

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**January 15, 2015
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 15, 2015 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Ms. Marsha Harris, President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Mr. Rob Carruth, Morgan RE-3
- 2) Ms. Berlyn Clear Valley RE-7
- 3) Mr. Mike Dixon, Brush RE-2
- 4) Ms. Marsha Harris, Weld RE-1
- 5) Mr. Karl Isakson, Ault / Highland RE-9
- 6) Mr. Scott Stump, Prairie RE-11
- 7) Mr. Jeff Wahlert, Pawnee RE-12
- 8) Ms. Laura Young, Eaton RE-2

Board Members (or alternates) absent:

- 1) Mr. Brian Baker, Wiggins RE-50J
- 2) Ms. Alphretta Erdmann, Briggsdale RE-10
- 3) Mr. Mike Linton, Weldon Valley RE-20J
- 4) Ms. Paula Peairs, St Vrain RE-1J
- 5) Ms. Patricia Wedan, Estes Park R-3

Superintendents present:

- 1) Dr. Michelle Johnstone, Brush RE-2
- 2) Dr. Glenn McClain, Platte Valley RE-7
- 3) Mr. Bret Robinson, Pawnee RE-12

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Ms. Jocelyn Walters, Special Education Director
Mr. Mark Rangel, Innovative Education Director
Mr. Terry Buswell, CFO / HR & Technology Director
Melony Graham, Executive Administrative Assistant

1.4 APPROVAL OF AGENDA

Ms. Berlyn Clear moved to approve the Agenda as presented. Seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Mike Dixon, yes; Marsha Harris, yes; Karl Isakson, yes; Scott Stump, yes; Jeff Wahlert, yes; Laura Young, yes]

1.5 APPROVAL OF MINUTES

Mr. Rob Carruth moved to approve the Minutes from the November 20, 2014 Meeting. Seconded by Mr. Jeff Wahlert.

The motion passed by a majority roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Mike Dixon, yes; Marsha Harris, yes; Karl Isakson, yes; Scott Stump, yes; Jeff Wahlert, yes; Laura Young, yes]

2.0 CONSENT AGENDA

2.1 Approve Supplemental Appropriations as presented

2.2 Approve Personnel Items as presented

Mr. Mike Dixon moved to approve the Consent Agenda as presented. Seconded by Mr. Scott Stump.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Mike Dixon, yes; Marsha Harris, yes; Karl Isakson, yes; Scott Stump, yes; Jeff Wahlert, yes; Laura Young, yes]

3.0 REPORTS / DISCUSSION

3.1 SAC Report – Dr. Glenn McClain

3.2 Board of Directors' Round Table Discussion – Ms. Marsha Harris

- Each Board Member reported on updates from their district

3.3 Financial Reports

- Mr. Terry Buswell, CBOCES CFO
 - a. Board Notes for Financial Reports
 - b. Investment Report A
 - c. Cash Flow Analysis Report B
 - d. Cash Flow Chart C
 - e. Two page Financial Summary Report
 - f. 12 page Detailed Expense Report

3.4 Directors' Reports

- Written updates from each Program Director are included in the Board Packet
 - a. Dr. Randy Zila, Executive Director (verbal report)
 - b. Dr. Mary Ellen Good, Director of Federal Programs
 - c. Ms. Jocelyn Walters, Director of Special Ed
 - d. Mr. Mark Rangel, Director of Innovative Education Services
 - e. Mr. Terry Buswell, CFO / Director of Business Services/ Director of Technology

4.0 ACTION ITEMS

4.1 Approve Single Audit Report FYE June 30, 2014

Mr. Mike Dixon moved to approve the Single Audit Report as presented. Seconded by Ms. Berlyn Clear.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Mike Dixon, yes; Marsha Harris, yes; Karl Isakson, yes; Scott Stump, yes; Jeff Wahlert, yes; Laura Young, yes]

5.0 UPDATES / REQUESTS

- Reminder to the BOD – As an informational and update item only, we will email you Agenda Documents for all the Superintendent Advisory Council Meetings. All BOD & SAC Meeting Minutes are posted on our website at www.cboces.org

6.0 ANNOUNCEMENTS – UPCOMING MEETINGS

<p><u>Upcoming Board Meetings</u> April 16, 2015 May 21, 2015</p>

7.0 ADJOURNMENT

There being no further business, Ms. Marsha Harris adjourned the meeting at 7:24 p.m.

Respectfully Submitted,



Melony Graham – Centennial BOCES
Executive Administrative Assistant to the CEO, BOD, SAC