

**CITY OF HARDIN**  
PO BOX 324  
Hardin, TX 77561



**Requirements for Commercial-Institutional Building Permit**

**Any person who shall violate any of the provisions of Ordinance 2013/12 #2 Building Code, shall be guilty of a misdemeanor and upon conviction shall be fined in an amount of not to exceed \$500.00. Each day of a violation shall constitute a separate offense.**

1. Building Permit Application must be completed and approved before any construction begins.
2. The following must be completed and turned in along with Building Permit Application:
  - a. Complete Building Permit Application.
  - b. Copy of State of Texas Licensed Contractor who will perform work.
  - c. Provide proof of ownership and legal description of property. Example: Deed of trust, current appraisal district or tax roll information.
  - d. Pay all fees applicable. (Refer to Ordinance 2015/04 #1 City of Hardin's Fee Schedule).
3. The additional permits required if applicable.
  - a. Electrical
  - b. Sewer
4. For specifics please refer to ORDINANCE NO. 2013/12 #2.

I have received the above requirements and agree to abide by all provisions of the Building Code Ordinance as set forth by the City Council of the City of Hardin.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**PLEASE NOTE: YOU MUST PROVIDE THE CITY OF HARDIN WITH A COPY OF YOUR INSPECTION (S) FOR OUR RECORDS.**

**CITY OF HARDIN**



**Commercial and Institutional Building Permit Application**

Name of Business / Institution: \_\_\_\_\_

Proposed Property Use: \_\_\_\_\_

Project Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Subdivision: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Owner /Contractor's Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contractor's Email: \_\_\_\_\_ State License # \_\_\_\_\_ Expires: \_\_ / \_\_

Architect / Engineer: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

COPY OF STATE OF TEXAS CONTRACTOR LICENSE MUST ACCOMPANY APPLICATION BEFORE PERMIT IS ISSUED.

APPLICANT MUST ATTACH COPY OF DEED OF RECORD AND BUILDING BLUEPRINTS. ALL APPLICABLE FEES MUST BE PAID AT TIME OF SUBMITTAL. PERMIT WILL EXPIRE 180 DAYS AFTER ISSUANCE. CALL (936) 298 – 2117 TO SCHEDULE INSPECTIONS (24 HOUR NOTICE IS REQUIRED).

**PERMIT FEE: \$100.00**

TYPE OF PERMIT (CHECK ONE TYPE ONLY FOR EACH APPLICATION)			
<input type="checkbox"/>	New Commercial	<input type="checkbox"/>	New Institutional
<input type="checkbox"/>	Addition	<input type="checkbox"/>	Remodel
<input type="checkbox"/>	<b>Certificate of Occupancy</b>	<input type="checkbox"/>	Other: _____
<input type="checkbox"/>		<input type="checkbox"/>	Demolition
<input type="checkbox"/>		<input type="checkbox"/>	Foundation Repair
<input type="checkbox"/>		<input type="checkbox"/>	Fire Damage

Description of Improvement: \_\_\_\_\_

Cost of Improvement: \_\_\_\_\_ or if NEW Cost of Construction Total: \_\_\_\_\_

**TDLR Texas Accessibility Standards (TAS) Registration EAB #** \_\_\_\_\_  
(required if improvements >\$50,000)

<input type="checkbox"/>	Sq. Ft. of Building	<input type="checkbox"/>	Total Sq. Feet of Land	<input type="checkbox"/>	Total Sq. Feet of Land
<input type="checkbox"/>	# of Stories	<input type="checkbox"/>	# of Restrooms	<input type="checkbox"/>	# of Fixtures

ADDRESS NUMBERS MUST BE POSTED DURING CONSTRUCTION AND PERMANENTLY AT TIME OF FINAL INSPECTION.

\*REMODEL / DEMOLITION ONLY - BY MY SIGNATURE, I HEREBY CERTIFY THAT AN ASBESTOS SURVEY HAS BEEN DONE IN ACCORDANCE WITH THE TEXAS ASBESTOS HEALTH PROTECTION RULES (TAHPR) AND THE NATIONAL EMISSION STANDARDS FOR HAZARDOUS AIR POLLUTANTS (NESHAP) FOR THE AREA(S) BEING RENOVATED AND/OR DEMOLISHED. A COPY OF THE ASBESTOS SURVEY MUST BE INCLUDED WITH THIS PERMIT APPLICATION.

THIS CERTIFIES THAT ON THIS DATE I MADE AN APPLICATION FOR A PERMIT WITH THE CITY OF Hardin. I HEREBY AGREE TO FOLLOW ALL BUILDING CODES AND CITY ORDINANCES AND UNDERSTAND THAT THE GRANTING OF THIS PERMIT DOES NOT PRESUME TO GIVE ME AUTHORIZATION TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER FEDERAL, STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION. FURTHERMORE, I DO HEREBY UNDERSTAND AND ACKNOWLEDGE THAT THIS PERMIT BECOMES NULL AND VOID IF CONSTRUCTION IS NOT COMMENCED WITHIN SIX (6) MONTHS FROM DATE OF THIS SIGNED APPLICATION, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX (6) MONTHS AT ANY TIME AFTER WORK OR CONSTRUCTION IS COMMENCED. MOREOVER, I HEREBY UNDERSTAND THAT ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, REGARDLESS OF STAGE OR TIMEFRAME OF CONSTRUCTION OR DEVELOPMENT.

THE OWNER, CONTRACTOR, OR UNDERSIGNED OF THIS BUILDING AGREES TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION.

APPLICANT SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

DATE \_\_\_\_\_

OFFICE USE ONLY *SUBJECT TO APPROVAL BY THE CITY MAYOR	
Approved By: _____	Date: _____
Total Fees Paid: \$ _____	Permit Fee: _____
	Based on Valuation of Improvement
	_____ IN _____ OUT OF FLOOD PLAIN

**PLEASE NOTE: YOU MUST PROVIDE THE CITY OF HARDIN WITH A COPY OF YOUR INSPECTION (S) FOR OUR RECORDS.**