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# Town of Latah

## TOWN COUNCIL MEETING MINUTES

*For December 04, 2018*

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- I. CALL TO ORDER:** Mayor Teresa Galvin called the meeting to order at 7:01 p.m. Elected officials present at the meeting were: Mayor Teresa Galvin, Jennifer Embry, Carole Meissner, Larry La Bolle, Mike VanHeel and Curt Loucks. Also present was Clerk/Treasurer, Heidi Turnbough. Miles Boulton gave an invocation.
- II. PLEDGE OF ALLEGIANCE:** Mayor Teresa Galvin asked those present to join her in the Pledge of Allegiance.
- III. REPORTS FROM COMMITTEES AND TOWN EMPLOYEES:**
- The clerk presented the following:  
An update on Steve Haxton- He put the meter installation on hold to help clean up branches.  
A snow fence update for next winter.  
A surplus information sheet from DSHS.
- IV. READING OF PREVIOUS MEETING MINUTES:** The meeting minutes for Novemebr 06, 2018 were presented. Larry La Bolle made a motion to accept the meeting minutes as presented. Curt Loucks seconded the motion; all council members voted yes.
- V. PRESENTATION OF PETITIONS, APPLICATIONS, CONCERNS, APPEALS, COMMUNICATIONS, ETC:**
- A request from Fire District 12 to allow burn permits to be handled at town hall- Tabled
  - Adding Complaint forms to policy manual. January agenda
- VI. OLD BUSINESS: NONE**
- VII. NEW BUSINESS:**
- A. AMEND THE 2018 BUDGET-PUBLIC HEARING:** Mayor Galvin opened the public hearing at 7:34 p.m. There was no public comment. The public hearing was closed at 7:35 p.m. Mike VanHeel made a motion to approve the discussed amendment in Ordinance 18-2. Carole Meissner seconded the motion; all council members voted yes.
- B. ORDINANCE 18-3 SALARY SCHEDULE:** Larry La Bolle discussed a 3% wage increase for Clerk Treasurer, Water Operator and Custodian (added to the new salary schedule). The Custodian wage increase was \$ 15.50/ hour. The Clerk salary was increased to \$1,710/ month. The Water Operator wage was increased to \$320.00/ month and \$16.00/ hour. The salary increases were for

2019. Carole made a motion to accept the salary schedule with the noted changes as Ordinance 18-3 Jennifer Embry seconded the motion; all council members voted yes.

**C. ADOPT 2019 FINAL BUDGET-PUBLIC HEARING:** Mayor Galvin opened the public hearing at 8:11 p.m. No public comment, the public hearing was closed at 8:12 p.m. The 2019 Final budget presented and discussed. Carole Meissner made a motion to adopt the final budget as Ordinance 18-4. Jennifer Embry seconded the motion; all council members voted yes.

**D. RURAL COMMUNITY LEADERSHIP PRORAM:** Lindsay Hill was present to inform the council of training and grant opportunities up and coming for elected officials. Mr. Hill gave brochures and his contact information.

**VIII. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** The Clerk/Treasurer presented check numbers 8251-8262 totaling \$4,878.91. Payroll check numbers 8241-8250 with EFT 941 payment totaling \$3,101.96. Curt Loucks made a motion to accept the financial statements for September as presented. Carole Meissner seconded the motion; all council members voted yes.

**IX. ROUNDTABLE:**

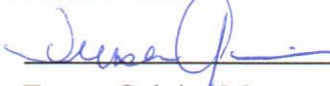
The clerk discussed surplus items. A surplus policy would be discussed at the January meeting.

Vince Voelker requested to be included on the January agenda to discuss handicap parking at town hall.

**X. ADJOURNMENT:**

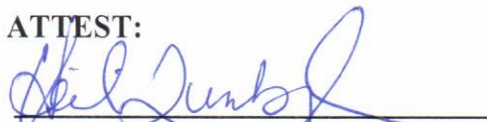
Larry La Bolle made a motion to adjourn the meeting at 8:35 p.m. Jennifer Embry seconded the motion; all council members voted yes.

**APPROVED:**



Teresa Galvin- Mayor

**ATTEST:**

  
Heidi Turnbough- Clerk/Treasurer