

Meeting #551

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, January 5, 2016 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, David Craigmile, Joe Ferguson, & John Cornell. Others present were: Trudy Hastad, & Ron Fjerkenstad.

Chairman Ellefson asked for additions to the agenda. Manager Craigmile added the Minnesota River Congress, and Manager Ferguson added Rob Hauger tree removal to the agenda. Manager Ferguson motioned to approve the agenda with additions, seconded by Manager Craigmile. Upon vote, all voted in favor.

PARK REPORT: Ron met with the Board for the monthly park report. Ron reported that Google Earth finally changed their site to show the correct directions to the park. He had been working on getting it corrected for the past year. Ron requested Board approval to designate the park as a non-drone site. The Board gave approval to post the park as a non-drone site. No further discussion was held. The Board discussed putting the used equipment at the park up for sale in the spring at the Regneir auction in Canby. Ron will see this gets done. Ron reported there were no ice houses on R-1, but had some portable houses as ice was too thin. He had received some questions on the water level at R-6 being down and he explained why that was done. No further action was taken.

CWP REPORT: Homan was absent from the meeting so Hastad read her written report. Homan entered the SWAG water quality data for MPCA in EQuIS which is the new reporting database (previously called STORET). The SWAG interim (mid-project) report was sent into MPCA with progress report and updated budget report. Year two monitoring will begin in June 2016. The North & South Fork Yellow Bank Semi-annual report was completed with budgets updated and E-Link data entered. Work on the final report will begin soon. The Low Interest Loan program had a banner year with 13 systems being upgraded. The total loan funds being assess to taxes for 2015 is \$144,194.44. The Yellow Bank grant has two more filter strip incentives to pay out. They are both to Richard Maatz with one contract for 13.15 acres and an incentive of \$10,766.66. The other contract is for 6.76 acres and an incentive of \$5,534.75.

Manager Craigmile motioned to approve a 13.5 acre filter strip incentive from the Yellow Bank Grant to Richard Maatz for \$10, 766.66, seconded by Manager Ferguson. Upon vote, all voted in favor.

Manager Ludvigson motioned to approve a 6.76 acre filter strip incentive from the Yellow Bank Grant to Richard Maatz for \$5,534.75, seconded by Manager Ferguson. Upon vote, all voted in favor.

The Clean Water Fund grant is being wrapped up with final report due January 30, 2016. No action was taken. A TEAM meeting was held December 22 after being rescheduled from November 30. A good meeting was held.

WCA REPORT: The Moen Bank project response to consultant was in packet to the Board. This is so that any further questions can be answered ahead of when a full/complete application is submitted. The response from Kane with BWSR on the Schmidt tiling concern from DNR was included in packet to the Board with recommendations for future review of projects from Kane. The HRM Bank TEP notes (Aaron Olson Maxwell 4) was attached for Board review. They are hoping the application will be ready to sign this spring so construction work can be completed this summer. Work is being done on the Moen Banking site but is still quite a ways from being complete. The other Aaron Olson Wetland bank in Madison (28) is on hold until a wildlife study can be completed by the Federal Aviation Administration. They have concerns over mitigation banks near airports as they can foster increased wildlife/avian activity and pose a significant threat to planes approaching and departing.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Ludvigson noted that a \$60,000 CD is up for renewal at the State Bank of Bellingham. He suggested we leave the CD there. Discussion followed with the Board agreeing to renew at State Bank of Bellingham. Manager Cornell motioned to approve the Treasurer's report, seconded by Manager Ferguson. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretarial report #550 was presented for approval as mailed. Manager Ludvigson motioned to approve report #550 as mailed, seconded by Manager Craigmile. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, February 2, 2016 at 4:30 p.m. in the Lac qui Parle County Commissioners' room.

ADMINISTRATOR'S REPORT: Hastad received a request from Yellow Medicine County to put AIS signage up at Del Clark. Hastad reviewed the spots and showed what the signs would look like. The Board authorized the signage for AIS on Del Clark. No further action was taken. Hastad submitted a letter received from the State Auditor' to do the 2015 audit. The letter required signature.

