

September 2018

Keystone S.T.A.R.S. Newsletter

Welcome Back S.T.A.R.S. Students & Parents,

We are excited for another wonderful school year with you & hope you enjoyed your Summer! I would like to take a moment to review some procedures.

- Morning care is held in the gym. Each morning the front door will be open for you to bring your children in. If it is more convenient for you to pull up to the door and send your children inside instead of walking them in (if they are registered and know where the gym is located), you may do so and we will sign them in.
- A snack is provided in morning care, please remember to pack your child a snack for after care as we do not provide afternoon snacks.
- There is a whiteboard located to the left when you walk in the first set of double doors in the front of the school. This will inform you of where your children will be located at any given time for pick up.
- For afternoon pick up, S.T.A.R.S. teachers will be signing your children out for you. We do still have to physically see you to release your children.
- For the first week-two weeks, please bring your ID when picking up your children. If the STARS teachers are familiar with you they will not be checking ID, however, if your child is new to our program, ID will be required.
- Just a reminder— we no longer offer drop-in services so your child must only attend during their set schedule.

2018 MONTHLY BILLING DATES

August 31:	Billing period Sept. 4 - Sept. 28
September 28:	Billing period Oct. 1 - Oct. 26
October 26:	Billing period Oct. 29 - Nov. 23
November 23:	Billing period Nov. 26 - Dec. 21

CONTACT INFO:

• **Director: Leslie Davis**

Phone: (734) 512-9516

| Email: keystonestars@outlook.com

- For all billing inquiries, Office Hours are from 9:00 a.m. - 5:00 p.m., Monday - Friday.

Email: starspayments@gmail.com

| Phone: (734) 301-6030