

WASKESIU COMMUNITY COUNCIL MEETING MINUTES

Public Council Meeting: Friday, January 17, 2014 - 10:00 am – 2:00 pm WCC and Parks Canada

Location: Hawood Inn, Waskesiu, SK – The Spruce River Room

Attending: Brian Morgan*, Randy Kershaw*, Jim Kerby*, Brent Hamel, Janice MacKinnon, Nancy Wood Archer, Alan Fehr-PCA, Terry Schneider-PCA, Dustin Guedo-PCA, Carla Flaman-PCA (*phone in)

Regrets: Bryan Matheson

Agenda Topics:

1. Call to Order Brian Morgan **10:20 am**
2. In-camera session
3. Adoption of Agenda Brian Morgan
Janice MacKinnon/Nancy Wood Archer **Carried**
4. Approval of November 4th, 2013 Meeting Minutes Brian Morgan
Jim Kerby/Brent Hamel **Carried**
5. Business Arising from Minutes
 - Community Vision - *Tabled from Nov. 4th, 2013 meeting*
The Council's Community Development and Planning Committee is working toward attaching a narrative to each priority item on the Visioning 'Wish List' so people will better understand what each item is. The Committee will need PCA's input in this process.
Council asked if PCA wanted someone involved from PCA office?
Alan Fehr stated he is comfortable with the approach Council is taking on their own.
 - Update the Waskesiu Urban Reforestation Plan to include Beaver Glen
PCA reported that Beaver Glen Campground has the same problem with aging trees and fallen trees as do the other campgrounds in the Park. This is a large, stand-alone project.
PCA does not plan to include Beaver Glen Campground in the Urban Reforestation Plan. The Park is currently reviewing the status of the Beaver Glen Campground as a standalone project. Options and recommendations for the camping offer, visitor services and vegetation management will be considered by the Parks management team through this process.
 - Update of 2011 Waskesiu Land Use Directive(LUD)-Bungalow Camp Section Review
PCA discussed the issues with Council and will report back to the Council Chair near the end of the month.
 - Review of Trailer Park Booking Procedures
Covered in the Townsite report
Council questioned PCA if a person could book a trailer site for a future date by driving up to the Kiosk?
PCA responded that booking requirements do not allow people to book at the Kiosk in person for future bookings. This is considered a reservation and these must be done online. They can book for the same day in person at the Kiosk.
A discussion was held regarding the difficulty of the procedure of booking trailer sites.

- Review of Special Events Permit requirements for weddings.
Covered in the Townsite report

6. Correspondence

A letter received by Nancy Wood Archer from Parks Canada regarding the wintering offering will be shared as an F.Y.I. for Council members only.

7. Townsite Update

Terry Schneider

10:30 am

- Prince Albert National Park Cabin Development Guidelines
Final version signed off and provided to signatories.
Spring 2014 mail out planned to inform leaseholders of the guideline approval and how to access a copy of the document.
Terry suggested WSRA send out info to their members but they do not have all email address. It was decided Parks Canada will mail out to all cabin owners as soon as possible this spring.
- SaskTel – New “Stealth Tower” proposal
Licence of Occupation has been endorsed by SaskTel.
SaskTel plan to have the Tower in service by end of May 2014
- Street Lights – Winter 2013/14
Lighting program has been implemented.
- Tree Spade Project 2013/14
The contracted work commenced in the fall but was not completed before winter arrived.
A change order to the contract has been approved with the new deadline for completion being May 31, 2014.
- SaskPower Vegetation Maintenance 2014
SaskPower intends to be in Prince Albert National Park at the end of February or early March to perform some bucket truck work within the Townsite and to complete the mainline maintenance project leading to Beaver Glen alongside Highway 264.
January 15, 2014 windstorm: Trees identified by SaskPower as decadent and a hazard to their primary line infrastructure contributed to power outage. (Behind Archers Store)
- Beaver Glen Urban Reforestation Plan - Response to WCC Inquiry
The Park is currently reviewing the status of the Beaver Glen Campground as a standalone project. Options and recommendations for camping offer, visitor services and vegetation management will be considered by the Parks management team through this process.
- Red Deer Booking Procedures - Response to WCC Inquiry
Parks Canada Reservation Service document sent out last week.
Carla Flaman to report further on this matter.
Discussion was held under ‘Business Arising from Minutes’
- Special Event Permit Requirements for Weddings - Response to WCC Inquiry
No special event permit is required for a wedding where all activities are held indoors at a hall rental facility managed by the Waskesiu Chamber of Commerce.

Special event permits are required for outdoor weddings taking place in public space.
National Park \$98.10 fee for such an event.

Host of questions to answer to seek approval for the event including:

Event coordinator contact information, proposed location, start and end times, # of participants and guests, how impact on other Park users will be accommodated and environment impact mitigations.

PCA reported if photos are being taken outside, there will be no fee charged.

Nancy suggested that the special event outdoor wedding fee not apply if wedding parties are taking outdoor pictures prior to or after a formal indoor wedding ceremony.

- Winter Services Response Letter

Carla spoke on the Winter services letter response – PCA was given permission to open the Visitors Centre on weekends and to open the winterized camp kitchen at Paignton Beach. This is pilot project approved by PCA's national office.

DMO led initiatives are effective in positive ways as they represent the entire Lakeland region.

- Waskesiu Multi Season Camp Kitchen Design

This project will be completed during 2014 to allow for solicitation of local design firms to produce a camp kitchen conversion plan for unit #7 (across from the Visitor Centre) to allow for construction in the winter of 2014/15.

A Partnering Agreement between PCA and the Waskesiu Foundation is being developed regarding the Birch Bay Camp Kitchen replacement project. This agreement, when finalized, will create a template for future like projects.

