

## BOROUGH OF HAMPTON

## REORGANIZATION MEETING

JANUARY 4, 2016

Mayor Cregar called the 2016 Reorganization Meeting of the Hampton Borough Council to order at 7:30 p.m. The flag salute was observed. Mayor Cregar gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the Hunterdon Democrat on December , 2015. The meeting notice has been posted and is on file in the Office of the Municipal Clerk.

Debbie Rosenthal, Borough Attorney, Gebhardt & Kiefer performed the swearing in of Doug Rega to his first term as Councilman. Ms. Rosenthal then swore in James Cregar to his second term as Mayor and Jeff Tampier to his second term as Councilman.

Roll Call:	Present:	Mayor Cregar	Bob Baker
		John Drummond	Doug Rega
		Carroll Swenson	Jeff Tampier
		Rob Wotanowski	

The following people were also in attendance: Alan Brower, Acting Director of Public Works, Kathy Olsen, Chief Financial Officer and Linda Leidner, Deputy Clerk.

A motion was made by Cm Swenson second by Cm Drummond to appoint Cm Baker as the Council President. Roll Call Vote: All ayes, motion carried.

Mayor Cregar read the following Administrative Appointments:

Acting Director of Public Works:	Alan Brower, CPWM
Deputy Director of Public Works:	To Be Determined
Deputy Clerk/Deputy Registrar	Linda Leidner, RMC/CMR
Recycling Coordinator	Linda Leidner, CRP
Treasurer of Water Utility	Kathy Olsen, CMFO
Water Clerk	Cathy Drummond, RMC/CMR
Tax Search Officer	Diane Laudenbach, CTC
Office of Emergency Management	Jeff Tampier
Zoning Officer	Richard McManus
Municipal Violations Officer	To Be Determined
Rental Inspector/Perc Witness	Thomas A. Carpenter

Fire Officers:	Chief:	Howard Eick
	Deputy Chief:	Curt Meaney
	Captain:	Michael Tampier
	1 <sup>st</sup> Lieutenant:	Jon Nelson
	2 <sup>nd</sup> Lieutenant:	Doug Rega
	3 <sup>rd</sup> Lieutenant:	Tim Phelan

Fire Police:	Bryan Wentz Kevin Duff Rick Nelson David Tampier Mark Wynnings Bob Hoffman
Attorney:	Richard Cushing (Gebhardt & Kiefer)
Auditor:	Warren Korecky (Suplee Clooney & Co.)
Engineer:	William Burr (Maser Consulting, P.A.)
Prosecutor:	Robert Ballard
Public Defender:	Anthony Danza

**Planning Board Appointments:**

Jeff Minchin, Class IV	Term Expires:	12-31-2016
Randy Newman, Class IV		12-31-2016
Sandra Honczarenko, Class IV		12-31-2016
Pam Bailey, Class II		12-31-2016
Bob Nathanson, Class IV		12-31-2019
Andrew Hurley, Class IV		12-31-2019
Doug Rega, Class III		12-31-2016
Mayor Cregar, Class I		12-31-2016
Darek Merkel, School Board Member, Class IV of the School Board Term or on 12-31-2016, whichever comes first.		Term expires at the expiration
Chad Nathanson, Alternate #1	Term Expires:	12-31-2017
David Tampier, Alternate #2		12-31-2016

Mayor Cregar attempted to appoint Cm Swenson as Alternate #3. This appointment was questioned by the Municipal Clerk. Ms. Rosenthal was unsure as to the legality of such an appointment as Cm Swenson would be recognized as a Councilman first. The potential for conflict between holding dual positions will be reported at the next Regular Meeting of the Council.

**Environmental Committee (7 Person Committee)**

Pam Bailey (2 year term)	Term Expires:	12-31-2016
Rob Wotanowski, Council Representative		12-31-2016
Vacant (3 year term)		12-31-2018
Vacancy (3 year term)		
Vacancy (3 year term)		
Vacancy (3 year term)		

**Drug Awareness:**

James Cregar, Mayor  
 Mike Jones, School Administrator  
 Rob Wotanowski, Council Representative  
 NJSP (Washing Barracks)  
 Parent Representative, TBD  
 Teacher Representative, TBD

**Historic Committee:**

Thomas A. Carpenter  
 Mary Ann Carpenter  
 Rob Walton  
 Bob Baker, Council Liaison  
 Mayor Cregar

**Green Team:**

Linda Leidner  
 Alan Brower  
 Jeff Tampier  
 Pam Bailey  
 Vacancy  
 Vacancy

**RESOLUTIONS:**

Mayor Cregar read the following statement: All matters listed under X Resolution Nos. 1-16 through 25-16 Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required it will be removed from Consent Agenda and considered separately. Motion by Cm Drummond second by Cm Baker to approve the following resolutions as presented:

RESOLUTION NO. 01-16 TEMPORARY BUDGET  
 RESOLUTION NO. 02-16 OPEN PUBLIC MEETINGS ACT  
 RESOLUTION NO. 03-16 BOROUGH DEPOSITORIES  
 RESOLUTION NO. 04-16 INTEREST RATE – DELINQUENT TAXES  
 RESOLUTION NO. 05-16 APPOINTMENT OF TAX ASSESSOR  
 RESOLUTION NO. 06-16 PETTY CASH FUND IN THE AMOUNT OF \$150.00  
 RESOLUTION NO. 07-16 RIPARIAN BUFFER RESTORATION  
 RESOLUTION NO. 08-16 AUTHORIZATION FOR POSTAGE FOR QUARTERLY WATER BILLS, NEWSLETTERS AND OTHER MAILINGS  
 RESOLUTION NO. 09-16 SUPPORT AND PARTICIPATION I THE VOLUNTEER TUITION CREDIT PROGRAM  
 RESOLUTION NO. 10-16 DUMSPETER RENTAL FEE  
 RESOLUTION NO. 11-16 RESOLUTION SETTING THE FEE FOR STICKERS FOR ADDITIONAL CONTAINERS  
 RESOLUTION NO. 12-16 RESOLUTION FOR BOROUGH PARK RENTAL FEES  
 RESOLUTION NO. 13-16 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES (WILLIAM BURR, MASER CONSULTING, P.A.)