Manager Ludvigson motioned to approve the Office of the State Auditor to contract for the 2015 audit, seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad informed the Board that an informational meeting was going to be held with the landowners of JD #4 on Monday, January 25, 2016 at 6:00 p.m. in the Dawson Commons to discuss the possible need of redetermination. This is a Lac qui Parle County Ditch but the watershed oversees the maintenance. She invited the manager's to attend the meeting. No further action was taken. Rob Hauger called with concerns of four spots where trees were jamming up the river. He presented two quotes for removal and was hoping the Board would pay for the removal. The two quotes received were from Pehrson Excavating for \$1000; with the other quote from Kockelman Construction for \$1,450. Discussion followed.

Manager Craigmile motioned to approve payment for the four tree snags with Pehrson Excavating for \$1000, seconded by Manager Ferguson. Upon vote, all voted in favor.

Hastad informed the Board that the Federal mileage rate decreased to \$.54 effective January 1, 2016. The Board's policy is to follow the Federal mileage rate. No further action was taken.

Manager Craigmile discussed some concerns with the proposed MN River Commission. No action was taken.

The following bills were presented for payment:

GENERAL KLEIN ACCOUNT:

| | | | | |
|----------|------|-------------------------------------|-----------------------------------|--------------------|
| 12-28-15 | 6376 | Ron Fairchild & Victor Construction | SSTS Loan | \$3,875.00 |
| 12-28-15 | 6377 | Marshall Schaecherer & Wiegers Cons | SSTS Loan | \$11,500.00 |
| 12-28-15 | 6378 | Kurt Larson | SSTS Loan | \$745.00 |
| 12-31-15 | 6379 | MN State University, Mankato | Terrain Analysis payment | \$6,657.20 |
| 01-05-16 | 6380 | LQP SWCD | WRAPS meeting reimb | \$80.00 |
| 01-05-16 | 6381 | RMB Laboratories Inc. | SWAG – water sample lab work | \$1,300.00 |
| 01-05-16 | 6382 | Valley Office Products | YB – envelopes | \$94.79 |
| 01-05-16 | 6383 | LQP SWCD | YB – Longhenry Tech Assistance | \$253.81 |
| 01-05-16 | 6384 | LQP SWCD | YB – Maatz Tech Assistance | \$1,630.14 |
| 01-05-16 | 6385 | LQP Broadcasting Co., Inc. | YB – Fall cover crop field day ad | \$88.03 |
| 01-05-16 | 6386 | LQP UPB checking | YB – July-Dec salary reimb | \$9,059.33 |
| 01-05-16 | 6387 | Bellingham Community Center | YB – room rental for buffer meet | \$50.00 |
| 01-05-16 | 6388 | Office Depot | YB – paper, bindings, spinner | \$155.89 |
| 01-05-16 | 6389 | Richard Maatz | YB – 13.15 filter strip incentive | \$10,766.66 |
| 01-05-16 | 6390 | Richard Maatz | YB – 6.76 filter strip incentive | \$5,534.75 |
| | | TOTAL | | \$51,790.60 |

PARK ACCOUNT:

| | | | | |
|----------|------|-------------------------------|-------------------------------------|-------------------|
| 12-30-15 | 5551 | monthly payroll | December park payroll | \$1,722.82 |
| 01-05-16 | 5552 | AT&T Mobility | park cell phone 507-829-0394 | \$101.34 |
| 01-05-16 | 5553 | Frontier Communications | park phone, fax, internet | \$175.68 |
| 01-05-16 | 5554 | LQP County Auditor/Treasurer | 2016 license tabs '96 Ford, '63 GMC | \$32.00 |
| 01-05-16 | 5555 | Kockelman Construction | snow removal | \$110.00 |
| 01-05-16 | 5556 | C.A.S. Plumbing & Heating | quarterly softner rent | \$43.28 |
| 01-05-16 | 5557 | Lincoln Pipestone Rural Water | water @ park | \$44.10 |
| 01-05-16 | 5558 | Canby Print Shop | 2-part receipts | \$16.58 |
| 01-05-16 | 5559 | Lyon-Lincoln Electric Coop | park electricity | \$742.82 |
| 01-05-16 | 5560 | Farmers Coop Assn. | gas | \$58.24 |
| 01-05-16 | 5561 | Olson Sanitation LLC | December trash | \$11.70 |
| 01-05-16 | 5562 | Canby True Value | garbage bags, moth balls, battery | \$80.37 |
| | | TOTAL | | \$3,138.93 |