- Elk Street

November 2013 land appraisal submission from the appraisal firm was rejected by Public Works Canada. More information is required to have their report confirmed. PCA will keep Council informed as the process advances.

- Recycling Program – See brochure attached to email

The Recycling Program brochure attached can be posted on waskesiu.org website.

An information brochure will be distributed and available to residents upon their return to the Park in 2014. Signs on recycle bins are to be updated to allow for co-mingling of recyclable materials in large bins located at Recycle Depot and throughout the community. Simple, direct and bilingual messaging planned for the bins.

Council requested that Terry include some wording so people understand that this applies to the Waskesiu townsite when it is added to waskesiu.org and also PCA should provide posters to local businesses for awareness.

- 2013/2014 Budget Report

Review year to date expenditures.

Council members would like PCA to set up a meeting with them in the spring to review the PANP BUDGET AND EXPENDITURES – focusing on the Townsite.

Review of Annual Land Rent Table - as per WCC November 2013 request

Tabled to next Council meeting -

- Lakeview Hotel
 “Blue Duck” portion of the building (restaurant/bar) is scheduled for immediate demolition. Appropriate permits have been approved. Project was scheduled to advance this week but the contractor is responding to snow removal contract priorities and will reschedule in January of 2014.

8. Committee Reports

Budget/Finance – Janice MacKinnon

Covered in Townsite Report

Business Relations – Nancy Wood-Archer

The ice fishing shack has been out on Waskesiu Lake for a full month.

Waskesiu Ski Club Board of Directors has been set up.

Waskesiu Community Council made a \$100 donation to the Ski Club .

Waskesiu Chamber of Commerce has donated the use of the Terrace Gardens Hall to the Ski Club for fundraising events.

Council Chair to search out the letter that was received from CPRS regarding funds they offered to donate to assist with grooming the ski trails.

The Ski Club has approached the Waskesiu Foundation on setting up a procedure to issue tax receipts for donations to The Waskesiu Ski Club of \$200 or more.

WFI has offered to assist where ever they can.

PCA was asked about snow removal in the commercial area of the Waskesiu Townsite. The snow banks are up to 14’ high behind the liquor store and travel is prohibited.

PCA will check this out and report back to Nancy.

Community Development & Planning – Jim Kerby

Committee members Jim Kerby and Brent Hamel were meeting immediately after this meeting and will report at the next Council meeting.

Community Relations – Nancy Wood-Archer

Reported above with Business Relations Report

Essential Services – Policing and Fire – Randy Kershaw

- Fire Chief Monthly Report submitted for November and December, 2013

Vegetation Management – Brian Morgan

Reported in the Townsite Report

The Waskesiu Foundation – Jim Kerby

- Waskesiu Foundation 2012/2013 Financial Statements – attached

Jim reviewed the WFI Financial Statements with Council and has requested these financials be posted on the Foundation’s web page on waskesiu.org website.

A motion was made to approve posting the WFI 2012/2013 Financial Statements on the WFI page on waskesiu.org website.

Janice MacKinnon/Randy Kershaw **Carried**

A motion was made to approve the receipt of the Waskesiu Foundation’s Financial Statements for the fiscal year ending March 31, 2013.

Randy Kershaw/Janice MacKinnon **Carried**

- Playground Renewal Project – “Bears on the Beach”

Jim referred to the document entitled "*Information for Community Stakeholders*" emailed to Council members earlier in the year. This document introduces the Foundation’s primary fundraising project for 2014 – being the “Bears on the Beach” playground renewal program. The purpose of this document is to raise awareness and seek help and support from stakeholders on how to make this project a reality. The Foundation needs to raise \$295,000 for this project and to date the Foundation has raised \$60,000. The Foundation is currently working out all the details of the campaign.

Jim requested Council to consider what role they, as a group and as individuals, can do to help raise funds and awareness of the Bears on the Beach Campaign.

Council members brainstormed different options and awareness ideas.

Jim asked that all suggestions be forwarded via email to him (JKerby@mlt.com) and/or to the Bears on the Beach Campaign Co-Chairs, Chris and Derwin Arnstead (arnstead@sasktel.net).

Jim suggested the Waskesiu Community Council make a symbolic donation as a show of support as well as donations from individual Council members.

The Chair expressed full support for the project.

A motion was made for the Waskesiu Community Council to donate \$500. to the Waskesiu Foundation’s ‘Bears on the Beach’ Campaign.

Brent Hamel/Nancy Wood Archer **Carried**

- Camp Kitchens

PCA has come forward to the Waskesiu Foundation with a draft form of partnering to create a template for use with future projects involving PCA and the Foundation, including the Camp Kitchen renewal projects. This item will be discussed further at the Foundation’s February meeting with PCA.

-Lobstick Golf Course

WFI is planning on continuing to partner with the Lobstick Golf Course – they are currently finishing the Lobstick Tree Renewal Fund project and developing a new project, a joint effort called “Paving the Way” designed to complete paving the paths throughout the golf course.

- Personnel

In their efforts to take the Foundation to the next level, the Foundation has made the decision to hire a part-time Executive Director. Jim formally announced that, effective Jan. 1, 2014, Randy Kershaw will take on that role. Randy’s main function is to help the organization with fundraising and to focus on creating an Endowment Fund and Planning Giving Program.

9. New Business

- waskesiu.org website is now easier to browse with the new dropdown navigation.

- WCC has purchased a half page advertisement in the DMO Tourism Guide. The advertisement was designed and submitted by Brent Hamel.

The Administrator will be sending a letter to all website.org sponsors advising them in advance of the ad and a copy of the ad will be included with the letter.

10. Next Meeting Friday, March 21 – 10 am Saskatchewan time

11. Lunch

12 Noon

12 Adjournment

1:15 PM

Janice MacKinnon/Nancy Wood Archer

Carried