

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Francesca J. Crane, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Minutes – August 12, 2021

Call to Order

The meeting was called to order at 7:01pm by Chairman Sawicki.

Roll Call of Board Members

Joe Boldaz (JSB), Will Clark (WSC), Kent Nation (KDN) and Joe Sawicki (JSS) were present; Francesca Crane was absent.

Others Present

Engineer Mark Yoder, Operator Justin LaTourette and Administrator Anita Ferenz were present.

Public Notification: The Board held an executive session from 7:04pm to 7:33pm to discuss potential litigation.

Action on Minutes of Previous Meeting(s)

A Motion to approve the July 8, 2021 regular meeting minutes was made by KDN and seconded by WSC. All members present, except JSB who abstained, were in favor.

Public Comment: None.

Reports:

1. Operator
 - a. Monthly report. Brief review and general discussion on pump run times for both Ashberry and Beaver Creek.
 - i. BCPS – water getting into building during heavy rain and storms. Recommendation to visit station during a storm to determine more direct determination of water flow causing issues. Administrator will look into building a berm along the north side, or possibility of having sandbags ready.
 - ii. FVPS – bracket needed for new grinder. Discussion of need. Engineer to get quote from Pikeland and operator to get pricing from welders they've used in the past.
2. Engineer
 - a. 3-way valves at RRPS and CRPS. Brief review of revised quote from DeZurik with included grease fittings. ***A Motion to approve the revised DeZurik quote originally dated 06-10-2021 and received 07-09-2021 for two 3-way valves (RRPS \$8,411.00 and CRPS \$2,776.00) in the total amount of \$11,187.00 was made by WSC and seconded by JSB. All members present were in favor.***

- b. Ashberry PS project status – operations and reconstruction. CW Sales says new pump #2 will be finished by the end of August, delivered to project contractor and installed. Further investigation on any issues will take place after installation. Discussion of putting defective pump #2 back into the normal run cycle to save pump #1 from added use. Operator will start running pump #2 at Ashberry in normal sequence to put less wear on pump #1.
- c. Grant Funding for control system replacement – updated cost figures. Engineer is finalizing scope, design fee and construction cost estimates; to be presented at September meeting.
- d. TOA 2 East Reeceville (Baldwin) – status. Review of land development plans is in process with review letter to be issued before the September meeting. Request that the letter be provided with sufficient time for board review.

3. Administrator

- a. Follow up letter to IRM. Draft follow up letter provided; awaiting review by solicitor prior to sending to IRM for consideration.
- b. Monthly informational report. Noted.

New Business: None

Finances:

As of July 30, 2021:

1. Mid Penn Operating - \$182,032.34
2. Mid Penn Debt Service - \$69,378.06
3. Mid Penn Capital Reserve - \$802,523.55
4. Mid Penn DSRF - \$569,662.65
5. Mid Penn Grant Funding - \$155,921.74

6. Bills paid and to be ratified - \$91,942.30
7. Payroll for regular meeting for June 2021- \$4,673.49

A Motion to pay and ratify the bills and expenses was made by JSB and seconded by KDN. All members present were in favor.

Dates of Upcoming Meetings

Announcement made of upcoming Board of Supervisors meetings on August 19, 2021 and September 2, 2021; and Municipal Authority, on Thursday, September 9, 2021 at 7:00 p.m.

KDN will attend the 8/19/2021 BOS meeting to provide the Authority report.

Adjournment

A Motion to adjourn was made by JSB and seconded by WSC. All members present were in favor. The meeting ended at 8:16pm.

Respectfully submitted,

Anita Ferenz, Administrator