Certificates of Achievement in Creating Sustainable Neighborhood Developers' Program
by Southern University EDA University Center
for Economic and Entrepreneurial Development

❑ What is the Certificate of Achievement (COA)?

The COA is a verifying document that an individual **sufficiently** obtained fundamental knowledge on sustainable neighborhood development and **passed** the program exam administered by SUEDA University Center for Economic and Entrepreneurial Development.

❑ Who is eligible for taking the exam?

Anyone who registered for and attended the six-week program (*a minimum of five attendances*) is eligible for taking the exam.

❑ About the Sustainable Neighborhood Developers' Exam

In general, the exam consists of 12 topic areas:

(1)   Entrepreneurship and Small Business fundamentals

(2)   The State of Real Estate Development

(3)   Real Estate Acquisition

(4)   QuickBooks

(5)   Team Management: Leadership

(6)   Personal Finance & Funding

(7)   Provisional Capacity Assessment

(8)   Development & Construction

(9)   License-Permits-Certifications-Insurance

(10)   Understanding Blueprints, Bidding Projects, and Construction Documentation

(11)   Xactimate

(12)   Construction Bonding

Specifically, the exam consists of 80 multiple-choice questions that are based on oral and written presentations (i.e. PowerPoints, PDFs, etc.), as well as any additional specific assignments made by the course trainers over the six-week program.

❑ How to prepare for the exam

(1) Weekly practice questions for the program certification exam will be available on the Center's website: https://www.subruniversitycenter.org.

(2) The practice questions are based on oral and written presentations, as well as any additional specific assignments made by the course trainers.

(3) The questions on the actual exam are in the same format as in the practice questions.

(4) Actual exam questions are structured with approximately the same degree of difficulty as the practice questions.

(5) One "practice" exam that mimics the actual exam will be posted on the Center's website two days before the actual exam date.

❑ **When and where to take the exam**

The virtual exam will be given on two different dates:

(1) Saturday, November 16, 2024, 10:00-11:30 a.m., CST

(2) Saturday, November 23, 2024, 9:00 -10:30 a.m., CST

❑ **How to earn the Certificate of Achievement in the CSNDs' Program**

At least 70 percent of the correct answers on the exam questions.