

# CCAPOA Rules & Regulations for Boating

(Effective April, 2015)

## General Rules

1. All boats using the ramp and/or moored, docked, or racked on CCAPOA property must be:
  - a. Owned or co-owned by the named CCAPOA member. If boat is co-owned, all co-owners must be CCAPOA members.
  - b. Display a current CCAPOA **and** Crystal Lake Boat sticker.
  - c. Display a current IL registration number & registration decal and be registered to the CCAPOA member as described in “a” above. Only the following watercraft types (see IL registration card) will be considered suitable for use at CCAPOA facilities:
    - a) Type 1 – “Open”
    - b) Type 4 – “Sailboat”
    - c) Type 5 – “Pontoon”
    - d) Type 6 – “Canoe/Kayak”
    - e) Type 8 – “PWC/Jet ski”
    - f) Type 9 – “Paddleboat”
    - g) Note for Type 7 watercraft – “Other”: These will be considered for use on an individual basis.
  - d. Be suitable for use at CCAPOA Slips, Moorings, and Boat Launch facilities. The Boats & Piers Committee on behalf of the Board will make a determination of suitability. However, the following includes but is not limited to the criteria to define the watercraft that are considered as **not suitable** for use at CCAPOA facilities:
    - a) Any watercraft exceeding 24 feet in length, (except those grandfathered prior to 1/1/2013)
    - b) Pontoons with more than one level
    - c) Pontoons with fixed tops, (except those grandfathered prior to 1/1/2013)
    - d) Barges or floating platforms regardless of whether they are powered or unpowered
    - e) Non-operational watercraft.
2. Boat owners must complete and submit the boat information registration form or online boat registration process, along with their Membership application and associated dues in order to obtain CCAPOA boat decals and ramp key. In addition, each boat for which a CCAPOA boat decal is being requested must also include:
  - a. ***A valid email address where the boat owner can be contacted***
  - b. Appropriate boat decal/ramp fees and slip/mooring fees (as appropriate)
  - c. A copy of the current Illinois boat registration form listing all owners and co-owners as referenced in 1-a above.
3. The Boats and Piers Committee shall assign each slip and mooring space annually to qualified boat owners who have complied with rules 1 & 2 above prior to May 15th. Slip and mooring assignments are defined based on the specific criteria listed in the appropriate section(s) of this document. Preference shall be given to users who wish to continue using the same spot occupied last season, unless the committee has a valid reason for not doing so. The person or persons to whom each spot is assigned, is referred to in these rules and regulations as the slip, mooring space or rack user.
4. All piers, boat slips and racks are owned and maintained by CCAPOA and the mooring areas are controlled by CCAPOA. Boat owners are responsible for their own boat, equipment and contents. CCAPOA is not responsible for any damage or theft to private boats. If any damages occur to CCAPOA property, the user is responsible for all costs to repair.
5. Boat stickers must be adhered to the back right outside of boat and be clearly visible.
6. Boat launching is permitted at Beach 7 only. Ramp is for use only by members for their own boats. Members are responsible for unlocking and relocking the gate. Ramp keys are available for a fee only if boat sticker is also purchased.

7. Trailers are permitted on property only during boat launching or removal. Trailers must be removed from beach property and adjacent streets when launching or removal is complete.
8. Boats should be fueled at owners' property before launching. Fueling boats moored in the lake should be done with great care to prevent gas and oil spills into the lake.
9. No storage boxes or footlockers are allowed on CCAPOA slips, piers, parks, or beaches. Nothing is to be added, altered, or changed on any slips, piers, racks, ramp, or mooring area without permission of the Boats and Piers Committee or its designee.
10. Water level or depth of lake cannot be controlled by CCAPOA. If the water level fluctuates, user will be responsible for the removal of their boat from the slip or mooring area.
11. Assigned space cannot be swapped with another user, without prior approval of the Boats & Piers Committee.
12. Assigned user space at CCAPOA slips, mooring areas and racks cannot be gifted, sold, leased, or disposed of in any other manner. Moving out of the CCAPOA boundaries automatically forfeits use of the assigned space.
13. CCAPOA members cannot occupy a mooring if they have a slip, other than those "grandfathered" in 1997, and no one can be on a waiting list to obtain a second mooring or slip.
14. Only non-rackable boats can occupy moorings and slips, other than those "grandfathered" in 1997. In addition, jet skis are not considered a boat for the purpose of mooring/slip assignments.
15. These rules are to be incorporated into all CCAPOA rules and regulations.
16. Failure to abide by these rules and regulations, or to fail to retain current membership of CCAPOA, shall be grounds for the forfeiture of use of slip, mooring spot or rack space.

