



MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 8, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Peter Kassen (Chair, Planning Board Committee), Bob Moosmann, Jeffrey DeHart and Andrea Glidden (MDOT), Kris Spiegel (CMP) and residents Bridget McKeen, Katie Campbell, Bonnie Hrichak, Susan Bakaley Marshall, Michael McCoy and Arlene Hadley.

1. The agenda and minutes of December 18, 2017 were accepted.
2. Treasurer's Warrants: #51 for \$81,066.90 (A/P) & \$5,914.09 (payroll); #52 for \$40,126.00 (A/P) & \$1,668.99 (payroll); #52A for \$796.39 (A/P) & \$42,392.51 (A/P 2) & \$643.62 (payroll); #1 for \$4,328.13 (payroll) and #2 for \$597.88 (payroll) were approved and signed
3. Bridge McKeen: Video recorded the meeting
4. Roadside Spraying: Cathy read a copy of Article 52 (as amended) prohibiting roadside spraying which residents passed at the 1980 Town Meeting. Cathy noted that the article had been posted on the Bureau of Pesticide Control's website (without the amendment) and that no formal agreement had ever been entered into with Maine DOT or the utility companies. Bob Moosmann from MDOT explained their vegetation control program which includes mowing within 8' of the pavement (which is done every year) and spraying (which is done every other year). The spray program targets hardwood saplings less than 6' in height and softwood saplings less than 3' in height 'within view of the public'. MDOT uses Garlon 4 Ultra Herbicide in a nominal (½ %) concentration. Bob noted that this concentration is considered safe for humans and wildlife and that it often takes more than one spray cycle to kill a sapling. Bob explained that if the Town enters into a Municipal No Spray Agreement with MDOT then the Town will have to submit a plan that includes a three-year budget detailing how the vegetation will be controlled. When asked about the average cost, Bob cited the example of Southport - that town spends approximately \$20K every three years to maintain their 10 miles of State road. Bob provided handouts consisting of a Municipal No Spray Agreement and a map identifying Montville's 17.9 miles of State road. Bob stated that the Town could also take over the responsibility of mowing the State roads but would be reimbursed for that at the contract rate of \$85 per center line mile. Bob additionally stated that if the Town enters into a Municipal Agreement there would be no need for residents to enter into individual agreements and, conversely, if the ordinance is voted down then residents who specifically object to spraying could enter into individual agreements. Bob advised that there are currently six towns that have a No Spray Agreements with MDOT. Bob recommended that the Board do some cost analysis and bring the matter to a vote at Town Meeting. Kris Spiegel from CMP explained that they have a 5-year cycle for vegetation control. Once an area is mowed a crew will go out the following year to spray what is needed. CMP uses the same tree height criteria as MDOT but employs a crew on foot, carrying backpack applicators, so theirs is a very targeted operation. Kris advised that there is a 16' minimum vegetation control envelope in the 'wire zone'. Kris stated that if the Town enters into a No Spray Agreement with CMP the Town would not have to take over any responsibilities but there could be a cost sharing fee imposed for the maintenance of distribution lines. Kris noted that CMP has a contact log which they use to advise residents of their trimming schedule. General discussion followed about the impact of herbicides on pollinators and which species of trees were targeted and which were generally protected. Arlene Hadley advised that she is part of a native plant seed program and referred to a book that has

been written on the subject for MDOT. Bob advised that MDOT would be distributing the book next spring in concert with a pilot program to use native plants to control invasive vegetation. Cathy asked Bob if Montville could be considered for the pilot program and Bob said he would take the request under consideration.

5. Snow Plowing: The Board reviewed Steve's recommendations for improving winter road conditions and agreed that the plow drivers should be made aware of them. Jeanne will draft a letter which will include an invitation to report back to the Board on residents who habitually park in the Right of Way and/or plow across the road creating hazardous conditions.
6. BMV Audit: The Board set up a meeting with Mary Thompson, in two weeks, to compare registrations and receipts to determine if there are any other excise tax discrepancies for 2017.
7. Assessing / Tree Growth: The Board signed notices to new owners of properties which are in tree growth. New application(s) and renewal(s) will be handled later.
8. Auditor's Letter: Jay signed the letter authorizing Wadman CPA to conduct the Municipal audit
9. MRC 2019 Tipping Fees: the Board reviewed the notice regarding 2019 fees.
10. Transfer Station: Cathy advised that the Transfer Station is low on oil. Also, that a window is broken: there is a broken hinge on the overhead door which is causing it to buckle; and snow is building up on the roof. Bob Price volunteered to take care of the window, door and roof. Jeanne will call Haskell's and put in an order for oil. Cathy also advised that the Transfer Station cannot accept barrels without covers or containers and bag full of fluids. She passed along a note from the Unity Area Regional Recycling Center which stated that they cannot accept any styrofoam; that large pieces of cardboard should be cut down; all lids should be separated from their containers; only certain glass is acceptable; and hardcovers should be removed from books. Recyclers are encouraged to bring any electronics, light bulbs, and batteries directly to the UARR center in Thorndike. The Montville transfer station will continue to accept these items. Jeanne will put a note out to residents with this information.
11. Speeding on Route 220: Cathy spoke with Sheriff Jeff Trafton. Patrol units have been dispatched to address this situation and will continue to do so.
12. Bridget McKeen: advised that a FedEx truck was speeding on Hogback Mountain Road on 1/4/2018. She did not get a plate but will try to if she sees this problem again.
13. Bonnie Hrichak: spoke to the Board about her continued concerns about Steve Lucas' ability to execute his duties as road commissioner. There was a discussion about the pro's and con's of having a road commissioner appointed instead of elected. The Board acknowledged Bonnie's concerns and Cathy noted that they have also received compliments on Steve's work.

