle One)	Yes	No
If so, may we inquire of your present employer?	Yes	No
Will you work weekends? (Circle One)	Yes	No
If hired when will you be able to begin work?		

EDUCATION HISTORY

SCHOOL NAME AND LOCATION	YEARS COMPLETED	DID YOU GRADUATE?

DO YOU HAVE ANY OTHER SPECIAL TRAINING OR SKILLS?

_____

_____

_____

PERSONAL REFERENCES

NAME	PHONE
ADDRESS	
NAME	PHONE
ADDRESS	
NAME	PHONE
ADDRESS	

WORK EXPERIENCE HISTORY

	MOST RECENT		NEXT RECENT		LEAST RECENT	
EMPLOYER						
PHONE NUMBER						
ADDRESS						
SUPERVISOR						
JOB TITLE						
JOB DESCRIPTION						
DATES EMPLOYED						
STARTING PAY						
ENDING PAY						
MAY WE CONTACT EMPLOYER?	YES	NO	YES	NO	YES	NO

In the last seven years have you ever been convicted of a misdemeanor or a felony? YES NO

If yes, please describe in full.

_____

_____

PHYSICAL RECORD

Do you have any physical limitation that prelude you from any work for which you are being considered? (Circle One)

YES NO If yes, what can be done to accommodate your limitations?

_____

_____

_____

EMERGENCY CONTACT INFORMATION

NAME	PHONE
ADDRESS	RELATIONSHIP

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

Under Maryland law, employer may not require or demand any applicant for employment or prospective employment or any employee to submit to take a polygraph, lie detector, or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and is subject to a fine not to exceed $100,000.00.

SIGNATURE	DATE