

**SUNSET VILLA ASSOCIATION –BOARD MEETING – Sun May 17, 2020. 10:10 am**

Present: Monica Jensen, Benny Beck, Herman Glemser, Kirsten Skafte, Pernille Jorgensen, Eric Skovsgaard, Jennifer Higgins, Laura Qusen, Arlene Lange

Regrets: none

Guests: Anna Lewis

Item	Issues for discussion	Speaker
<b>Approve Agenda</b>	<p><b>MOTION</b> to Approve the Agenda and added April 2020 payables                      Moved by Monica                      Seconded by: Eric      All in favour: yes      Opposed: none</p>	Monica
<b>Minutes</b>	<p>none                      None - were approved and Monica will locate</p>	Monica
<b>Business arising since last meeting</b>	<p><b>MOTIONS</b> approved by email since the March Board meeting:</p> <p><b>Thurs Mar 26, 2020</b>                      Motion by Eric to close the campground until June 1<sup>st</sup> unless the Covid-19 problem gets better, with a sliding scale depending what month we open (\$235 per month), with a minimum fee of \$700 for the season.                      Seconded by Laura                      Approved by: 4                      Disapproved by 5                      Motion fails.                      Eric feels strongly that we are not doing the right thing to Stop the Spread by opening the campground to all.</p> <p><b>Fri Mar 27, 2020</b>                      Motion by Lisa to pay \$45 per week for Covid-19 cleaning of the apartments                      Seconded by Monica                      Approved by: 8, Abstain 1</p> <p><b>Mar 30, 2020</b>                      Motion by Lisa to send Covid message to all members by email, facebook, and website.                      Seconded by Monica. Published April 1, 2020.                      All in favour.</p> <p><b>April 9, 2020</b>                      Motion by Herman for the water to the campground to be turned on this weekend, water to be tested Monday April 13th; water test results expected within a week new contract will be ready to be signed on Monday April 20<sup>th</sup>                      Monday April 20th open campground for snowbirds <b>if and only</b> if the water test is clear.                      Snowbird fee to be \$1,400 + \$100 sewage fee for the season. A sewage pump out fee of \$50 will also be levied for each campground.                      Seconded by Monica                      Approved by Lisa, Benny, Jennifer, Eric, Pernille, Kirsten and Laura</p> <p>Note: Any communications or actions taken as a result of government order are exempt from motions, as the law supercedes any bylaw or rule at Sunset Villa.</p> <p><b>April 16, 2020</b>                      Motion by Jennifer Higgins to consider a delay in Restaurant rent payments until July.                      Seconded by Lisa Olsen                      Approved by Monica, Eric, Pernille, Kirsten, Laur, Herman and Abstain 1</p>	Monica

	<p><b>April 22, 2020</b>  Motion by Monica Hummer  To accept Lisa's resignation letter dated April 19, 2020  Seconded by Benny Beck  All in favour.  Arlene as Past President will assist the board to the AGM, she will be on all email communications</p> <p><b>May 5, 2020</b>  Motion by Monica Hummer  To sell the vinyl flooring for \$700.00  Seconded by Herman Glemser  All in favour</p> <p><b>May 6, 2020</b>  Motion by Monica Hummer  To accept new camper in Site 41 Ted Nadhazi as a snowbird. Sponsor is Anna and Benny  Moved by Herman Glemser  All in favour</p> <p><b>May 8, 2020</b>  Motion by Eric Skovsgaard  Sunset Villa to organize a GoFundMe fundraiser to support the Danish Place, all funds go directly to the Danish Place.  Moved by Jennifer Higgins  Approved by Monica, Pernille, Kirsten, Laura, Herman and Abstain 1</p>	
<b>Acceptance of Consent Agenda</b>	<p><b>MOTION made by Monica</b> to approve the reports contained in the Consent Agenda  Seconded by Beny  All in favour</p>	Monica
<b>Treasurer</b>	<p>Approval of March payables \$34,223.04  Motion made by Kirsten  Seconded by Monica  All In favour</p> <p>Approval of March financials – Bank Balance \$94,139.99  Motion made by Kirsten  Seconded by: Monica  In favour: All</p> <p>Approval of April payables \$8,884.03  Motion made by Kirsten  Seconded made by Monica  Approval – All</p>	Kirsten
<b>Presidents Report</b>	None	
<b>Fundraising</b>	<p>Replaced the 65<sup>th</sup> logo with 70<sup>th</sup> Sunset Villa Assoc. as Club was established in 1950  GoFundMe Danish Place – See New Business</p>	Eric