This meeting began at 6pm to accommodate the MDOT & CMP officials and ended at 8:35 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 8, 2018

AMMENDED ~ JANUARY 22, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Peter Kassen (Chair, Planning Board Committee), Bob Moosmann, Jeffrey DeHart and Andrea Glidden (MDOT), Kris Spiegel (CMP) and residents Bridget McKeen, Katie Campbell, Bonnie Hrichak, Susan Bakaley Marshall, Michael McCoy and Arlene Hadley.

1. The agenda and minutes of December 18, 2017 were accepted.
2. Treasurer's Warrants: #51 for \$81,066.90 (A/P) & \$5,914.09 (payroll); #52 for \$40,126.00 (A/P) & \$1,668.99 (payroll); #52A for \$796.39 (A/P) & \$42,392.51 (A/P 2) & \$643.62 (payroll); #1 for \$4,328.13 (payroll) and #2 for \$597.88 (payroll) were approved and signed
3. Bridge McKeen: Video recorded the meeting
4. Roadside Spraying: Cathy read a copy of Article 52 (as amended) prohibiting roadside spraying which residents passed at the 1980 Town Meeting. Cathy noted that the article had been posted on the Bureau of Pesticide Control's website (without the amendment) and that no formal agreement had ever been entered into with Maine DOT or the utility companies. Bob Moosmann from MDOT explained their vegetation control program which includes mowing within 8' of the pavement (which is done every year) and spraying (which is done every other year). The spray program targets hardwood saplings less than 6' in height and softwood saplings less than 3' in height 'within view of the public'. MDOT uses Garlon 4 Ultra Herbicide in a nominal (½ %) concentration. Bob noted that this concentration is considered safe for humans and wildlife and that it often takes more than one spray cycle to kill a sapling. Bob explained that if the Town enters into a Municipal No Spray Agreement with MDOT then the Town will have to submit a plan that includes a three-year budget detailing how the vegetation will be controlled. When asked about the average cost, Bob cited the example of Southport - that town spends approximately \$20K every three years to maintain their 10 miles of State road. Bob provided handouts consisting of a Municipal No Spray Agreement and a map identifying Montville's 17.9 miles of State road. Bob stated that the Town could also take over the responsibility of mowing the State roads but would be reimbursed for that at the contract rate of \$85 per center line mile. Bob additionally stated that if the Town enters into a Municipal Agreement there would be no need for residents to enter into individual agreements and, conversely, if the ordinance is voted down then residents who specifically object to spraying could enter into individual agreements. Bob advised that there are currently six towns that have a No Spray Agreements with MDOT. Bob recommended that the Board do some cost analysis and bring the matter to a vote at Town Meeting. Kris Spiegel from CMP explained that they have a 5-year cycle for vegetation control. Once an area is mowed a crew will go out the following year to spray what is needed. CMP uses the same tree height criteria as MDOT but employs a crew on foot, carrying backpack applicators, so theirs is a very targeted operation. Kris advised that there is a 16' minimum vegetation control envelope in the 'wire zone'. Kris stated that if the Town enters into a No Spray Agreement with CMP the Town would not have to take over any responsibilities but there could be a cost sharing fee imposed for the maintenance of distribution lines. Kris noted that CMP has a contact log which they use to advise residents of their trimming schedule. General discussion followed about the impact of herbicides on pollinators and which species of trees were targeted and which were generally protected. Arlene Hadley advised that she is part of a native plant seed program and referred to a book that has been written on the subject for MDOT. Bob advised that MDOT would be distributing the book next spring in concert with a pilot program to use native plants to control invasive vegetation. Cathy asked Bob if Montville could be considered for the pilot program and Bob said he would take the request under consideration.
5. Snow Plowing: The Board reviewed Steve's recommendations for improving winter road conditions and agreed that the plow drivers should be made aware of them. Jeanne will draft a letter which will include an invitation to report back to the Board on residents who habitually park in the Right of Way and/or plow across the road creating hazardous conditions.
6. BMV Audit: The Board set up a meeting with Mary Thompson, in two weeks, to compare registrations and receipts to determine if there are any other excise tax discrepancies for 2017.

