



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY MARCH 19, 2022

- 1) Call to Order: Chairman Shannon Scott called the meeting to order at 10 AM.
- 2) Pledge of Allegiance: Chairman Scott led the assembly in the pledge of allegiance.
- 3) Roll Call of Board Members: Sylvia Meakin, Cindy Perelli, Shannon Scott and Larry Lambert. Judy Varns was absent.
- 4) Review and adoption of agenda:
Chairman Scott asked for a motion. Mrs. Meakin made a motion to adopt the agenda as presented and Mr. Lambert seconded. There was no discussion and Chairman Scott asked for the vote and the motion passed unanimously.
- 5) Announcements: The next Board Meeting will be held April 23, 2022 at 10AM. This meeting was originally scheduled for April 16, 2022.
- 6) Call to the Public. No speakers
- 7) Old Business: none
- 8) New Business:
 - a) Discussion and presentation of 2021/2022 Financial Audit by Saunders and Co.
This subject was tabled and will be presented at the April Board Meeting.
 - b) Discussion and possible action to go to Executive Session pursuant to A.R.S. 38-431-03(A)(3) for the purpose of obtaining legal advice.
Chairman. Scott asked for a motion. Ms. Perelli made a motion to vote to go to Executive Session, Mr. Lambert seconded. Chairman Scott asked for a vote and the motion passed unanimously.

The regular Board Meeting was recessed at 10:24 AM and reconvened at 11:19 AM.
 - c) Approval of Minutes. Discussion and possible action to approve minutes from the Board Meeting held February 19th and Work Session held March 7th 2022.
Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the minutes as presented with one vote. There was no discussion and Chairman Scott asked for the vote. The motion passed unanimously.
 - d) Approval of Financial Report: Discussion and possible action to approve the Financial Report from February 2022.
Chairman Scott asked for a motion. Mrs. Meakin made a motion to approve the February Report as presented, Mr. Lambert seconded. Mrs. Wise read the Financial Summary Report to all. There was no discussion and Chairman Scott asked for the vote. The motion passed unanimously.

e) Discussion and possible action to approve a PSPRS Funding Policy.
There is a Special Board Meeting scheduled for March 18th to discuss this policy and PSPRS unfunded liability. Further action on this item was tabled and will be addressed at the April Board Meeting.

f) Discussion and possible action to approve revised Policies the have completed Board review.
Chairman Scott asked for a motion. Mr. Lambert made a motion to approve those Policies that have been review by the Board. There was some discussion and it was decided to table this item for the April Board Meeting.

9) Reports and Correspondence:

a) Chairman's Report: Chairman Scott commented on the PSPRS Local Board Meeting held March 18th.

b) Chief's Report: Chief Paine was absent so this report was presented by Assistant Chief Bob Lashua.

- Personnel: 16 volunteer, 15 paid reserve, 4 full time, and 2 part time.
- Apparatus Report: All vehicles in service
- Incident Report: There were 4 EMS calls, 2MVC and 6 service calls.
- Training Report: There were 239 hours of training in February including wildland urban interface, area familiarization, fire hydrants, backing apparatus procedures, GPS refresher, trauma protocols, blood borne pathogens, HIPAA awareness, and sexual harassment awareness. Draft copy of the Strategic Management Plan has been provided to Board Members.

c) Other Reports: Coconino County COVID Update available to review.

Agenda items for the next board meeting

- Approval of revised Policies or status thereof.
- Presentation by Saunders and Co. of BRFD 2020/2021 Financial Audit.
- Approval of revision to PSPRS Funding Policy.

10) Adjournment:

The Board Meeting was adjourned at 11:20 AM.

Respectfully submitted: March 22, 2022

Cynthia Perelli
Clerk of the BRFD Board

Minutes Approved: April 25, 2022

Cynthia Perelli
Clerk of the BRFD Board