



Date: _____

Application for Employment

Federal and state law prohibits discrimination in employment practices on account of race, color, religion, creed, national origin, ancestry, age, marital status, veteran status, non-job related disability or any other protected group status.

Name: _____
Last First Middle

Address: _____
Street City State Zip Code

Telephone: _____
Cell Home Work

Do you have a legal right to be employed in the U.S.? Yes No

Are you over the age of 18? Yes No

Have you been convicted of a crime? Yes No

If yes, please provide dates and details _____

How did you hear about us? Newspaper Ad Company's Website

 Employment Agency Employee

 School Other: _____

Job Interest

Position Desired: _____

Full Time Part Time (If part time, hours wanted) _____

Wages of Salary Desired: \$ _____ Per: _____

Other positions for which you are qualified: _____

Date available to begin working: _____

Were you previously employed by our company? Yes No

If yes, when: _____ Where: _____

Rate of pay: _____ Position: _____

Reason for leaving: _____

Education

Fill in the information starting with the most recent school attended

Name of School, City, and State	Did you graduate?	Major	Degree	GPA

Employment History

Fill in the information starting with the most recent employer

Company Name	Position(s) Held
Address, City, State, Zip	Dates of Employment
Phone Number	Duties & Responsibilities
Name of Supervisor	
Base Gross Income Starting Wage: Ending/Current Wage:	Reason for Leaving
Bonuses or Incentives Received: Amount Received:	

May we contact this employer for a reference? Yes No

Company Name	Position(s) Held
Address, City, State, Zip	Dates of Employment
Phone Number	Duties & Responsibilities
Name of Supervisor	
Base Gross Income Starting Wage: Ending/Current Wage:	Reason for Leaving
Bonuses or Incentives Received: Amount Received:	

May we contact this employer for a reference? Yes No

Company Name	Position(s) Held
Address, City, State, Zip	Dates of Employment
Phone Number	Duties & Responsibilities
Name of Supervisor	
Base Gross Income Starting Wage: Ending/Current Wage:	Reason for Leaving
Bonuses or Incentives Received: Amount Received:	

May we contact this employer for a reference? Yes No

Account for all unemployment other than those due to personal injury, illness or disability.

Skills

Please lists any skills that may be related to the job for which you are applying

Computer Skills: _____

Word Processing: _____

Software Packages: _____

Programming Languages: _____

Other: _____

References

Please lists three work references. If not applicable, list three personal references other than a relative.

Name	Relationship to You	Address	Phone Number

Other Job Related Information

Are there any organizations that you belong to that are job related? (Do not list any organizations that would reveal race, gender, color, religion, creed, national origin, ancenstry, age, marital status, veteran status, non-job related disability or any other protected group status.)

List any awards, publications or special accomplishments (Do not list any organizations that would reveal race, gender, color, religion, creed, national origin, ancenstry, age, marital status, veteran status, non-job related disability or any other protected group status.)

Applicant Must Read and Sign

I hereby affirm that the information provided on this application is true and complete. I also understand that any omission or misrepresentation of information provided may result in my rejection or termination from employment.

I authorize TCI to contact and obtain information from all references listed and release any employers or persons listed from liability for any damages from furnishing such information.

In the event of my employment with TCI, I will comply with all of the rules and policies of the employer. I understand that if I am employed, my employment will be at-will for no set period of time, and that my employment may be terminated for any reason at any time by either me or the company.

This certifies that I have read and fully understand the above statement.

Applicant Signature _____ Date _____