



Meeting Minutes
March 5, 2018
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, March 5, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited. Commissioner Taylor arrived late. Commissioner Taylor announced her resignation from the ESD 4 Board effective at the adjournment of the meeting.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the February 5, 2018 Board Meeting. Commissioner Mohn made a motion to approve the February 5, 2018 minutes. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for February 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Taylor motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Costantino, LSVFD, reported on the status of the ladder truck being purchased. Brindlee Mountain Fire Apparatus is in the process of repaired the things identified by LSVFD. The truck anticipated delivery is the second week of April 2018.
 - b. Mr. Costantino, LSVFD, reported on the installation of a fire hydrant on the Station 134 grounds. A-1 Meters has submitted the hydrant plans to the San Antonio Water System and is waiting for the necessary approvals to start work.

6. Financial discussions and appropriate action;
 - a. The Board discussed and signed the updated Frost Bank custodial documents with BNY/Mellon.
 - b. District financials
 - i. Commissioner Surratt presented the financial reports of the District.
 - ii. The outstanding bills owed by ESD 4 were reviewed.
 - iii. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is April 2, 2018.
8. The ESD 4 Board entered a Closed Session at 7:30 P.M.
 - a. Mr. Gabe Perez is conducting an analysis of the property occupied by the Leon Springs Villas Club House and pool as a potential construction site for the replacement of LSVFD Station 132. He stated that to make the property ready to build several studies will have to be conducted including a title search.
 - b. The Commissioners reviewed the list of duties of the ESD 4 Administrator/Comptroller and discussed the hiring of Mr. Charles Laljer for the position. Commissioner Surratt made a motion to have the ESD 4 Administrator/Comptroller as a paid district employee. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. The Board re-entered Open Session at 7:47 P.M.
9. Adjourn. With no further business before the Board, Commissioner Taylor made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:53 P.M.