

Southwyck Community Association
Minutes, Board of Directors Meeting
December 6, 2018

A regular meeting of the Southwyck Community Association Board of Directors was held on December 6, 2018 at the Calvary Baptist Church, 3302 County Road 89, Pearland, Texas. Board members present: Helen Bilyeu, John Fisher, and Sangeeta Bakshi. Others present: Resident Sylvia Nguyen, and Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6:30 p.m.

Homeowner Input None

Secretary's Report The minutes of the November Board meeting were reviewed. A motion was made to approve the November minutes, was seconded and passed.

Treasurer's Report October financial reports were reviewed. After discussion, a motion was made to approve the financial reports. The motion was seconded, and passed. After review, a motion was made to raise the assessment rate for 2019 by 5%, and to budget the additional funds into reserves. (See later motion regarding assessment rate). The motion was seconded and passed.

Business – *Annual Meeting* – Plans for the annual meeting in January were reviewed. Ms. Dooley will order food trays. The draft PowerPoint presentation was reviewed and changes made. *Triathlon Request* – The annual Silverlake Triathlon event request was reviewed and approved. The date is Sunday, May 26, 2019.

Southglen Monument Signage – A motion was made to ratify the email vote approving the signage proposal from 4D Signworx. The motion was seconded and passed. *Dogipot Service* - A proposal from Doody Calls for weekly servicing of the dogipot stations in the parks was reviewed and approved by motion made, seconded and passed. A motion was made to terminate the porter contract with PKJ&I, was seconded and passed.

Movie Night Recap – The even was well received. Suggestion for next time – weather was too cold. Possibly schedule in early October, March or April. Could reduce to only 1 portapotty and 1 handwash station. Need to do announcements, put the signs up the week before, and need lighting for when people are leaving.

Repair Updates – Ms. Dooley will obtain some generic fence costs/linear foot. Board members discussed breaking the Southfield Village fencing into 2 separate jobs.

2019 Assessment Rate – After additional discussion, a motion was made to increase the assessment rate for 2019 by 8% instead of the previously approved 5%. The motion was seconded and passed.

The Board moved to Executive Session to discuss collections and pending legal actions. A conference call to discuss delinquent balances with a homeowner is scheduled for Friday.

There being no further business, the meeting adjourned at 8:09 p.m.

Respectfully submitted,

Kathy Dooley, Recording Secretary