



## Harmony Dance Center

1422 Morris Avenue, Union NJ 07083

908.688.7224

HarmonyDanceNJ.com

# Student Rules

1. **Attendance** - Always arrive to class on time, at least 10 minutes early, dressed and ready to dance. Be courteous and sit quietly until your class is called into the dance room. Dancers who are absent are eligible for up to 3 make-up lessons per year. Office will assign an appropriate make-up class.
2. **Lateness Policy** – Dance is a physical art form and the first portion of class is critical for proper warm-up. Dancers who arrive more than 10 minutes late will result in an observation for that day for the dancer's safety. No exceptions! No refunds! No make-up lessons for lateness!
3. **Wear Proper Dance Attire** - If you are not in the proper attire for class according to our dress code, you will not be able to participate. Please refer to the website or front office for proper attire for your specific class.
  - For Young Ladies who are of age, please wear appropriate undergarments for support that are un-seen while wearing leotard and tights; Also, please remove under-arm hair as the black leotards are sleeveless.
4. **Write Your Name in Your Shoes and Dance Bag** -To avoid mix-ups, write your name in your shoes and dance bag so that they can be easily identified. Keep up with your belongings...the dance school will not be responsible for your lost items such as shoes, clothing, cell phones, iPods, jewelry, earrings, wallets, etc.
5. **Remove Jewelry** - Remove your jewelry before you come to dance class. For your safety, only studs are to be worn in dance class. No hanging earrings, hoop earrings, necklaces, bracelets, etc.
6. **No Cell Phones During Class** - Students are not permitted to use cell phones while their dance class is in session, especially during water breaks.
7. **No Gum, Candy or Food Allowed in the Dance Room & Waiting Room** - Water is available for \$1 at the front desk. Snacks are for sale after class, only.
8. **Stay Put!** - Do not leave the school to go to Dunkin Donuts, Johnny Napkins Restaurant, etc. without a parent. HDC is not responsible for you when you leave the premises.
9. **Use Bathroom Before Class** - Please use the bathroom before your class begins.
10. **Love and Respect** - Continuously show the spirit of love and respect toward your fellow dance mates, your teachers, and most of all yourselves during this and every dance season. Nothing less will be tolerated. Disrespect will result in dismissal from the studio.
11. **Dance with Energy** - Come to class ready to DANCE! Always bring your best energy to dance class. Practice what you have learned everyday because practice makes perfect!

**"The way you practice is how you perform."**

# Harmony Dance Center Parent Information

1. **PARKING**: Please use the parking lot in the rear of this building (accessible from Colonial Avenue). Additional parking can be found in the lot public on the corner of Lorraine and Morris Avenue, near Dunkin Donuts. Although you may park on Morris Avenue, please use the rear lot for pick-up and drop-off.
2. **NO EATING OR DRINKING IN THE WAITING ROOM**: Although we do sell snacks, please do not bring outside food into the waiting room. If consuming a snack is absolutely necessary, please be neat and clean up after yourself.
3. **RECYCLE**: There are recycling bins in the waiting room and dance room for plastic/glass bottles, only.
4. **BE ON TIME**: It is recommended that student arrive 10 minutes *before* their class start time to get their dance shoes on and warm-up in our stretch area. *Students who are more than 10 minutes late will observe for the day (not participate).*
5. **PERFECT ATTENDANCE CONTEST**: Perfect Attendance Contest was developed to recognize students who come to every class (on time) during the dance year. Perfect Attendance is 100% attendance per class with no lates. If a student misses class for trips, illness, family vacations, etc. they will not be eligible for the Perfect Attendance Certificate. The contest begins October 2<sup>nd</sup> 2017 and will end on May 21<sup>st</sup>, 2018. Make up lessons do not count toward Perfect Attendance.
6. **PLEASE REMAIN QUIET IN WAITING ROOM**: Although your child's dance class time might be your time for parent chat in the waiting room, we ask that you keep the volume down. The dancers can easily become distracted by noise, *especially cell phone use*.
7. **INCLEMENT WEATHER**: In the event of inclement weather, please check the website before leaving home for class. The website is: [www.HarmonyDanceNJ.com](http://www.HarmonyDanceNJ.com)
8. **PARENT OBSERVATION DAY**: Your child's class(es) will be open for observation twice per year. Please check the calendar for Observation dates. Limit 1 parent per child. *You may photograph or video record your child, but please do not post any images of other students on social media.*
9. **UPDATE YOUR INFORMATION**: It is your responsibility to keep the office informed of changes in address, phone number(s), email(s), etc. All students must have at least one emergency contact on file, other than parents. *All family accounts must have an [email](#) on file.*
10. **PICK UP YOUR CHILD ON TIME**: The dance studio is not a baby-sitting service. Please arrive 5 minutes early to wait for your child to finish their dance class.
11. **ETIQUETTE**: This is not the TV show *Dance Moms*. If you (or your child) are disrespectful to HDC staff, Director, students, or other families, you will be dismissed from the studio at once. NO REFUNDS! Please follow the rules outlined above and there will be no problems ☺