<b>Camping</b>	<p>Snow Birds:          Fee: \$1,400 + \$50 per pumpout as of April 2          Campground is now open as of May 16<sup>th</sup> 12:01am for the season with Government Guidelines. Fee: 1,400 – all camp fees are due by May 30, 2020          Rick says at the end of season, sewage tanks should be no more than half full, and no less than ¼ full          Herman – now with snowbirds staying, question why they are not paying more as they came earlier in the season. No additional charge this year.          Pump-out – raised to \$50. This year, tanks were empty to start and going to guage extra use as the Biffy is closed</p> <p>Approval of New Camper – Site: 43 Jette Borg – Member Sponsor Peder Fogt - paid          Motion by Monica to accept her as new camper          Seconded by: Kirsten          In favour: all</p>	Monica
<b>Maintenance</b>	<p>Has Weber been called to come back to Apt 1-6 septic as recommended?          Benny to follow-up on this. There was work done but there were issues that they had to return. Later in the month, May 25, this was completed.          They were only coming out if emergency due to Covid-19.</p>	Benny
<b>Events</b>	none	Pernille
<b>Membership</b>	<p>Motion made by Herman to approve 3 new members -          Seconded by: Monica          Approved by: All              20-014 Glemser Erik              20-015 Larsen-Eales Tina &amp; Darren              20-016 Molgaard Anne</p>	Herman
<b>Tenants</b>	#4 – purchased shed from # 6; he will be advised he could not erect this on his property but can place it beside the shed/carport.	Monica
<b>AGM</b>	Nothing - delayed until after Covid-19 restriction is lifted.	Monica
<b>New Business</b>	<p>GoFundMe Danish Place – New Business          MOTION made by ERIC that Sunset Villa Association will proceed to go public with a GoFundMe campaign to attempt to raise \$150,000 to either support of buy-out the Danish Place Restaurant. If additional funds are raised, they will be directed to other areas of Sunset Villa that are suffering due to Covid-19.          Seconded by Monica          Vote – approval by all</p>	Eric

<b>New Business</b>	<p>Fundraising – Motion presented by ERIC that with campers coming back and to gave them something for their support such as a thank-you umbrella with “70<sup>th</sup> Anniversary, love our members/campers” ; \$13. per piece; quantity 100.</p> <p>Seconded by Monica MOTION has been put aside to June.</p> <p>Eric – we had discussed a long time ago that we would do fridge magnets – price for 1000 \$463.30 incl. HST.(\$.46 per magnet); this remains on hold.</p> <p>Kirsten has received the year end financial statement and provided to Monica.</p>	Eric
<b>Next Meeting:</b>		
<b>Adjournment</b>	<p>Meeting adjourned at: 11:45 am Benny &amp; Anna left at 10:50 am</p>	

## Consent Agenda

### **Lisa Olsen**

- Duff’s church will either refund or give us a new date – on hold
- Wrote an article for the Federation Heritage book about the anniversary of Sunset Villa. Historian Rolf Christiansen has advised us that we should be celebrating 70 years of Sunset Villa, as counting Sunset Villa from date of property purchase is technically inaccurate.
- Covid-19 notice sent to all members by email and posted on website and on Facebook. Everything cancelled until further notice.

**Bylaws** – Mary will be posting the updated ones.

### **Sewage/Water** – Benny Beck/Lisa Olsen

- The water was turned on by Rick in the campground
- WRC has come to test the water
- The vertical pipes going from the ground to the trailers are frozen in many cases due to the freezing evening temps. This has also put the pipes at risk of splitting or bursting. The weather should be warm enough from Apr 20 onwards for occupancy by Snowbirds.

### **Tenant Liaison/Apartment Maintenance** – Monica Jensen/Benny Beck

- May Davies is disinfecting the apartment common areas twice a week

### **Fire & Safety** – Benny Beck

- Fire inspection on hold due to Covid

### **Campground** – Monica Jensen

- Caution tape has been placed around the playground to prevent use due to Covid-19
- Campers found sleeping at Sunset Villa when the park was closed.
- As per Govt Order (Quarantine Act) the campground has been closed to all
- Campground Covid notice sent to campers

- Our goal is to open Apr 20 for the snowbirds.
- We have no idea when we can open for everyone else.
- Decision made to close all amenities, in compliance with the government: Biffy, playground, campfires, social distancing rules (6'), as per government regulation.

#### **Fundraising – Eric Skovsgaard**

- A 65<sup>th</sup> Anniversary logo has been created
- Quotes have been obtained for printing
- Lottery license obligations present a challenge to doing an effective and profitable raffle

#### **MEMBERSHIP – Herman Glemser**

As of April 14, 2020

- 531 total memberships
- 158 memberships have been renewed compared to 68 a month ago
- current renewal rate is 30.68% compared to 13% a month ago
- everyone on the current board has now renewed
- 357 memberships have not renewed yet. Opening the campground for the snowbirds should result in 6 renewals. Nearly 30 more renewals are tied to the non-snowbird campers which we should see in May on premise we have agreement on storage fees.
- The closing of the restaurant and the cancellation of Constitution Day are all working against us pushing the renewal rate up to anything near our 'traditional' 85% to 90% renewal rate. At the moment I'd be very happy with a 60% renewal rate and ecstatic with 75% one It is quite likely that membership numbers will decline this year; we ended 2019 with 515 memberships.
- 16 new memberships have been processed