

# RECORD OF PROCEEDINGS

## KREMMLING SANITATION DISTRICT

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REGULAR BOARD MEETING  
DECEMBER 11, 2017

The Board of Directors for the Kremmling Sanitation District met in the boardroom located at 200 Eagle Avenue. The meeting was called to order by President Jason Bock at 6:08 p.m. Directors present: Jason Bock, Dwayne Uhrich, Dave Sammons, and Ken Bentler. Director(s) absent: Jim Ward. Staff present: Superintendent Jeremy Bock and District Manager Rich Rosene. Audience present: None.

**APPROVAL OF MINUTES:** SAMMONS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 13, 2017 AS PRESENTED. UHRICH SECONDED. ALL "AYE" VOTES.

**APPROVAL OF EXPENDITURES:** Superintendent Bock told the board about the claim for expenses due to a back-up at the Boden Jump residence. Jump's service line was jetted due to very slow flows out of the house. Bock found the flows at the manhole at the bottom of the alley to be normal. Upon further investigation, Bock found that there was a second line coming into the manhole that had a 90 degree elbow just outside of the manhole. This line went up the alley toward the Jump residence. Bock was able to get a small jet line into the line past the 90 degree elbow and clear the line up to Jump's. This resolved the flow issue from the Jump residence. The area has been identified as one that needs some realignment of the mains and possibly another manhole.

SAMMONS MOVED TO APPROVE THE EXPENDITURES PRESENTED FOR THE PERIOD OF NOVEMBER 14, 2017 THROUGH DECEMBER 11, 2017 IN THE AMOUNT OF \$33,464.06. BENTLER SECONDED. ALL "AYE" VOTES.

**PUBLIC COMMENT:** None.

**2018 BUDGET ADOPTION:** Rosene went over the changes made to the budget since the November meeting. The final assessed valuation had a very small change from the August preliminary valuation. The revenues include the rate increases approved last month for the monthly fees and commercial overage charge. The grant revenue is for the remainders of the two Bio-Dome grants that will be completed in 2018. We will need to go into the 50-50 match funds in the DOLA grant to complete the work in Pond D. An increase was made to vehicle repairs for new tires for the jet truck. The GPS/GIS project is included in the Engineering and Technical Services line item. This would allow us to get our manholes, lines and other assets into a GIS database. This will allow Bock to have the information on manholes and lines in his laptop for call-outs. Our current maps and records are not current nor in one place for ease of access. The other changes were to the capital outlay and grant revenues line items to get a floating disk cover and flow curtains in Pond D. Three resolutions are needed to adopt the budget, set the mill levy and to appropriate the funds for use.

SAMMONS MOVED TO APPROVE RESOLUTION NUMBER 2017-12-1, A RESOLUTION TO ADOPT BUDGET. UHRICH SECONDED. ALL "AYE" VOTES.

SAMMONS MOVED TO APPROVE RESOLUTION NUMBER 2017-12-2, A RESOLUTION TO SET MILL LEVIES. UHRICH SECONDED. ALL "AYE" VOTES.

SAMMONS MOVED TO APPROVE RESOLUTION NUMBER 2017-12-3, A RESOLUTION TO APPROPRIATE SUMS OF MONEY. UHRICH SECONDED. ALL "AYE" VOTES.

**ENGINEER'S REPORT:** No report.

**OPERATOR'S REPORT:** Superintendent Bock reported that the rest of the grant work would be done in Pond D to get a floating disk cover and flow curtains installed. He got an estimate of \$2.98/sq. ft. for the disks. He would like to get approval for the disks. The curtains should be around \$30,000.

The water is currently at 2.4 degrees C and the ammonia is 0.083 mg/L. He is cutting back on the amount of soda ash as it is not needed as much in the winter.

The area by Bo Jump's discussed earlier needs some engineering work. There are currently two manholes about 8 feet apart. He would like to have one directly in line with the main coming down the alley and eliminate the 90 degree elbow. This area is not correctly mapped as none of our maps show the line going up the alley. The old Kremmling Country lift station area has some "Tees" that make it very difficult to jet. There have been some RV sewer hoses that have come down the line and gotten stuck at a Tee. The area needs to be jetted backwards in places to clear the obstructions. Both of these areas need some engineering for grades and line locations to get a new design developed.

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Bock asked that the board look at the holiday pay policy during the times when they are working 10 hour days. Currently they are paid for 8 hours and have to make up the other two hours by working 11 or 12 hour days. He would like to see if the holidays could be paid as the day (either 8 or 10 hours) depending on the work schedule. There would be 3 to 5 holidays that could be affected. The current employee handbook needs to be looked at to see what it says.

Sammons asked about the estimates Bock has for the disks and the curtains. Bock said he has a bid from Water Technology Group for the disks in the amount of \$89,268. Rosene said that some minor changes may need to be made on the grants as we did for Pond A.

**SAMMONS MOVED TO APPROVE THE BID FROM WATER TECHNOLOGY GROUP FOR \$89,268 FOR THE FLOATING DISKS. UHRICH SECONDED. ALL "AYE" VOTES.**

Bock said that the curtains and disks would get all of the ponds the same. This money will come from the grants we currently have. The disk covers are much easier to maintain than the fabric covers as any disks that come out can just be thrown back in versus trying to replace large flaps of fabric. The plan is to have the disks and curtains on site at the same time so that the fabric cover can be removed, the curtains floated in and the disks placed all in a few days' time without draining the pond.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**ADJOURNMENT:** SAMMONS MOVED TO ADJOURN AT 6:48 PM. UHRICH SECONDED.

Signed:



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Secretary