

Important Information for Parents Regarding Hope4Kids Afterschool Childcare

Payments and Fees

- Weekly tuition is (\$45 for first child, \$40 for additional child with scholarship) without scholarship \$55 week for first child and \$45 for additional child.
- Penalty for late child pickup (after 6:15pm) is \$10. Plus \$10.00 for every 15 minutes after 6:15 pm. The late pickup fee is due when the child is picked up THAT day or before the start of the NEXT after school day.
- Tuition must be paid by Monday for that same week of service. A \$5 late fee will be added for everyday tuition is late. If tuition is over 4 days late, the child or children will not be allowed to come to Hope4Kids After School Program.
- The registration fee is \$25 and is non-refundable.
- A 2 week notification must be given for the disenrollment of your child or children from Hope4Kids After School Program. If 2 week notification is not given there is a disenrollment fee of \$80 per child.
- A \$50 discount applies if you pay the whole semester in advance.
- All Day Fee, if school is closed for the entire day when not a national holiday then we will open at 7:00 am until 6:15 pm at a cost of \$10 for that one day for children already enrolled at Hope4kids.
- THERE IS A RETURN CHECK FEE OF \$35.
- Payments and Fees may be paid with Cash, Money Orders, Credit Card, or on-line at www.hope4kid.org.

Hours of Operation and Holiday Schedule

- The afterschool program will be open all day for most teacher workdays and holidays. Hours of operation on full days will be from 7:00-6:15. The afterschool program will also be open for student ½ days (no additional charge), the afterschool program will open when the school bus delivers the children.
- The afterschool program will NOT be open for:
 - Labor Day, Monday
 - Thanksgiving Holiday Thursday- Friday
 - Week of Christmas and New Year's Break

Child Pick Up and Drop Off

- Children will either be dropped off by the Bus (where a worker will meet them at the Bus Stop) or dropped by their parents.
- Parents must complete and submit a bus drop off form, which can be found later in this packet or at your child's school, in order for your child to be dropped off at the Hope4Kids afterschool by the Hanahan school bus.
- All children MUST be signed out and picked up by a parent or someone approved by a parent!

A registration and liability release form must be filled out and signed by a parent/guardian for each child.

If parents/guardians have any questions or concerns please feel free to contact Director of Hope4Kids Afterschool Program, E.D. Clem, at 843-609-7736 at ED4hope2@gmail.com

Hope4Kids Afterschool Program Registration Form

Child's Name _____

Parent's/ Guardian's Name _____

Address _____ City _____ State _____

Daytime Phone _____ Cell Phone _____

Work Phone _____

Child's Grade _____ Child's Birthday _____

Child's School _____

Emergency Contact _____ Relation _____

Emergency Contact Phone _____

Mother's/Guardian's Employer _____

Phone _____

Father's/ Guardian's Employer _____

Phone _____

Home Church (if any) _____

Child's Primary Care Physician _____ Phone _____

Does your child have special health care needs that require treatment and/or medication? Y/N
If yes, describe below. If your child requires treatment and/or medication during after-school hours please describe.

Any allergies your child has _____

Does your child ever have allergic reactions? _____

Does your child take medications? If so, what kind? _____

Sunscreen and Topical Ointments: Do you give permission to Hope4Kids afterschool program to apply sunscreen or other over-the-counter topical ointments on your child? YES NO

Who else has permission to pick your child up and their relation to child _____

Do you give your child permission to participate in all activities at Hope Church and Hope4Kids After School? Yes or No

If no which activities are not allowed? _____

Does your child have any special situations or health concerns Hope Church staff should know about?

Yes or No If yes what are they _____

Child's Insurance Co. _____

Insurance Policy Number _____

Phone Number of Insurance Policy _____

What are your child's interests? _____

Are there any particular areas in which you would like the program to focus (i.e., math, social skills, health awareness)?

Permission to allow pictures of your child to be posted on our websites and FB: YES / NO

Who besides parents/ guardians has permission to pick your child up from Hope4Kids?

Name _____ Relationship to Child _____

Name _____ Relationship to Child _____

Name _____ Relationship to Child _____

Should you be unable to pick your child up or we cannot get in contact with you, who would you like us to contact in any situation?

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Parent/Guardian Signature

Hope4Kids Afterschool Program Release of Liability

In consideration of me and/or my child's participation, I _____ hereby release, discharge and covenant not to sue the employees, volunteers, and/or the church at Hope Church or Hope4Kids After School Program, from any and all present and future claims, demands, actions, or causes of actions resulting from any accidents, injuries, deaths, or loss of and/or damage to my/our persons or property arising out of or connection with my/our participation in any party, or event, or any afterschool activities, except for claims legally caused from negligence or willful misconduct of the church or its employees and volunteers. I hereby voluntarily waive any and all claims resulting from negligence, both present and future, that may be made by me, my family, my estate, heirs or assigns.

Furthermore, I _____, am aware that this afterschool program may involve certain risks or possible dangers and that equipment provided for my or my child's protection may be inadequate to prevent serious injury. I understand that cooking activities, sports activities, any activities where children are involved may involve the risk of injury.

Photo Release: I agree to allow the use of me or my child's photography and/ or video for www.hopechurch4life.org and publicity.

I affirm that I am of legal age and am freely signing this document.

Guardian's Name (Print Please) _____

Guardian's Signature _____

Child's Name _____

Child's Age _____ Date _____

Please Check One: Parent _____ Guardian _____

Hope4Kids After School Program Parent/ Guardian Contract

I, _____, have read and understand the terms and conditions of Hope4Kids After School Program.

_____ I will have tuition paid for my child's after school care by Friday for the following week.

_____ If tuition is not paid on time, I will pay the appropriate late fee of \$5.00 for everyday tuition is late.

_____ I will give the appropriate two week notice for unrolling my child or children from Hope Church After School program, or pay the two week tuition for not giving 2 week notice.

_____ I will pick up my child or children on time by 6:15 every day. If your child or children are not picked up on time, I will pay the appropriate late fee that day or before the start of the next after school day.

_____ I understand there is a conduct code which all children must meet to remain in Hope4kids after school program.

I, _____, have read and understand the rules and regulations for Hope4Kids After School Program.

Parent Signature _____

Date _____

Hope4Kids After School
Bus Rider Form

PLEASE GIVE THIS FORM TO THE FRONT OFFICE
AT THE ELEMENTARY/MIDDLE SCHOOL!!!!

I, _____, give my child _____

permission to ride the bus from Hanahan Elementary/ Middle School (please circle one) to

Hope4Kids After School program located at 1274 Yeamans Hall Road. (**Sellers Rd** stop)

My child will ride the bus (please circle one) to Hope4Kids After School on the following days:

- Every Day
- Select Days _____
- Only on days when I send a note to school.

Thank you very much,

Parent/Guardian Name (Please Print)

Parent/Guardian Signature