

Housing First Solano
Vallejo-Solano County Continuum of Care
General Membership Meeting Minutes
October 28, 2015
10:00 a.m. to 11:30 p.m.

1. Ruth Matz called the meeting to order at 10:00 a.m.
2. The following agenda items were deleted and postponed until a future meeting:
 - Item 5 – Season of Sharing update
 - Item 6.1.a – New Board Member Applications: Zoila Perez-Sanchez
3. John Evalle moved to approve the agenda. Daniel Del Monte seconded the motion. The motion passed with no opposition or abstentions.
4. Daniel Del Monte moved to approve the minutes of last month's CoC General Membership meeting. The motion passed with no opposition or abstentions.
5. Old Business
 - There was no old business on the agenda.
6. New Business

6.1. Consider New Board Member Applications.

Sgt. Daniel Marshall was considered for the Law Enforcement seat on the Board. Kathy Lawton moved to add Sgt. Marshall to the Board. John Evalle seconded the motion. The motion passed with no opposition or abstentions.

6.2. Consider Renewal of Collaborative Applicant and HMIS Lead.

- a. John Evalle presented the results of a survey of the General Membership and HMIS users on satisfaction with the CAP Solano JPA as the Collaborative Applicant and HMIS Lead.
- b. Dawn La Bar moved to form a subcommittee to review the survey results for areas needing improvement. Kathy Lawton seconded the motion. The motion passed with no opposition or abstentions.
- c. Kari Rader moved to renew the JPA's position as Collaborative Applicant. Daniel Del Monte seconded the motion. All JPA members abstained from the vote. The motion passed with no opposition.
- d. Daniel Del Monte moved to renew the JPA's position as HMIS Lead. Kari Rader seconded the motion. All JPA members abstained from the vote. The motion passed with no opposition.

6.3 Updates to Written Standards

Staff provided proposed modifications to the CoC Written Standards to better align CoC practices with HUD standards. Lori Bowley requested clarification on when a client in Transitional Housing loses their Chronically Homeless status. Ruth Matz requested clarification of the Order of Priority described in Notice CPD 14-012. Kathy Lawton moved to adopt the revised standards with explanations to be provided. Eva Bernardes seconded the motion. The motion passed with no opposition or abstentions.

6.4 Updates to Governance Charter

Staff provided proposed modifications to the CoC Governance Charter. Emily Cantu moved to adopt the changes to the Charter. Lisa Bellecci seconded the motion. The motion passed with no opposition or abstentions.

6.5 Updates to Policies and Procedures

Staff provided proposed modifications to the CoC Policies and Procedures. Tranine Chisom moved to adopt the changes to the Policies and Procedures. Kari Rader seconded the motion. The motion passed with no opposition or abstentions.

7. Staff Report

7.1. CoC Competition NOFA Update

Staff reviewed the timeline for the 2015 NOFA competition.

7.2 Free Birth Certificates

Staff provided a brief overview of the California free birth certificate program for persons experiencing homelessness. Free ID cards from the DMV will be available in the new year.

7.3 Funding Opportunities

Due to time constraints, funding opportunities were provided as a handout but not presented.

A representative from the Solano Transit Authority shared a new program to help people use public transportation.

8. Dawn La Bar moved to adjourn. The motion was seconded by consensus. The motion passed with no opposition or abstentions. The meeting adjourned at 11:43 a.m.