7. Assessing / Tree Growth: The Board signed notices to new owners of properties which are in tree growth. New application(s) and renewal(s) will be handled later.
8. Auditor's Letter: Jay signed the letter authorizing Wadman CPA to conduct the Municipal audit
9. MRC 2019 Tipping Fees: the Board reviewed the notice regarding 2019 fees.
10. Transfer Station: Cathy advised that the Transfer Station is low on oil. Also, that a window is broken: there is a broken hinge on the overhead door which is causing it to buckle; and snow is building up on the roof. Bob Price volunteered to take care of the window, door and roof. Jeanne will call Haskell's and put in an order for oil. Cathy also advised that the Transfer Station cannot accept barrels without covers or containers and bag full of fluids. She passed along a note from the Unity Area Regional Recycling Center which stated that they cannot accept any styrofoam; that large pieces of cardboard should be cut down; all lids should be separated from their containers; only certain glass is acceptable; and hardcovers should be removed from books. Recyclers are encouraged to bring any electronics, light bulbs, and batteries directly to the UARR center in Thorndike. The Montville transfer station will continue to accept these items. Jeanne will put a note out to residents with this information.
11. Speeding on Route 220: Cathy spoke with Sheriff Jeff Trafton. Patrol units have been dispatched to address this situation and will continue to do so.
12. Bridget McKeen: advised that a FedEx truck was speeding on Hogback Mountain Road on 1/4/2018. She did not get a plate but will try to if she sees this problem again.
13. Bonnie Hrichak: spoke to the Board about her continued concerns about Steve Lucas' ability to execute his duties as road commissioner. * **Bonnie asked the Board if they were aware that Lucas Construction was fined \$19K in 2015 for gravel pit violations. The Board responded affirmatively.** There was a discussion about the pro's and con's of having a road commissioner appointed instead of elected. The Board acknowledged Bonnie's concerns and Cathy noted that they have also received compliments on Steve's work.

* amended on 1/22/2018 as requested by Bonnie Hrichak and approved by the Board

This meeting began at 6pm to accommodate the MDOT & CMP officials and ended at 8:35 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 15, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Bonnie Hrichak and Bridget McKeen (residents)

1. The agenda and minutes of January 8, 2018 were accepted.
2. Treasurer's Warrant: #3 for \$1,090.46 (payroll) was approved and signed
3. Bridget McKeen: Video recorded the meeting. Bridget asked if the Local Food Ordinance would be on the Town Warrant and she was advised that it would be. Bridget stated that she had attended the Planning Board meeting and that there was some confusion over the correct procedure for notification prior to a vote on an ordinance. Jeanne will do some research. Also, Jay will check with MMA regarding the legal distinction(s) between an article and an ordinance.
4. Roadside Spraying: Cathy will be contacting Bob Moosmann (MDOT) for the list of Towns that have entered into Municipal Agreements and a copy of their three-year plans / budgets. Cathy will also follow-up on the prospect of Montville being selected for the native plant pilot

- program. Cathy suggested that Fernwood Nursery in Montville might be a resource. The Board will continue to do research into the cost of vegetation control in preparation for Town meeting.
5. Snow Plowing: The Board signed letters to the snow plow contractors asking them to keep the heater banks pushed back and to take care not to cause damage to the shoulder of the roads. The Board also invited the plow drivers to report any residents who park in the right-of-way and/or plow across Town roads creating hazardous conditions.
 6. Audits: The Municipal audit has been postponed. The Board will meet with Mary Thompson to continue work on the BMV audit next Monday at 6 pm.
 7. Assessing / Tree Growth: The Board reviewed the John Anzalone Tree growth renewal application and the Mark & Carolyn Marsolais initial application and approved both. The Board also signed the Roberta Robbins Abatement certificate and continued to review the Steve Lucas Abatement applications. Bob will research a chicken barn in Knox for comparison.
 8. OSHA 300A Annual Report: Cathy signed it so Jeanne could post it.
 9. End of Year Finances: the report is not done so this item was put on hold for a week
 10. Pinkerton quote for dumpsters: came in as \$350, per week, for three units. This price includes rental fees and the weekly transportation of materials to PERC. Jay will research the historical cost of maintaining the packer truck and the price of purchasing dumpsters outright.
 11. Date for Annual Town Meeting: traditionally the meeting is the last Saturday of March but there are five Saturdays in March 2018 and the last one is on the weekend of Passover and Easter. After discussing the pros and cons the Board agreed on March 24th.
 12. Date/time for Budget Committee meeting: the meeting was set for 6 pm on January 29th.
 13. Bonnie Hrichak: asked the Board what the deadline is for getting an article on the Town Warrant. Bonnie was advised that work on the Warrant had not started yet and that, in some instances, a petition was needed to have something put on the Warrant. Bonnie acknowledged that she was aware of this requirement.

