

BARRY COUNTY CENTRAL DISPATCH

OFFICIAL ADMIN BOARD MEETING MINUTES

Date March 28, 2016

The Administrative Board Meeting was called to order by Lani Forbes at 2:00 p.m. at Barry County Central Dispatch. Roll call: Members present: Murphy, Forbes, Rothenberger, Owinga, Leaf, Wilson and Vujea. Members absent: Reid, Hartough, Smelker, Middleton and Redman. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

ADDITIONS/DELETIONS: None

APPROVAL of TODAY'S AGENDA: Motion made by Leaf and support by Murphy to approve today's agenda as printed. All in favor and the motion carried.

FEBRUARY 2016 MEETING MINUTES: Motion made by Leaf and support by Rothenberger to approve the February 2016 meeting minutes as printed. All in favor and the motion carried.

LIMITED PUBLIC COMMENT: There was no public comment.

COMMITTEE REPORTS:

PERSONNEL: There was no report.

FINANCE: There was no report.

EQUIPMENT: Phyllis gave the report and reviewed the quote for the UPS system which is at end of life. The equipment committee met last October with Hedrick Associates to discuss the UPS system. The quote to replace the UPS system is \$29,118.33. Installation and other costs bring the total to \$37,517.54 (state pricing). We budgeted \$30,000 for replacement however we do have the money in our budget. The electrician's quote is separate at \$5500.00.

Motion was made by Vujea and seconded by Murphy to approve Hedrick's bid of \$37,517.54 for a new UPS system. Roll call vote was taken with all in favor and the motion carried.

Motion was made by Wilson and support by Leaf to approve the Centennial Electric quote of \$5500.00 and possibly up to \$6,000.00 for installation of the UPS system. Roll call vote was taken with all in favor and the motion carried.

Generator Quote: The generator is not at end of life but we had a load bank test on March 7, 2016 and the radiator has pitting. Bridgeway had quoted \$3820.27 for replacement of the radiator.

Motion was made by Leaf and support by Vujea to approve the repair quote from Bridgeway to replace the radiator on our generator and hook up a back-up unit while it is being replaced. Roll call vote was taken with all in favor and the motion carried.

9-1-1 PLAN REVIEW: There was no meeting. The public meeting will be held after the regular board meeting on April 25th at 3 p.m. This is an opportunity for questions to be asked regarding the suggestions we have made or to suggest other changes.

The committee will meet here on April 19th at 1 p.m.

DIRECTORS REPORT: Phyllis reported that the Classification Compensation Study is moving along and should be completed in another month or two.

We finally have three applicants for the member at large position on this board. Interviews will be held April 5, 2016.

Smart 9-1-1 Facilities Profile: This was discussed earlier today.

Phyllis will be out of town starting this Friday, April 1 until Monday April 11.

OLD BUSINESS: SMPA – This is addressed in the director’s report.

BUDGET REPORTS:

FEBRUARY 2016 OPERATING BUDGET: We have used 14.00% of the 2016 Operating Budget.

FEBRUARY 2016 STATE BUDGET: We have used .4% of the 2016 State Budget.

Both budget reports were accepted as prepared

MARCH 2016 OPERATING EXPENSES: Motion was made by Murphy and support by Wilson to pay the March 2016 Operating Expenses in the amount of \$13,488.41. Roll call vote was taken with all present in favor and the motion carried.

MARCH 2016 STATE EXPENSES: Motion was made by Murphy and support by Leaf to pay the March State Expenses in the amount of \$808.22. Roll call vote was taken with all present in favor and the motion carried.

APRIL 2016 CONTINGENT REOCCURRING EXPENSES: Motion was made by Murphy and support by Leaf to approve the April 2016 Contingent Expenses. Roll call vote was taken with all in favor and the motion carried.

MISCELLANEOUS: Phyllis advised that Telecommunicators Week will be the second full week of April. Ideas for contributions were grill supplies or a new television for dispatch. Phyllis will send an e-mail to the board with hopes that everyone will contribute financially.

SECOND PUBLIC COMMENT: There was no public comment.

ADJOURN: Motion made by Wilson and support by Leaf to adjourn. All in favor and the meeting adjourned at 2:40 p.m.