

ASHTON WOODS HOMEOWNERS ASSOCIATION
NORTH CHESTERFIELD, VIRGINIA 23237
EXECUTIVE SESSION MEETING

MARCH 12, 2017

PLACE: 8618 Peach Grove Road, Chesterfield VA, N. Chesterfield VA 23237

TIME: 6:00 pm

PURPOSE: Pool re-plaster, Special Assessment and establishes upcoming meetings

Attendees: Tina Goode, Maryanne Butler, Dr. Michelle Hughes, Monica Del Pozzo, Ernie Santos

- 6:20 pm: Meeting called to order by President Maryanne Butler
- Minutes from meeting 1/13/17 and the annual meeting, 1/17/17 were read by Monica Del Pozzo
- Minutes were approved and will be posted to the AHO website
- Ms. Butler assigned members to write for the annual newsletter. Tina Goode – pool, Maryanne Butler – Specials assessment and ACC; Michelle Hughes – Community Information; Ernie Santos – Security; Monica Del Pozzo and Joy Ardillo – AHO website
- Ms. Butler recommends that two open board meetings be established. Ms. Ardillo recommends the meetings be held at the Chester library, 11800 Centre Street, Chesterfield, VA 23832, on May 22, 2017 at 7:00 pm.; 2nd meeting September 19, 2017 at 7:00 pm. Ms. Del Pozzo will make the arrangements with the library.
- The board discussed how to structure the annual/open meetings. The following was established:

A proxy form will be mailed with the annual meeting announcement. The board will ask each homeowner to return a signed proxy if they are not able to attend the meeting.

A sign in sheet will be required to establish who is in attendance and if they wish to ask a question during the Q&A time.

The Q&A time will be established after the board has completed the full agenda. No questions will be taken until then. Each homeowner will be allotted 2-3 minutes for each question. Each homeowner will be allotted one question at a time. This will allow each person to have the opportunity to ask a question. Board members will answer all questions to the best of their ability.

- Update of the specials assessment: To date of 3/12/17 the sinking funds has \$25,983.53. This amount represents 50% collection of the specials assessment for the re-plastering of the pool. Work has begun. Completion is anticipated NLT end of April 2017.

- A homeowner has sent by registered mail a request to review the financial records for 2013, 2014, 2015, and 2016. No specific breakdown was given. Tina Goode will have the associations law firm, Parker, Pollard, Wilton& Peaden respond to this request. The review of the financial records will be held at the law firm office.
- Tina Good to create a reminder letter for the special assessment and annual dues.
- All business was concluded. Meeting was adjourned at 8:20 pm.

Minutes approved: March 23,2017