

**ARTICLE 131
Planning Commission**

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| 131.01 Membership. | 131.03 Powers and duties. |
| 131.02 Organization, rules, staff and finances. | |

CROSS REFERENCES

- Authority to establish - see W. Va. Code 8-24-1
 - General provisions - see W. Va. Code 8-24-5
 - Adoption of comprehensive plan - see W. Va. Code 8-24-16 et seq.
 - Approval of subdivision plats - see W. Va. Code 8-24-28 et seq.
 - Zoning recommendations - see W. Va. Code 8-24-42 et seq.
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131.01 MEMBERSHIP.

The Bolivar Planning Commission shall consist of six citizens who shall be residents and freeholders of this Municipality, appointed by the Town Council of this Municipality, who shall be qualified by knowledge and experience in matters pertaining to the development of the Municipality, and who shall include representatives of business, industry and labor. Three-fifths of the members shall have been residents of this Municipality for at least one year prior to appointment. One member of the Commission shall also be a member of the Town Council. The term of this member shall also be coextensive with the term of office to which he has been elected unless the Town Council at the first regular meeting of each year, appoints another member to serve as its representative. The terms of the remaining members of the Commission first selected shall be for one year, two years and three years, divided equally or as nearly equally as possible between these terms. Thereafter members shall be appointed for terms of three years each. Any vacancy in membership shall be filled for the unexpired term by the Town Council. All members shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.

(Ord. 7-13-81.)

131.02 ORGANIZATION, RULES, STAFF AND FINANCES.

The Planning Commission shall elect its President and Vice President from among its members. The term of the President and Vice President shall be for one year. The Vice President shall have authority to act as President of the Commission during the absence or disability of the President. The Planning Commission shall appoint a Secretary and such employees as are necessary for the discharge of the duties and responsibilities of the Commission. The Planning Commission shall make its own rules of procedure and determine its time of meeting, but it shall meet at least once in the months of January, April, July and October. All meetings of the Planning Commission at which official action is taken shall be open to the public and all records of the Planning Commission shall be open to the public and all records of the Planning Commission shall be public record.

The Planning Commission may appoint such employees and staff as it may deem necessary for its work and may contract with the West Virginia Department of Commerce, Town Planner and other consultants for such services as it may require. The expenditures of the Planning Commission, exclusive of gifts, shall be in accordance with the purpose for which said funds are appropriated.

(Ord. 7-13-81.)

131.03 POWERS AND DUTIES.

From and after the time when the Planning Commission shall have organized and selected its officers and shall have adopted its rules of procedure, the Planning Commission shall have all powers, duties and responsibilities set forth in the West Virginia Urban and Rural Planning and Zoning Act (West Virginia Code 8-24-1 et seq., as amended).

(Ord. 7-13-81.)