RESOLUTION NO. 14-16 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDIT SERVICES (WARREN KORECKY, SUPLEE CLOONEY & CO.)  
 RESOLUTION NO. 15-16 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL (McMANIMON & SCOTLAND)  
 RESOLUTION NO. 16-16 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL PLANNING SERVICES (CLARKE CATON HINTZ)  
 RESOLUTION NO. 17-16 CANCELING SMALL BALANCES  
 RESOLUTION NO. 18-16 ADVERTISING FEES FOR ADS IN THE BOROUGH NEWSLETTER  
 RESOLUTION NO. 19-16 SOLID WASTE DISPOSAL AGREEMENT  
 RESOLUTION NO. 20-16 APPOINTMENT OF SANFORD N. GROENDYKE, INC. T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD  
 RESOLUTION NO. 21-16 RESOLUTION APPOINTING FUND COMMISSIONER  
 RESOLUTION NO. 22-16 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT  
 RESOLUTION NO. 23-16 RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM STAPLES IN ORDER TO AVOID FINANCE CHARGES  
 RESOLUTION NO. 24-16 RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR AND OPEN CONTRACT FOR LEGAL SERVICES (RICHARD CUSHING, GEBHART & KIEFER)  
 RESOLUTION NO. 25-16 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE 2016 ANIMAL CONTROL CONTRAC WITH ANIMAL CONTROL & INVESTIGATIVE SERVICES, LLC, NATHAN BARSON

Roll Call Vote: All ayes, motion carried.

Motion by Cm Baker second by Cm Rega to adopt the following resolution:

RESOLUTION NO. 26-16 HAMPTON BOROUGH PARK – EMERGENCY SQUAD PAVILLION Roll Call Vote: All ayes, motion carried.

Motion by Cm Drummond second by Cm Baker to adopt the following resolution:

RESOLUTION NO. 27-16 PROPERTY TAX REFORM Roll Call Vote: All ayes, motion carried.

Motion by Cm Rega second by Cm Baker to adopt the following resolution:

RESOLUTION NO. 28-16 GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014 – JUNE 2019 Roll Call Vote: All ayes, motion carried.

#### COUNCIL COMMITTEES:

Mayor Cregar noted the following: **EACH SUB-COMMITTEE REPORTS TO THE CHAIRPERSON AS INDICATED IN BOLD PRINT**

#### Public Works – John Drummond

Street & Roads:	John Drummond	Jeff Tampier
Sanitation:	Jeff Tampier	John Drummond
Recycling:	Jeff Tampier	John Drummond
Buildings & Grounds:	Jeff Tampier	John Drummond
Water Commission:	Carroll Swenson	John Drummond Jeff Tampier

#### Emergency Services – Jeff Tampier

OEM:	Jeff Tampier	Doug Rega	James Cregar
Police:	Jeff Tampier	Doug Rega	James Cregar
Fire:	Jeff Tampier	Doug Rega	James Cregar

EMT:	Jeff Tampier	Doug Rega	James Cregar
Violations Officer:	Jeff Tampier	Doug Rega	James Cregar

#### Administration – Bob Baker

Finance:		John Drummond	Bob Baker
Court:	Bob Baker	Doug Rega	Rob Wotanowski
Personnel:	Bob Baker	Doug Rega	Rob Wotanowski
Insurance:	John Drummond	Bob Baker	Doug Rega
Standard Operating Procedure:	Bob Baker	Doug Rega	Rob Wotanowski
Legal:	Bob Baker	John Drummond	Doug Rega

#### Community – Doug Rega

HBCEF:		Rob Wotanowski	Doug Rega
Hampton School Liaison:		John Drummond	Rob Wotanowski
HSA:		Rob Wotanowski	Doug Rega
Woman's Club:		James Cregar	
Business Community:		Bob Baker	Doug Rega
Ladies Auxiliary:		Doug Rega	Rob Wotanowski

#### Communication – Rob Wotanowski

Newsletter:	Municipal Clerk's Office
Website:	Municipal Clerk's Office

#### Ancillary – Bob Baker

Board of Health Liaison:		Doug Rega	Rob Wotanowski
Haberman/Hampton Farms:	Bob Baker	Doug Rega	Carroll Swenson

**New Business:** Consideration as to canceling the January 11, 2016 Regular Meeting was discussed. Cm Swenson asked if the cancellation of this meeting would delay in repairing the dump truck. Cm Drummond stated that it would cause no delay, as this meeting approved funds through the adoption of a temporary budget. Motion by Cm Drummond second by Cm Tampier to cancel the January 11, 2016 meeting of the Council and to authorize the Chief Financial Officer to pay all routine bills prior to the January 25, 2016 meeting of the Council. Roll Call Vote: All ayes, motion carried.

**Comments and Questions from the Public:** Nothing at this time.

Motion by Cm Baker second by Cm Rega to adjourn the 2016 Reorganization Meeting of the Council. Voice Vote: All ayes, motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Cathy Drummond, RMC  
Municipal Clerk