This meeting ended at 8:21 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 22, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Jonathan Thornhill (plow contractor), Bonnie Hrichak and Bridget McKeen (residents)

1. The agenda and minutes of January 15, 2018 were accepted.
2. Treasurer's Warrant: #53 for \$796.39 (payroll); #54 to void Check #021635& reissue a new one for \$2,500; #2 for \$42,392.50 (A/P) and \$597.88 (payroll); and #4 for \$4,951.01 (A/P) and \$2,110.96 (payroll) were approved and signed
3. Bridget McKeen: Video recorded the meeting. Bridget also requested copies of the 2017 Abatement applications plus the notices of resolution sent by the Board in response to them.
4. Bonnie Hrichak: informed the Board that she felt that the minutes of January 8th should be amended to document a specific question that she had asked. After some discussion the Board approved an amendment.
5. Jonathan Thornhill: advised the Board that he was in receipt of their letter. He stated that his plow was not damaging roads and that the problems stem from the lack of an adequate gravel

base and/or improper grading. Jonathan specified that shoulders are higher than the road surface, and there is insufficient gravel surface, which is causing the wash-outs and ruts. He provided a collection of photos to corroborate his position. Jonathan stated that he has brought these problems to Steve Lucas' attention many times but has had no response to make repairs. He said the role of Road Commissioner should be to create a road plan and do culvert inspections etc. and that all of the work should be put out to bid. Jonathan reported that the winter sand that the Town purchased from Lucas Construction is inadequate. Jonathan also reported that Steve has used his own equipment, and not Town equipment, which is costing the Town more money. He then asked about the possibility of acquiring a door opener remote to be kept in the loader as it was a challenge to have to run in and out to manage the door - and the garage was losing heat in the process. Jay stated that the sand lacked small stone having recently examined it. The Board agreed that a door opener remote could be purchased even if it meant having to replace the control head.

6. Roadside Spraying: Cathy has contacted Bob Moosmann (MDOT) for the list of Towns that have entered into Municipal Agreements and a copy of their three-year plans / budgets. She is waiting for a return call. Jay stated that he has located the notes on this subject from 2016. Cathy requested that Jay follow up with MMA regarding the fact that the article had been amended
7. Audit: The Board met with Mary Thompson for instructions on how to cross reference specific types of information. Their audit will continue this week.
8. Dumpsters: Jay updated his prior research and concluded that the most economical way to proceed is to buy dumpsters outright and simply contract the disposal of their contents. He will research sources and prices.
9. Assessing: Bob has been unable to acquire the information from Knox yet but will contact them this coming week.
10. Town Report: The Board reviewed the elements that needed to be assigned. Jeanne will contact Susan Jones about accepting service of the Town Warrant; Bob will ask Glen Couturier to be moderator; Cathy will draft the Select Board letter; Jay will put together the Select Board Financial Report; and Jeanne will put together the Assessor report. There was a discussion about the books dedication but a decision was deferred.
11. Town Warrant Workshop: was set for the Board Meeting on February 12th
12. Spirit of America Award nomination: the Board decided to pass on this.
13. Computer for the Conference Room: Cathy advocated moving forward with the plan to put a computer in the Conference Room with the Board Meeting video recordings and tax maps. A discussion ensued about that status of the laptops given to the Town by the school and also cyber security issues relative to Wi-Fi access. Jeanne will research the cost of an external hard drive and if a guest log-in can be created for Wi-Fi access.

This meeting ended at 8:37 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 29, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Glen Widmer and Herman Peaslee (Budget Committee),

Chris Birge, Steve Chapin and Pete Maruhnic (Liberty Volunteer Ambulance Service), John York (Fire Chief), Steve Lucas (Road Commissioner), Bonnie Hrichak and Bridget McKeen (residents)

