

**Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

Meeting Date	13 Mar 2014
Call To Order	7:14 pm
Chairperson	Pete
Present:	
Peter Hindley, President	x
Keith Papulias, Vice-President	Apologies
Carol Stern, Treasurer	x
Lynn Hindley, Corresponding Secretary	x
Nancy Gribler, Recording Secretary	x
Lila Daniels	x
Faybeth Diamond	x
Harold Dittmer	x
Susan Johnson	x
John Lovell	Apologies
Judy Sparks	Apologies
Members and Guests Present:	
Adjourned	8:28 p.m.
Minutes Submitted By	N. Gribler
Date Of Minutes	5/7/2014

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions (Pete)

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Susan Johnson

Second by: Carol Stern

In favor: All

Oppose: No

Abstain: None

Agenda Item 3

Approval of Minutes of Previous Meeting (13 Feb 2014)

No changes

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Faybeth Diamond

Second by: Lila Daniels

In favor: All

Oppose: None

Abstain: President Hindley

Agenda Item 4 President's Report (Pete)

He and Lynn had a great time on vacation.

President Hindley announced that he plans to “retire” from presidency at end of 2014, but would be willing to stay on as a Board member if Board desires. His desire is to look for a president in and among the board. No Board member immediately showed interest in taking that position.

Lila Daniels is looking to leave as editor of the Lookout once her terms ends. She's spoken to a couple people who have helped write the Lookout and/or have this type of experience.

The group agreed that we should put together a succession plan that would include some of the younger people who have recently moved into the area.

It was noted that we have a lot of neighbors who are allowing their dogs to use the lawn as a depository. We need to post signs, and have waste bags available.

It was discussed that a number of people have access to the current door code and that it needs to be changed.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 5 Treasurer's Report (Carol)

Despite the large capital expenditures over the past year sprucing up the clubhouse, finances are in great shape. This is largely due to an increase of rentals year over last year, plus dues are up \$2000 over last year due to a concerted effort to reach more people on the mountain, plus many people made over and above donations to the club.

Over \$12,000.00 in the bank.

It was noted that it was a heavy spring for rentals and more dollars were expected.

There is a line item containing \$2000 in reserves that the treasurer wishes to eliminate and fold into another line item of reserves.

Motion: To eliminate the \$2000 line item reserve, and fold it into the \$10,000.00

Motion by: Lynn Hindley

Second by: Lila Daniels

In favor: All

Oppose: All

Abstain: None

Agenda Item 6

Corresponding Secretary's Report (Lynn)

Nothing to report

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 7 Old and Ongoing Business

7A Communication and Website Report (Lila)

Good news is that the sign at four corners is a very effective. The St PatricksPatrick's Day party is full. Lila asked Rhonda Dubin do the Edgewood list.

There will be a very limited Lookout for the next round.

The website has been improved by Diane Curtis.

Motion: None

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7B Children's Committee Chairperson's Report (Maybe John – Jennifer Sheetz not on Board)

No report. Jennifer does not want to be part of the committee anymore.

Motion: None

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7C Emergency Coordinator's Report (Susan and Faybeth)

A helicopter landed in the lower parking lot the day before the Board meeting. More excitement than emergency.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7D Facility (Including Rentals) Chairperson's Report (Lynn)

We had some leaks in the door and the roof. The roof in the back needs fixing. Door issues need to be addressed. (Note – the doors have been fixed since the meeting.)

Change the combination.

The floor was waxed. Lights going down to the lower parking lot need to be fixed. (Note – they have been since the meeting.)

New website address for rentals is working well - no phone numbers.

Info card for outside door - Nancy designs - print - buy plastic holder from TAP

Verizon - having a satellite truck in the lower parking lot as a rental. (Note – the truck has been removed and we have been promised a significant rental payment.)

Motion: None

Motion by:

Second by:

In favor:

Oppose:

Abstain:

7E Membership: Dues & Donations, Database, Welcome (None – Judy out of town)

Judy sent a report. 123 new members this year. Gave Lila the latest database.

The group would like to do a simple directory.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 8

8A Urgent Repairs Needed (Harold)

Roof and doors. Harold will look into it on Saturday and Sunday - assess then call the vendor. (See item 7D.)

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

8B Arrangements for Open House (Nancy/Lila)

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April 27th - 1-4 pm

Budget \$500

A band has been secured for free/ John has asked for \$200.00 for a guitarist. The Board felt that that was too much money, especially if the band members were locals and/or members.

Food: Understand that at the last meeting it was discussed that we should not charge for food. Give away bites of Pappy's sandwiches and maybe some Costco veggie platters.

Donation jar.

Lagunitas Beer to donate, arranged by John Lovell?

Two buck chuck - /TJ wine was discussed - Lila DaneilsDaniels, co-chair will be looking for better wine on sale.

Need pricing from Keith for meat products.

Stations:

- Emergency/Safety - Susan -
- Animals - Get SPCA back -
- Something for children - kites/stomp rockets/bird house painting/bubbles/water color paints
- Photos from events/Rentals hand out
- Membership
- Tour of facility and pictures of remodel
- Pick a date - another step - June Friday the 6th (Happy Hour) Social gathering

Ways to promote:

- Use the Lookout email address book to send out a Save The Date and then a blast to give more info
- Sign at Four Corners

- Next Door
- Website
- Other ideas?

Motion: To allocate a \$500 budget for the event

Motion by: Lynn

Second by: Faybeth

In favor: All

Oppose: None

Abstain: None

8C Other (Anyone?)

St Patrick's day = 55 guests expected so far.

Motion:

Motion by:

Second by:

In favor:

Oppose:

Abstain:

Agenda Item 9 Adjournment

Motion: To adjornadjourn the meeting

Motion by: Nancy

Second by: Carol

In favor: All

Oppose: No

Abstain: No

Time: 8:28 pm