

Western Ada Recreation District
Meeting Minutes

March 24, 2021 Regular Business Meeting

In Attendance:

Shaun Wardle, Chairman

Tyler Rountree, Director

Colin Moss, Director

Ema Brenneman, Secretary-Treasurer

Willow Spurlock, Pool Manager

The meeting was called to order by Director Wardle at 12:00 pm

Item 1: Approve the Agenda

Director Rountree moved to approve the agenda; Director Moss seconded. The agenda was approved unanimously.

Item 2: Consent Agenda Approval

Director Rountree moved to approve the consent agenda; Director Moss seconded. The consent agenda was approved unanimously.

Item 3: Discussion of April through December 2021 Board Meeting Dates

The board discussed board meeting dates for calendar year 2021 to accommodate the schedules of Director Moss and Director Rountree. The following dates worked for all parties:

Monday, April 19, 2021

Wednesday, May 19, 2021

Friday, June 11, 2021

Friday, July 23, 2021

Monday, August 23, 2021 - Budget Hearing – set in stone

Thursday, October 21, 2021

Monday, November 15, 2021

Item 4: Action Item

a) Set Revised Calendar Year 2021 Board Meeting Dates

Director Wardle moved to set board meeting dates as discussed; Director Rountree seconded. The motion was approved unanimously.

Item 5: 2021 Standard Pricing Discussion

Note: Item 5 was discussed after Item 9. Ema discussed the pricing for 2021. There has been no increase in pricing.

Item 6: Action Items

a) Approval of 2021 Standard Pricing Resolution

Director Wardle moved to approve 2021 Standard Pricing Resolution; Director Rountree seconded. The motion was approved unanimously.

Item 7: Discussion Regarding Credit Card Policies and Bill Payments

Ema discussed the history of WARD paying bills electronically.

Item 8. Action Item

a) Approval of 2021 Credit Card Use Policy

b) Approval of Electronic Bill Payment Policy

Item 9. Discussion of 2021 WARD COVID-19 Policy

The board discussed operational procedures for the 2021 season including swim team pool usage and parameters, stage 3 and 4 restrictions of the Idaho Rebounds plan, swim lesson logistics, swim lesson registrations, locker room logistics, seating, staff expectations, sanitization, open swim capacity allowances, private party offerings, lifeguard certification requirements, and face masks for staff and patrons.

A complete final policy can be found at westernada.org

Item 10. Action Item

a) Approval of WARD 2021 COVID-19 Policy

Director Wardle moved to approve the WARD 2021 COVID-19 policy with the items discussed; Director Rountree seconded. The motion was approved unanimously.

Item 11: Pool Manager Report

Willow provided a report of the summer 2021 pool planning to date.

Item 12. Secretary-Treasurer Report

Ema presented a written report to accommodate time during this meeting.

Item 13. Miscellaneous

Director Wardle discussed in person and Zoom meetings going forward.

Hearing no other business, Director Wardle adjourned the meeting at 1:15 pm

Respectfully submitted,
Ema Brenneman
Secretary Treasurer, Western Ada Recreation District.