1. The agenda and minutes of January 22, 2018 were accepted.
2. Treasurer's Warrant: #55 for \$375.00 (A/P); #4 for \$4,951.01 (A/P) and #5 for \$75,202.63 (A/P) and \$2,110.72 (payroll) were approved and signed
3. Bridge McKeen: Video recorded the meeting.
4. Audits: the Municipal Audit has been scheduled for March 1st. Jeanne noted that this date would mean the Auditor's report would not be available in time for the Town Report. The Board proposed that it could be posted on the website, sent out as a PDF, and available in print at the Town Office. The Board has continued their examination of registration documents and found additional irregularities in cash transactions by Abbie Hills. The matter will be reported to the State Auditor as is required by statute.
5. 2018 Budget: the Board, and the Budget Committee, heard from the Liberty Ambulance personal regarding financial and staffing issues. They reported that the first year under the new agreement went relatively well and that they would be requesting the same amount of money from Liberty and Montville for this year. They noted that Montville currently has a credit of approximately \$8,500. They will be investigating the possibility of taking on another town (or two) to help further distribute the cost(s) in the future. Notable recruiting, and retaining, EMTS is a challenge and this matter will have to be addressed before increasing the service area. Steve Lucas advised the Board, and the Committee, that the Town should start saving for a grader and that the road maintenance budget would need to be increased if the Town wants to do any substantial projects. John York advised the Board, and the Committee, that increases in minimum wage, and the cost of living, will need to be addressed regarding fire fighter wages. The next Budget Committee meeting was scheduled for February 5th at 6pm.
6. Fire Department: John York advised the Board that the Fire House roof has developed a leak and that Mitchell's Roofing will be repairing it. He also advised the Board that during the last storm he used every safety cone he had and asked if the Town could purchase a few barricades for future events. Jay told John that there are sawhorses, and signs, at the Transfer Station that he could use. John informed the Board that the Fire Chief's appointment may need to be done at the first of January instead of after Town Meeting in March. He will ask Karen to forward the legal citation to Jeanne. John apprized the Board of changes that may be coming to the on-line burn permit system and that they may be contacted by third party vendors. John recommended against using said vendors. Additionally, John informed the Board about private services that would follow –up with insurance companies for reimbursements after Montville emergency services are used for non-residents. They would charge 10% of what they are able to procure. The pros and cons of using this type of service was discussed.
7. FEMA: Jay created a log-in for the Town on the FEMA portal. John York put together the Fire Department numbers for the fall storm and will turn them in. Steve Lucas needs to complete his numbers and turn them in. Per John, Waldo Emergency Management has determined the threshold for the Town is \$3,500.
8. Dumpsters: Jay calculated that buying and maintaining dumpsters would be approximately \$3K less expensive, per year, than running the packer truck. The fee used in that calculation for trash pickup and disposal was debated. Steve Lucas recommended running the packer until it could not be used any more and then making the switch.
9. Assessing: Bob acquired some information from the Town of Knox which was discussed. He will return for additional information to aid in the evaluation of chicken barns. Steve advised that the roof is half caved in, on one of his buildings, and that it will be torn down as soon as feasible.

10. Roadside Spray Ban: Cathy reported that Bob Moosmann returned her call and advised that none of the Municipal agreements are active at this time so he had no additional information to provide her. He is still entertaining an alternative native vegetation management pilot project with Montville. Cathy has written to MMA to acquire examples of roadside spray ban ordinances.
11. Year End Finances: deferred until the final report is complete.
12. Furnace Failure Alarm: Terry Fischer brought in a new, still in the package, alarm (which cost \$100+) which she would sell to the Town for \$25. It is noted that two weeks ago the furnace went down and the problem was only discovered because Terry, and Mary Thompson were putting in extra hours doing the end of year books while the Town Office was closed.
13. Price of Copies: the copier is having issues and, according to a repair tech, will need to be replaced soon. The current cost of copies (10 cents) is under review.

This meeting ended at 9:21 p.m.

Respectfully submitted by Jeanne Coleman

Contact emails:

Jay LeGore, 1st Selectperson/Assessor montville@fairpoint.net

Cathy Roberts, 2nd Selectperson/Assessor montville2nd@fairpoint.net

Bob Price, 3rd Selectperson/Assessor montville3rd@fairpoint.net

Sandra Devaney, Town Clerk tcmontville@fairpoint.net

Terry Fischer, Tax Collector/Treasurer trmontville@fairpoint.net

Jeanne Coleman, Administrative Assistant to the Select Board montville@fairpoint.net

TOWN WEBSITE: www.montvillemaine.org

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 5, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Glen Widmer and Herman Peaslee (Budget Committee), Steve Lucas (Road Commissioner), Sandy George, Bonnie Hrichak and Bridget McKeen (residents)

1. The agenda and minutes of January 29, 2018 were accepted.
2. Treasurer's Warrant: #55 for \$375.00 (A/P); #5 for \$75,202.63 (A/P) and \$2,110.72 (payroll) and #6 \$2,908.01 and \$44,851.79 (previews) were approved and signed
3. Budget: it was agreed that the Town's Officers would not ask for a pay increase but that extra money would be needed for the deputy pay allotment. Wages for Town employees, relative to increased minimum wage was discussed. Road projects, and town owned road equipment, were reviewed as was the need for repairs to the Town House roof. The possibility of leasing a postage machine and having to replace the copier was deliberated. Another meeting of the Budget Committee was scheduled for February 12th at 6:00 pm.
4. Audit: Jay sent in a report to the State Auditor reference the missing excise tax. He followed up with a phone call but reached a subordinate who needed to confer with his boss.

