

# Cadillac Comic Convention

## Vendor Contract

This document sets forth the rules for the dealer's room at Cadillac Comic Convention. By purchasing a dealers space in the Cadillac Comic Convention vendor/artist room, you (the Vendor/Artist) agree to abide by these rules and regulations.

### Location & Date

Wexford County Civic Center  
1320 N Mitchell St, Cadillac, MI 49601

The convention will be held Saturday April 8<sup>th</sup>, 2017

### Vendor/Artist Room hours:

Saturday: 10 am to 6 pm

Load in 8 am

### Pricing:

Vendor Booth Size	Table size	# of Badges	Price
6×6	6ft	2	\$45.00
10x10	2x6ft	3	\$65.00

Artist Booth Size	Table size	# of Badges	Price
6×6	6ft	2	\$35.00

6×6 booth Included: (1) 6 ft table, (2) Vendor Badges, 6 foot by 6 foot area to use how vendor sees fit

10x10 booth Included: (2) 6 ft table, (3) Vendor Badges, 10 foot by 10 foot area to use how vendor sees fit

\*All booths come standard with two chairs. More or less chairs are available at request

Vendor's spaces are limited, and vendors may not resell their space. Vendors are granted their space to be set up as needed. Tables will be laid out and available, but may be re-organized as seen fit as long as your merchandise is in your designated areas and is not in the walkway. Set up will be available starting at 8am on Saturday.

## **Payment**

Payment can be made through PayPal, or by check(Made payable to Wargames North). Instructions for payment options will be emailed with acceptance letter. If you have vended in the past please send payment with application. Payment is to be remitted within two weeks of acceptance or your booth may be released and made available for other vendors.

## **Installation & Removal**

Vendors may start setting up at 8 am. All vendors must be set up and ready by 10 am when doors open. If this is not enough time to load in please inform us in the notes section of this contract. Please make Cadillac Comic Convention aware ahead of time if you need electrical or internet access and we will try to accommodate those needs. All vendor/Artist booths must be torn down and vacated by 9 PM Saturday the 8th.

## **Vendor Registration**

All vendors must report to a staff member upon arrival and before set up. This is the time that badges will be allocated.

## **Badges**

Each vendor receives two badges for the first booth purchased, and an additional badge for each following booth.

## **Allowable Merchandise**

No bootlegs of any merchandise will be allowed. Any violator, as determined by the convention, will be asked to remove the offending merchandise from the Dealer's room. Failure to comply, or a subsequent violation, will result in immediate expulsion from the convention and a forfeiture of convention badges with no possibility of a refund for payment for spaces in the dealer's room. Also due to contractual obligations with the Wexford Civic Arena the selling of food is limited to prepackaged snack foods, candy and import sealed drinks only.

## **Weapons**

The sale of prop and non prop weapons will be permitted with the condition; weapons must be secured in a box with a zip tie when sold to an attendee. Dealer must provide zip ties to secure weapons.

## **Adult Merchandise**

Cadillac Comic Convention is a family-oriented convention with minors in attendance. We ask that all adult media and merchandise must be sold in accordance to the laws of the state of Michigan, Wexford County, and the city of Cadillac. The display or sale of adult merchandise to anyone under the age of 18 will be prohibited. All adult merchandise must be covered and photo identification must be checked before display or purchase of such items.

## **Hawking**

Cadillac Comic Convention reserves the right to require any dealer to turn down or turn off any audio devices it deems to be a disturbance to attendees or other vendors. This also applies to vocal appeals. Dealers who wish to do some special event, like a raffle, must get it pre-cleared with Convention staff.

## **Taxes & Licenses**

Vendors are responsible for obtaining any licenses, permits, or approvals required under local, state, or federal laws applicable to their activities at Cadillac Comic Convention. Dealers are also responsible for obtaining any tax identification numbers and paying all taxes, license fees, and any charges from the government in connection with their activity at Cadillac Comic Convention.

## **Liability**

The Cadillac Comic Convention, and the Wexford County Civic Arena nor any of their representatives will be responsible for any injury, loss or damage that may occur to the vendor or to the vendor's associates or property from any cause whatsoever. The dealer shall obtain, at their own expense, adequate insurance against such. Cadillac Comic Convention shall not be liable for failure to perform its obligations under this contract as a result of strikes, riots, natural disaster, or any other cause of any kind not within the control of Cadillac Comic Convention.

Cadillac Comic Convention shall not be held liable for any injury what so ever to the property of the exhibitor or the persons conduction or otherwise participation in the conduct of the exhibit or the invitees or guests of the dealers. The vendor understands that neither Cadillac Comic Convention nor Wexford Civic Arena maintains insurance covering the vendor's property and it is the sole responsibility of the vendor to obtain such insurance.

## **Security**

The vendor is solely and fully responsible for their own exhibits and materials. Security will be on staff to watch over the room during operational hours.

Applications can be sent to:

Wargames North  
313 N. Mitchel St.  
Cadillac MI. 49601  
or emailed to [jmiller@wargamesnorth.com](mailto:jmiller@wargamesnorth.com)

Dealer Information

Vendor/Artist Name

Contact Name

Address

City

State

Zip

Phone

Email

Website

Type of Merchandise:

Number of booths/ Size and type(Vendor/Artist):

Additional notes:

## Dealer Agreement

I/We acting representative of \_\_\_\_\_ have read and agree to adhere to the terms stated in

the Dealer's Room regulations document. I/We understand that any breach in agreement to comply with these rules

result in the appropriate action or the ejection of the company/group/organization from the convention as a response.

Company/Organization Name \_\_\_\_\_

Representative Name (print): \_\_\_\_\_

Title/Position: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_