

Minutes of the Sherrard Public Library District Board of Trustees Meeting October 28, 2014

201 Fifth Avenue, Sherrard IL

Call to Order 7 pm

Board Members in attendance: Brittney Belha, Marnita Curry, Allen Holdsworth, Molly Kindelsperger, Barb Ruane

Staff: Corrine Cushman

No Public in Attendance

Motions:

1. Motion to approve the Agenda by Belha, second by Curry; motion carried
2. Motion to approve the Consent Agenda by Belha, second by Ruane; motion carried
3. Motion to approve new Director, Corrine Cushman, as IMRF Agent by Curry, second by Kindelsperger; motion carried
4. Motion to approve Holiday Safety Awards by Ruane, second by Curry; motion carried
5. Motion to adjourn at 8:02 pm by Belha second by Kindelsperger ; motion carried

Discussions:

1. Director's Report: Pumpkin Fest turnout was hampered by weather--attendance was down. Quite a few vendors did not show up because of windy and cold conditions. The Library had a spider craft upstairs and after the craft staff handed out free books.

Events from September: Out Reach programs--Sand Art Programs in Matherville and Coyne Center; Talk Like a Pirate Day; Safe Driving and Auto Insurance Program is scheduled. It was suggested that when reporting on programs the Board would like to have attendance figures. Parade went well. Frisbees did not show up on time, but the handout of pens went very well.

New shelving set up for Easy section and books continue to be moved.

Freegal Music was briefly discussed and some Board members wanted to know how many of our patrons used the downloads if that data is available. There is a class scheduled in the Library on Freegal coming up.

Two gas leaks reported in the building--one in Sep and on Oct 27 at the furnace area. Kevin from Crawford Co., tested and repaired. Library has CO monitors and alarm installed but we may need additional ones. Need policy and procedure in place for future emergencies. Barb Ruane will check on detectors for Natural Gas.

Lights in hallway are out and it might be the sensor--leave as is for now. Motion lights seen in entrance way to Library on Sep 22. Dodie emailed staff to see if they were possibly in building and they said no. Possible break in with nothing taken but Director's email was found open in morning. If it happens again, immediately call the police. Dodie purchased new security cameras before leaving and trustees would like to have them installed.

2. Unfinished Business:

3. New Business: The Library will hold an Open House in accordance with a Meet New Director with date to be announced at November 18 meeting and Board of Trustees are requested to attend if possible since no December Board meeting is scheduled. Rosa would like someone to dress as Santa. Patrons will have the opportunity to have pictures taken with Santa and staff will hand out free books to kids. Punch and cookies provided.

Rosa has proposed a February trip to Snowstar with a cost of \$225 for a bus. Bus rental to be covered by library funds. Patrons would pay for their own equipment. Board has requested more information in order to consider proposal and has asked Rosa for a presentation. Rosa wanted to know if Mobile Programming would be suspended during the Winter months. Rosa should make that decision since she does the Out Reach.

Rosa and Dodie went to the ILA and Rosa has things to share in new programs. Board members would like Rosa to share programming ideas with Board on a monthly basis if possible.

The new director of the Sherrard Public Library is Corrine Cushman and she has been appointed the new IMRF Authorized Agent. Documents were signed by Secretary, Barb Ruane.

Holiday Safety Awards proposed by previous director were presented. It is figured into the FY 2014 budget. Discussion followed on how awards were determined. Board approved awards pending contacting Dodie for additional information on formula.

Dodie cancelled out and transferred cash from one petty cash account to another. Bank form needs signature from President or Treasurer. We need more information from First Community Bank, Sherrard.

No Executive Session needed.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

Barbara Ruane, Secretary