UNITED PRAIRIE BANK GENERAL ACCOUNT:

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|----------|-------------|-------------------------------|---|------------|
| 12-16-15 | 2557 | Luke Bothun | re-issue lost check | \$240.00 |
| 12-18-15 | 2558 – 2559 | semi-monthly payroll | Dec 1-15 payroll | \$3,313.40 |
| 12-18-15 | 2560 | PERA | semi-monthly deductions | \$619.09 |
| 12-30-15 | 2561 | PERA | monthly deductions | \$330.53 |
| 12-30-15 | 2562 | PERA | semi-monthly deductions from May | \$619.09 |
| 01-05-16 | 2563-2564 | semi-monthly payroll | Dec 16-31 payroll | \$3,278.40 |
| 01-05-16 | 2565 | Quill Corporation | business cardpaper, post-its | \$24.79 |
| 01-05-16 | 2566 | MCIT | property casualty & workers comp | \$6,942.00 |
| 01-05-16 | 2567 | Bolton & Menk, Inc. | Br 11 CD #27 | \$967.50 |
| 01-05-16 | 2566 | Arrowood Resort & Conf Center | MAWD Annual mtg lodging | \$1720.26 |
| 01-05-16 | 2567 | LQP County Recorder | annual pictometry fee | \$300.00 |
| 01-05-16 | 2568 | Rinke-Noonan Attorney's | monthly retainer, Br 11 CD #27 | \$1233.81 |
| 01-05-16 | 2569 | Frontier Communications | office phone 320-598-3117 | \$38.31 |
| 01-05-16 | 2570 | Trudy Hastad | Quickbooks payroll update, mileage reimb | \$647.80 |
| 01-05-16 | 2571 | Frontier Communications | CWP Office phone 320-598-3319 | \$38.31 |
| 01-05-16 | 2572 | Mary Homan | MAWD mileage reimb | \$111.56 |
| 01-05-16 | 2573 | Valley Office Products | planner, envelopes, highlighter | \$58.16 |
| 01-05-16 | 2574 | PERA | semi-monthly deductions | \$619.09 |
| 01-06-16 | 2577 – 2582 | monthly payroll | December payroll & drainage wk | \$4,044.18 |
| 01-06-16 | 2583 | LQP-YB Liability Acct | Federal withholding | \$3,149.66 |
| 01-06-16 | 2584 | Minnesota Revenue | 4 th quarter state withholding | \$1,235.00 |

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|----------|------|------------------------------|---|--------------------|
| 01-06-16 | 2585 | LQP County Auditor/Treasurer | December postage | \$59.30 |
| 01-06-16 | 2586 | Minnesota Revenue | 4 th quarter state withholding | \$67.86 |
| | | | TOTAL | \$29,658.10 |

DITCH ACCOUNT:

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| None | TOTAL | \$0.00 |
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Manager Ludvigson motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

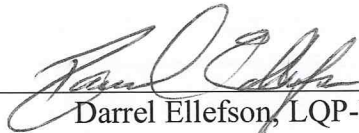
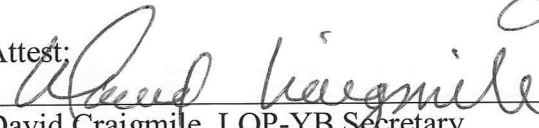
PERMITS: The following permit applications were applied for:

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|-------|------------------|------------------------------|-------------------------------|-------------|
| 11390 | Madison Township | Madison, 27 | main tile | 01/05/16 DE |
| 11391 | MN DOT | Madison, Cerro Gordo, Hantho | clean ditch, line culverts | 01/05/16 DE |
| | | | Relay aprons, & pipe sections | |

PERMITS HELD: None

Manager Craigmile motioned to approve the permits, seconded by Manager Ferguson. Upon vote, all voted in favor.

The meeting adjourned at 5:50 p.m.

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| Attest: |  | Darrel Ellefson, LQP-YB Chairman |
| |  | David Craigmile, LQP-YB Secretary |