Situations which arise during the course of the season will be acted on in the best interest of the person or persons involved and of the CCAPOA. Rules may be modified by the Boats & Piers Committee with approval of the CCAPOA Board of Directors.

Any complaints in regard to the slips, piers, mooring spot or rack space that cannot be satisfactorily resolved by the Boats & Piers Committee shall be referred to the CCAPOA Grievance Committee.

### **Waiting Lists: Mooring & Slips**

1. Individual slip and mooring wait lists are maintained by CCAPOA for members who would like to request the use of these CCAPOA facilities. These lists and the status of the members on the lists are available and viewable from the CCAPOA website, (<http://ccapoa.org>).
2. CCAPOA members can request to be placed on either the slip or mooring waiting list by sending an email to [ccapoa@gmail.com](mailto:ccapoa@gmail.com) or by contacting a member of the Boats & Piers Committee, (see website for contact information). **Annual CCAPOA membership is a requirement, and must be paid on or before the last day of the boating season to be considered a member and stay on the list. Non-member names will be removed from the list.**
3. If a member on the waiting list is offered the opportunity to have a boat slip or mooring, and accepts, they will have two weeks to make payment of all applicable fees and place an acceptable boat in the awarded spot or the offer will be withdrawn and they will be removed from the list. They may decline once and stay on the list, but the next time they are offered a boat slip/mooring they must accept, or they will be removed from the list. Once removed, the member can request their name placed as a new entry on the wait list as in 2 above.
4. New slip/mooring openings will be filled based on seniority on the individual slip or mooring waiting list relative to size, draft, and type of boat that will fit into the available slip or mooring spot. Example: If the number one person on the waiting lists owns a 24' pontoon, but the available spot will only support an 18' boat, the next person on the list who fits that criteria will be offered the spot. The person with the pontoon will remain first on the waiting list. For seniority purposes, if a person is offered a spot at Beach 7, but prefers to be at Beach 13, they can establish seniority by taking the spot at Beach 7. Should an available spot open at Beach 13 during the season, seniority of present users would be considered to fill the spot before a new user would be offered the spot.

5. In the event an existing slip/mooring user moves out of CCAPOA boundaries or a user's slip/mooring is forfeited or vacated, the Boats & Piers Committee will offer the slip/mooring to the first person on the appropriate waiting list, and assign it to that person if they meet the membership and boat criteria specified within these rules.
6. Anyone on either the slip or mooring wait list who is no longer considered a member for any reason will be immediately removed from the wait list.