5. Roadside Spray Ban: MMA has advised the Board that the article/ordinance should be re-written. Cathy has heard from some residents who are opposed to a town-wide spray ban because of the cost. More information is needed before Town Meeting regarding the potential cost.
6. Assessing: Bob provided additional information on chicken barns. A decision on Steve Lucas' barns was deferred until the full Board could vote. (Cathy left early due to illness).
7. Overhead Door Opener remote: Jeanne relayed the quote from the Overhead Door company which was \$645 to \$835. The Board voted against purchasing one to be kept in the loader.
8. Furnace Failure Phone Alert: Jay tested the device at home and stated that it worked well. The Board voted to purchase it. Jay will set it up in the Selectboard Office.
9. Price of Copies: after much debate Jeanne was asked to get more information.
10. Bridget McKeen: requested copies of the MSRS Sales Analysis and information regarding Municipal revaluation.
11. Year End Finances: this matter was deferred until next week so the Board could study the reports which were completed and distributed to the Board this evening.
12. President's Day February 19th: the Board voted to meet in spite of the fact that the Town Office would be closed due to the Holiday. Jeanne will put out a notice.

This meeting ended at 8:25 p.m. It was video-recorded by Bridget McKeen.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 12, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Glen Widmer and Herman Peaslee (Budget Committee), Steve Lucas (Road Commissioner), Deb Stephens (Historical Society), Fran Gonzalez, Bonnie Hrichak and Bridget McKeen (residents)

1. The agenda and minutes of February 5, 2018 were accepted.
2. Treasurer's Warrant: #6 for \$2,908.01 (payroll) and \$44,851.79 (A/P) and #7 for \$463.13 and \$1,948.28 (previews) were approved and signed
3. Budget: proposed amounts for the line items in the Town Warrant were discussed. It was agreed that the Liberty Ambulance request(s) should read the same as in the Liberty Town Warrant, however it will need to be noted that Montville has a credit that they will be using so the actual amount raised will differ. Salary rate(s) for deputy clerks was brought up and Jay advised Terry Fischer to speak with Sandi Devaney to work out a recommendation. Another meeting of the Budget Committee was scheduled for February 19th at 6:00 pm.
4. Bonnie Hrichak: submitted a proposed article for the Town Warrant that would change the positions of Road Commissioner, Animal Control Officer and Fire Chief to elected and not appointed. After she articulated her reasons for the article it was accepted. Bonnie spoke about the difficulties incurred during the transition to TRIO software and asked what would happen if the Town declined the imminent update that will cause a 20% increase in fees. The consensus was that it was not possible to decline the update and have the software function correctly. Bonnie also asked if there had been a resolution regarding the quality of the winter sand. She was advised that it had been a matter of a difference of opinion. Steve reported that he would be using a 5/8" minus screen next time, instead of the 1/2" minus screen, to allow for more grit.

5. Deb Stephens: requested that an article be put on the Town Warrant allowing the Historical Society to construct a 30 X 30 post & beam building on Town property. No funding would be requested for the project. The article was approved. Deb will provide additional details soon.
6. Audit: Jeffrey A. Paquette, a Senior State Auditor, acknowledged receipt of the Town's report on the former Town Clerk and advised that he was forwarding it to the Attorney General's Detective Division and the Bureau of Motor Vehicles Office of Investigations. Jay offered to speak with the District Attorney on this matter as well.
7. Roadside Spray Ban: the Board voted to wait until 2019 to proceed with a new ordinance in order to conduct more research and to ensure the ability to meet all notification deadlines.
8. Assessing: the Board discussed the four Abatement applications submitted by Steve Lucas. Two applications were denied. It was agreed that one of the chicken barns on Map 37/Lot 28 would be removed from the tax rolls as it is being torn down and serves no use. The value of the other barn on that lot will remain unchanged. A debate ensued on the fourth application and it was agreed that it would be tabled until next week.
9. Town Report Dedication: the report will be dedicated to Harriet Veronesi. Bob will contact her son and ask if he would like to write the dedication for the book.
10. Emergency Action Plan Review: Dale Rowley, Waldo County Emergency Management director, has requested a meeting to go over the Town's Emergency Management Program. The Board thought that it would be a good idea to hold the review during a Selectboard meeting so residents could attend. Jeanne will follow up and try to get it scheduled for April.

