



Jan. 22, 2018

Good afternoon Allegro parents,

I am asking that you consider serving on the Board of Directors for the Allegro Charter School of Music.

Since its inception, our school has been blessed with a governing body committed to our mission of producing inspired thinkers and creative members of society through the infusion of music into an academically challenging environment. As we approach the final months of the school year, it's time to begin planning for the election of three new board members.

The two-year terms for four of our current board members conclude in March, and we will hold an online election between Feb. 26 and Feb. 28.

I want to encourage you to consider whether you or anyone you know would be willing to serve as a parent or community board member. While anyone who is interested may apply and no particular experience is required, we especially need people with strong ties to Charleston, and/or a background in finance, accounting, law, education, fundraising, public relations or business administration.

If you are interested, please complete the online application process through the [Public Charter School Alliance of South Carolina link](#). If you do not have access to the online link, you may contact Allegro Office Manager, Kelli Aja who will assist you with the application process.

The application process opens on Monday, Jan. 22 and closes at 4:00 p.m. on Friday, Feb. 9.

I am including FAQs that will help in answering questions you might have about the duties and expectations of being a board member. If you have additional questions, feel free to email Eleanor Smythe at eleanor@loislaneproperteis.com.

Thank you so much for entrusting Allegro Charter School of Music with your child's education.

Sincerely,

Andy Lyons
Chairman of the Allegro Charter School of Music Board of Directors



What are some of the Governing Board responsibilities?

- Uphold the mission and purpose of Allegro Charter School of Music
- Develop and approve contracts
- Ensure compliance with federal, state and local law requirements
- Support the school principal and review his or her performance
- Ensure effective organizational planning
- Develop and evaluate strategic plans for the school
- Ensure adequate resources and facilities and manage them effectively
- Ensure financial stability and monitor and approve annual budgets
- Determine and monitor the school's policies, programs, and services
- Serve as an emissary of the school to the broader community

Note: It is not the role of the Board to run the day-to-day operations of the school for which the Principal is responsible.

Who is on the Governing Board?

- The Board is comprised of (7) members who are either parents of currently enrolled students or community members who are not parents or guardians or relatives of currently enrolled students or staff.

What is the term of a board member?

Board members serve a 2-year term.

What is the timeline?

Jan. 22nd - Feb. 9th: Applicant solicitation - Application deadline is Friday, Feb. 9th at 4 p.m.

Feb. 21: Meet and Greet the Allegro Board Candidates, Bay Street Biergarten at 549 East Bay Street.

Feb. 26 - 28 Voting

March 1: Announcement of elected board members.

March 12: First Board of Directors meeting

What is the time commitment involved in being a Board member?

- General meetings are typically held every second Monday of each month, including summer months.
- Meetings usually last 1.5-2 hours.
- You must attend a board training seminar conducted by the South Carolina Association of Public Charter Schools. This seminar is one day, usually on a Saturday, prior to the new board term.
- Several hours are spent between meetings to conduct research, review literature, budget reports, policies and procedures as needed.
- There may be additional meetings, such as emergency meetings, special meetings, etc. as deemed necessary by the Board.

What are the benefits of being on the Governing Board?

- Being involved! Instead of wondering why things are done the way they are-get involved and have a say.
- It is a chance to be part of the decision-making process at Allegro and see firsthand how the school operates.
- A behind-the-scenes look at the immense effort, thought, and dedication put forth by Allegro faculty, staff, and volunteers past and present—which makes you proud and happy to be part of the team.



- The satisfaction of taking an active role in your child's education; in promoting accountability and choice in public education.

How do I apply? How do I get more information?

- Please complete the online application process through the Public Charter School Alliance of South Carolina through the following link: https://pcsasc.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_251240

If you have additional questions, feel free to email Eleanor Smythe, eleanor@loislaneproperties.com