## **Boat Slips and Moorings**

1. Annual CCAPOA membership must be renewed, and boat slip/mooring applications and fees must be paid on or before May 15<sup>th</sup> each year in order to maintain this privilege..
2. Slips and moorings are user-sponsored projects therefore the applicant must pay for the cost of the slip/mooring spot. There is a one-time initiation fee and an annual maintenance fee (which is subject to change). See current year Boat Registration Form for fee amounts).
3. Slips/moorings must be occupied prior to June 15<sup>th</sup>. Assigned slip and mooring users are responsible to use/occupy their spot at all times during the boating season with a suitable boat. In the event you cannot, you have up to 90 days to return your boat to an operational state and occupy your spot. Failure to meet either of the above will result in the slip privilege being forfeited and re-assigned to the next member on the waiting list.
4. If the assigned user foresees the inability to use the spot for the upcoming year they must notify the Boats & Piers Committee designee no later than May 15 and have paid the current year slip/mooring fees for the assigned spot. Temporary usage may be given to the next eligible person on the waiting list for that year's usage only, without the original assignee losing privileges for the following year. If the slip/mooring spot is able to be temporarily reassigned, the assigned user's fees will be refunded for either the full year or partial year, depending upon when the temporary assignment was able to be completed
  - a. If permission is received from the Boats & Piers Committee for temporary use of a slip such permission is restricted to use within one season only.
  - b. Temporary user will pay either a full or half year maintenance fee for the temporary assigned spot as appropriate. After July 1<sup>st</sup>, the maintenance fee portion of payment will be assessed at 50% of the annual rate.
5. **SLIP USERS ONLY:**
  - a. Boat is to be tied securely at the front and rear in at least four places so as to not come in contact with or damage the piers. If not provided by CCAPOA, it is recommended for the assignee to purchase, install/remove a post near the stern on opposite side of finger for a more secure tie-off (see Boats & Piers Committee member for advice). If any damage occurs, user is to be responsible for all costs of repair.
  - b. Approved pier pads or boat bumpers can be installed by slip users at their expense (no old tires are to be used) but these items must be removed by the slip user prior to removal of the piers in the fall to prevent them being lost or damaged.
  - c. Pontoons and other watercraft with a Bimini top must have the Bimini top stored in a closed position when the boat is at rest in the slip.
  - d. Installation of piers is to be done by a private contractor, weather permitting, by the second week of May, and removed by the second week of October. No boats will be permitted in slips prior to or after these dates, unless otherwise notified by the Boats & Piers Committee. User is responsible to launch and remove user's boat within this time.
6. **MOORING USERS ONLY**
  - a. Boats must be moored on an approved mooring buoy that meets or exceeds CCAPOA standards at the assigned location only. Moorings must be marked by June 1<sup>st</sup> and the registered boat must occupy the mooring by June 15<sup>th</sup> or the assigned spot will be forfeited and re-assigned. No posts or cinder blocks are

to be used for mooring buoys in the bottom of the lake. Boats may not be tied to trees or left laying on the sand or grass. Boats may be moored after March 1<sup>st</sup>, and must be removed by October 15<sup>th</sup>.

- b. Members who are assigned to a mooring are responsible for installing, maintaining, and removing their own buoy.
  - i. Buoys must be installed on the assigned spot no later than June 1<sup>st</sup> of each year.
  - ii. Buoys location must be maintained as originally assigned and cannot be moved, either intentionally or unintentionally.
  - iii. Buoys must be removed from the assigned spot no later than October 15<sup>th</sup> of each year. When removing your buoy, it is recommended that you attach a highly visible and buoyant object to your chain and ensure it is submerged **more than 24 inches below the surface of the lake.** No object that marks your mooring location can remain on the surface of the lake during the winter months.
- c. Moorings that are not properly removed by October 15<sup>th</sup> will be assessed a \$100 penalty plus a \$150 service fee for proper removal. This must be paid before membership can be renewed and membership privileges will be withheld until the penalty and service fees have been paid.

### **Boat Racks**

1. Use of rack space is on a first come first serve basis for current members only and for human powered watercraft only.
2. All boats on racks must be removed from CCAPOA property by November 15<sup>th</sup>. If not removed by November 15<sup>th</sup>, a fee of \$100 will be assessed. This must be paid before membership can be renewed and membership privileges will be withheld until the fee has been paid. Additionally, boats not removed by December 1<sup>st</sup> will be removed by CCAPOA and the owner assessed a then current removal/storage service fee. **All boats that are removed and stored by CCAPOA and not claimed by the owner within 120 days will be disposed of.**
3. Individual catamaran racks are not allowed on CCAPOA property other than the 3 racks located at beach 7. There is a waiting list for these three spots. Owner provides own rack.

**DEFINITION:**

**CCAPOA Mooring Buoy Requirements and Standards**

1. Buoy is to be white in color
2. Not less than 12" or greater than 18" in greatest dimension
3. Has minimum buoyancy rating of 50 lbs.
4. Designed specifically for use as a buoy in the marine environment
5. Either generally spherical, can-shaped, or can-shaped with a pointed top.
6. Has a center connecting rod and at least one swivel device to allow the buoy to move about the anchor without generating twisting loads on the tether.
  
7. Has a detachable link for securing the mooring buoy to the anchor/chain.

Pre-fabricated buoys meeting the above requirements are widely available for purchase at local marinas, marine supply stores, and/or online. Following are pictures of several typical buoy models.