This meeting ended at 9:40 p.m. It was video-recorded by Bridget McKeen.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting – Monday, February 19, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee (Budget Committee), Steve Lucas (Road Commissioner), Paige Zeigler (Representative), Katie Campbell and Bridget McKeen (residents)

1. The agenda and minutes of February 12, 2018 were accepted.
2. Treasurer's Warrant: #7 for \$463.13 (payroll) and \$1,948.28 (A/P) and #8 for \$896.65 (preview) were approved and signed
3. Budget: the discussion on proposed amounts for the line items in the Town Warrant was resumed. It was agreed that an increase is needed for deputy (clerk/treasurer) pay. Also, for the summer roads budget due to a mandated bridge rehabilitation project. A reserve account will be added to start saving towards a new grader. Jay will research the LRAP figure.
4. Town Report: someone is needed to accept service of the Town Warrant. It is unknown if any of the Town Officials can do it – Jeanne will research. Bob will contact Ed Veronesi reference writing the dedication. Articles which repeat year to year were reviewed to make sure dates and amounts etc. are correct for 2018. The Local Food and Community Self-Governance Ordinance was discussed. It was agreed that it would be posted, with the warrant, so residents can review it before Town Meeting. Jeanne will send out FAQs with the minutes. The LVAS article was discussed. Liberty has asked that it read the same as theirs but some modifications are needed. Jeanne will let Liberty know what those changes will be. The articles that Bonnie Hrichak proposed were readdressed. Jeanne researched which officials can be elected and determined

that the ACO has to be appointed. The Board agreed to retain Bonnie’s proposed articles for electing the road commissioner and fire chief and table the article for the ACO. Jeanne will make Bonnie aware of this development.

5. Paige Zeigler: reported that there will be a slight increase in fees at the UARRC. He noted that there is currently no market for #3-#7 plastic and solid waste disposal in general faces issues. Paige confirmed that the Town would need a local food ordinance. He reviewed the ordinance template we possess and stated that it looked good. When asked about the current review of the new minimum wage law, he advised that it is a contentious subject and that he cannot predict how the vote will go.
6. Assessing: the Board discussed the last two Abatement applications submitted by Steve Lucas. Two applications were denied. It was agreed that condition values for the two chicken barns on map 37 lot 12.1.1 would remain the same but the function values would be reduced to 40%. The Board reaffirmed their decision to remove one of the chicken barns on Map 37/Lot 28 from the tax rolls and leave the value of the second barn unchanged.

This meeting ended at 8:32 p.m. It was video-recorded by Bridget McKeen.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting – Monday, February 26, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Bridget McKeen (resident)

14. The agenda and minutes of February 19, 2018 were accepted.
15. Treasurer’s Warrant: #8 for \$896.65 (payroll) and #9 for \$1,870.41 (payroll) and \$74,247.87 (A/P) (previews) were approved and signed
16. TRIO: Terry Fischer spoke to the Board about the difficulties incurred throughout the transition from MuniAd and Peachtree but stressed how much more efficient TRIO is and how reports generated in the future will be much more comprehensive. She additionally noted that there are many safeguards built into the TRIO system so the Town is better protected from mistakes and deliberate manipulation than ever before.
17. Town Warrant: the final draft was reviewed and then signed. Jeanne will deliver to the Town Clerk for service.
18. Town Report: outstanding details were reviewed, discussed and resolved. Jeanne noted that some reports just came in today, and some are still being finalized, but she is hoping to have the book ready to go to print sometime next week.
19. Local Food Ordinances: the draft was approved for the Town Report
20. The Board voted to transfer \$1956.54 from the Consulting Fees Account to the following accounts for the purpose of balancing these accounts:

Audit	\$838.50
Payroll Liability – All Officers	\$565.72
Office Equipment	\$552.32
TOTAL	\$1,956.54

21. The Board voted to transfer \$738.07 from the Miscellaneous Incidentals account to the Office Supplies account

22. The Board voted to *transfer* \$729.69 from the Administrative Utilities Account to the following accounts for the purpose of balancing these accounts:

<u>Liability Insurance</u>	<u>\$589.50</u>
<u>Mileage</u>	<u>\$78.50</u>
<u>Postage</u>	<u>\$61.69</u>
<u>TOTAL</u>	<u>\$729.69</u>

10. The Board voted to *transfer* \$8,142.32 from the Highway Equipment Repair account to the Winter Roads account

11. The Board voted to *transfer* \$22,961.96 from the Summer Roads account to the Road Paving account

12. The Board voted to *transfer* \$4,568.24 from the Abatement Account to the following accounts for the purpose of balancing these accounts:

<u>Tipping Fees</u>	<u>\$1,201.61</u>
<u>Demolition Days</u>	<u>\$2,126.54</u>
<u>Health & Sanitation Wages</u>	<u>\$380.35</u>
<u>Health & Sanitation Equip. Repair</u>	<u>\$859.74</u>
<u>TOTAL</u>	13. <u>\$4,568.24</u>

13. The Board voted to *transfer* \$2,071.17 from the Professional Fees Account to the following accounts for the purpose of balancing these accounts:

<u>Fire Dept Operations</u>	<u>\$1,330.81</u>
<u>Fire Dept Equip</u>	<u>\$476.31</u>
<u>Fire Dept Wages</u>	<u>\$80.00</u>
<u>Fire Dept Payroll Liability</u>	<u>\$184.05</u>
<u>TOTAL</u>	<u>\$2,071.17</u>

14. The Board voted to *transfer* \$7,837.48 from the Abatement Account to the following Town Buildings accounts for the purpose of balancing these accounts:

<u>Fire Station</u>	<u>\$73.31</u>
<u>Sand/Salt Shed</u>	<u>\$7,049.38</u>
<u>Town Garage</u>	<u>\$243.07</u>
<u>Town Office</u>	<u>\$471.72</u>
<u>TOTAL</u>	<u>\$7,837.48</u>

15. The Board voted to *transfer* \$84.28 from the Cemeteries Landscape Contractor account to the Cemetery Wages account

16. The Board voted to *carry over* \$1,512.58, the remainder of the VFD matching grants account, to next year.

17. Excise Tax Irregularities - The Board was contacted by the Waldo County sheriff's office. The investigation is ongoing.

This meeting ended at 8:08 p.m. It was video-recorded by Bridget McKeen.

MONTVILLE SELECT BOARD MEETING – MONDAY, MARCH 5, 2018

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Karen York (MVFD) and Bridget McKeen (resident)

1. The agenda and minutes of February 26, 2018 were accepted.
2. Treasurer's Warrant: #9 for \$1,870.41 (payroll) and \$74,247.87 (A/P) and #10 \$2,383.19 and \$41,255 (previews) were approved and signed.
3. Karen York: stopped by to tell the Board that she would be working on getting the Fire Department costs from last fall's destructive storm so that a FEMA claim can be filed.
4. Audio Recording: Jay supplied an audio recorder to have an additional recording and record available of Board meetings. Bridget asked about what progress had been made regarding putting a computer in the conference room so her video recordings can be made available to the public. Jay will inventory the old PC and laptop(s) to determine if any of them are suitable for the purpose. Bridget also requested all of the Board meeting minutes for the year and paperwork for several additional abatement applications.
5. Audits: per the request of the Municipal auditor a letter was sent to the law firm handling the Thornley suit requesting an accounting of billable hours. Jeanne advised the Board that Randa Veilleux, a representative from MMA, is looking discuss the claim process for a Municipal bond. Jeanne will call her back to get the details.
6. Town Report: the print order was discussed. Jeanne was advised to add a note to the Financial Reports so that residents would know that the year-end numbers are not final because the audit is still on-going. Jeanne will deliver the document file to the Copy Center in Augusta tomorrow. Once the books are printed Bob will pick them up.
7. Abatements: the paperwork for Steve Lucas' abatements was signed.
8. MRC: Cathy spoke with the Board about her concerns regarding solid waste disposal.
9. LD 1853: Jeanne gave copies of the notice on the proposed legislation to the Board. LD 1853 is designed to limit Municipalities control over pesticide use.
10. TRIO meeting: Jeanne advised the Board of an informational meeting being held by TRIO on March 28th. It was agreed that Jay and Jeanne will attend.

This meeting ended at 8:02 p.m. It was video-recorded by Bridget McKeen and voice recorded by the Board.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, MARCH 12, 2018

Present: Jay LeGore (1st Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner) and Bridget McKeen (resident)

1. The agenda and minutes of March 5, 2018 were accepted.
2. Treasurer's Warrant: #10 for \$2,383.19 (payroll) and \$41,255 (A/P) plus #11 for \$2,097.46 and \$11,187.63 (previews) were approved and signed.
3. Bridget McKeen: requested copies of all of the 2017 Supplementals and was given copies of the Abatements she requested last week. Bridget also asked for additional information regarding a property used in the analysis one of Steve Lucas's Abatement applications and Jay provided it.

4. Audits: work on the Municipal Audit is still on-going. Jeanne spoke with Randa Veilleux, at MMA, regarding the Excise Tax investigation and was advised that the Town's deductible is \$1,000. 'Proof of Loss' documentation would have to be analyzed and approved for anything over that amount. Randa will be sending paperwork which explains the process.
5. Town Report: Jeanne contacted the Copy Center and the order is behind schedule due to the big storms last week and this week. They are going to try to have it done for this Thursday (3/15).
6. Assessing/Tree Growth: Jeanne spoke to the Board about an application that had been received which lacked the requisite support documents. A call had been made, and a letter sent, last fall both of which had gone unanswered. Since the April 1st deadline is imminent the Board advised her to try one more time to request the paperwork
7. TRIO: data entry for the real estate module was discussed.

This meeting ended at 7:46 p.m. It was video-recorded by Bridget McKeen and voice recorded by the Board.

Respectfully submitted by Jeanne Coleman