

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY

AGENDA - Revised

July 20, 2021

1:00 p.m.

I. Call to Order the July 20, 2021 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held June 15, 2021.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from June 12, 2021 thru July 16, 2021 (see attached):

- Operations Fund;
- Levee Raising Project Fund;
- Restricted Capital Projects Fund; No expenditures.
- Luzerne Bank is the depository of all three (3) Authority funds.

VI. Report of the Treasurer

Reconciled Bank Balances as of May 31, 2021:

Operations Fund (Levee Fee)	<u>June 30, 2021</u>	<u>May 31, 2021</u>
<i>Luzerne Bank</i>	\$2,618,892.86	\$2,379,374.62
Restricted Capital Expenditure Fund		
<i>Luzerne Bank</i>	\$651,502.64	\$634,235.83
Restricted Levee Raising Fund		
<i>Luzerne Bank</i>	\$2,362,587.14	\$2,635,658.25
<i>US Bank:</i>		
Federal Escrow Fund	\$163,155.61	\$163,154.81
Commonwealth Escrow Fund	\$4,944,132.35	\$4,944,091.71

VII. New Business

1. 2021 Levee Fee Collections Update.
2. Letter of Recognition to Russell Kratz, retired *Levee Maintenance Technician*, for his 20 years of service to the Luzerne County Flood Protection Authority.
3. Request permission from the proper officials to hire Rayleen Evans, 459 Buckwheat Road, Monroe Township, PA as a Levee Maintenance Technician at a starting salary of \$29,000. The retirement of Russell Kratz created a vacancy in the Authority's roster of technicians.
4. PEC Grant Awarded for *LCFPA Levee Trail Amenities Enhancement Project*.
5. Request permission from the proper officials to approve an "*Intergovernmental Cooperation Agreement between the Luzerne County Flood Protection Authority and the Borough of Duryea*".
6. Request permission from the proper officials to approve Amendment No. 7 to the Luzerne County Flood Protection Authority's "*Personnel Policy Handbook*".
7. Request permission from the proper officials to approve the proposal submitted by ENX2 Marketing, 3824 Yalick Plaza, Dallas, PA for "*Website Development (Redesign and Launch) & Social Media Campaign*" for the amount of \$8,500.00.

VIII. Next Regular Meeting:

August 17, 2021 at 1:00 p.m.
300 Laird St. Suite A-1
Wilkes-Barre, PA 18702

IX. Adjourn/Recess