

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of Jan 24, 2019; 9:00 am
Marshfield Medical Center - Marshfield, WI**

Members Present: Michelle Armstrong (phone), Heather Berg, Dr. John Cordova, Gina Brandl, Robbie Deede, Nicole Dekan (phone), Audrey Evans (phone), Jeff Freese (phone), Deb Gojmerac, Jim Herron, Sarah Hofer (phone), Del Horn, Jason Keffeler (phone), Robert Kirkley (phone), Erin Klarr, Tara Kolodzik, Liz Kracht, Tracy Kujawa, Scott Langa, Ray Lemke, Emily Loertscher, Dr. Ivan Maldonado, Christine Masterson, Terry Nichols, Jeff Nuernberger, Kathy Palm, Kristine Parent, Penelope Radlinger, Mark Schroeder (phone), Sara Steen, Tina Stephanus (phone), Linda Vollmar, Shirley Wiesman (phone)

Chairperson: Corey Smith

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Corey Smith welcomed attendees.
December Meeting Minutes	Motion by Nuernberger to approve the December 6, 2018 meeting minutes as posted. Second by Horn. Unanimously approved.
Correspondence	<p><u>DHS training</u> Michael reviewed a request from DHS to have the NCRTAC host an “EMS Trauma Informed Care Training” session. Group directed Michael to wait until more information is obtained at the RTAC/HERC coordinator staff meeting next week and then allow the Executive Council to decide when/where the session should be held.</p> <p><u>Sharing request</u> Michael received a request from a hospital to have the group provide information and experience related to a classification visit. This will be covered under “other business.”</p>
HERC Update	<ul style="list-style-type: none"> • Group completed the hazard vulnerability analysis update • The HERC has purchased a couple of extra handheld WISCOM radios. The units could be used in the event that a hospital has an issue with their unit. • Group is evaluating providing support to disaster/MCI response trailers in the region. • The HERC and RTAC will be hiring a contractor to complete the work outlined in the opioid project that we received \$40,000 to complete. • Group is working on the regional response plan • Check http://www.ncw-herc.org/eventscalendar/ for a listing of all the trainings and exercises being offered by the HERC
State Trauma/ STAC	<ul style="list-style-type: none"> • There have been no STAC or RTAC/HERC coordinator staff meetings since our last meeting. • The next STAC meeting is March 6 • Group discussed the progress of DHS 118 <ul style="list-style-type: none"> ○ Members expressed disappointment that the timeframe to submit comments related to fiscal impact was very short.

	<ul style="list-style-type: none"> ○ The document that was released during that period needed significant proofing/editing ○ There were inconsistencies noted ● Trauma registry <ul style="list-style-type: none"> ○ Eric posted a listing of all the reports he has built in the registry. Members are encouraged to review the list and use the reports. Many of the reports can also be modified to provide regional data. ○ Michael showed the NCRTAC dashboard in the registry. Group is encouraged to let Michael know if they have any data needs for committee work or if there are other reports that may be of use to the general membership.
State EMS Update	<ul style="list-style-type: none"> ● Working on the community EMS rules. ● Working on the flexible staffing rules. ● Reminder that the changes in recertification rules do not take effect until after 6/30/2020. Providers still have to meet the 2-year recertification requirements for the 2018-2020 recertification period. After 6/30/2020 new guidelines will be in place for the 3 year recertification cycle. ● Chuck and Eric are working on building regional reports from WARDS Elite data for the RTAC Coordinators
RTAC Coordinator Report	<ul style="list-style-type: none"> ● Michael has been given the additional responsibilities of “Lead RTAC Coordinator.” Robbie is the Lead HERC Coordinator ● A PHTLS class is being held at Aspirus Medford Hospital Feb 9. Taylor Co EMS already has 16 members enrolled. 3 or 4 seats are still open. ● Stop the Bleed <ul style="list-style-type: none"> ○ NCRTAC received \$2000 from the Howard Young Foundation to build four more training kits ○ There are plenty of individual hemorrhage control kits still available to give away with classes ○ There are plenty of instructor stipends available to support instructors that are not being paid by their service or hospital ○ Michael shared portions of an update email from the American College of Surgeons BleedingControl.org office ● Member project grants are open for application now. Deadline is February 15
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> ● Reviewing reports from Michael on a monthly basis. <ul style="list-style-type: none"> ○ Falling out of EMS scene time >20 minutes ● Discussed ideas for spending PI funds ● Will continue to do regional case reviews ● Tara presented a pediatric case <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> ● Did not meet. <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> ● Discussed the spinal motion restriction position paper. Noted that many services are already doing it ● Discussed average scene time report and some things we could promote to improve it ● Michael had the MIST cards reprinted and will develop a campaign to promote

	<p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • Will be meeting with CW ADRC today to discuss implementing the fall app from NEWRTAC <ul style="list-style-type: none"> ○ Group viewed the promotional video <p><u>Conference</u></p> <ul style="list-style-type: none"> • Reviewed the draft schedule and tracks • Group discussed options to fill the open hospital track sessions
Spinal Motion Restriction Position Paper	No motion was made to approve the position statement. Michael will make contacts with stakeholders and put on the agenda for March.
Regional Trauma Plan	<ul style="list-style-type: none"> • Michael passed out copies of the SWOT analysis from the last revision. • Group made recommendations for updates. • Michael will build an online survey and ask members to submit votes for SWOT items and provide other feedback • Results will be brought to next meeting
Other business	<ul style="list-style-type: none"> • A member asked Michael to have the group share any recommendations about how to begin preparing for a hospital classification visit.
Future Agenda Items	<ul style="list-style-type: none"> • DHS 118
Announcements/ Training	<ul style="list-style-type: none"> • Marshfield Medical Center is holding monthly trauma seminars on the 4th Wednesday of the month. Details are on the NCRTAC calendar <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Motion by Kolodzik to approve the December 6, 2018 meeting minutes as posted. Second by Brandt. Unanimously approved.

Next Meeting:
Ascension St. Clare's Hospital – Weston, WI
Thursday, March 28, 2019
9:00 am – Noon